

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, January 10, 2023, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor McDavid called the meeting to order at 6:30 p.m., on Tuesday, January 10, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilwoman Westmoreland  
Pledge of Allegiance by Councilman Graves

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR

David McDavid

COUNCIL MEMBERS

Westmoreland – District 1

John LeBlanc– District 2

Ambre DeVirgilio – District 3

James Graves – District 4

Jennifer Boyd – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor McDavid read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the December 13, 2022, and December 27, 2022 regular meeting and approve them as written.

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilwoman Boyd

To approve the Minutes of the December 13, 2022, and December 27, 2022 regular meeting and approve them as written.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd

NAYS: None

ABSENT: None

ABSTAINED: None

**E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**

1. Introduction and Recognition of Police Officer Dalton Rainwater and Canine Officer Lenka.

Chief Darryl Lawrence was present to introduce Officer Rainwater and the new canine officer Lenka. Officer Rainwater spoke to Mayor McDavid and council members and said that Lenka is dedicated to serve the City of Zachary against the opioid crisis.

Councilman Brandon Noel, District 1 Metropolitan Councilman attended the meeting and spoke to Mayor McDavid and council members to officially introduce himself and offer assistance from his office.

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

1. **Street/Road Projects**

- a. Road Rehabilitation Project – Pay Request No. 3

The motion was made by Councilman LeBlanc

The motion was seconded by Councilman Graves

To approve a Road Rehabilitation Project – Pay Request No. 3 in the amount of \$333,176.97.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd

NAYS: None

ABSENT: None

ABSTAINED: None

2. **Sewer**

3. **Subdivision Inspections**

4. **Water and Gas Projects**

5. **Other Projects**

**G. PRESENTATION OF DELEGATIONS**

1. **Requests to Speak**

2. **Hardship Waivers**

3. **Other Variances**

4. **Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

1. Annual Election of the Mayor Pro Tempore

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilman LeBlanc

To approve Councilwoman DeVirgilio as the Mayor Pro Tempore for the 2023 year.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd

NAYS: None

ABSENT: None

ABSTAINED: None

**I. PLANNING & ZONING MATTERS**

1. **Receive Minutes of the Regular meeting of \_\_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_ of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

1. Receive accounts payable for December 2022 and the natural gas bill when it is received.

The motion was made by Councilwoman Boyd

The motion was seconded by Councilwoman Westmoreland

To Receive accounts payable for December 2022 and the natural gas bill when it is received.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. Approval of council meeting dates for the 2023 year

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilman LeBlanc

To approve the council meeting dates for the 2023 year.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive Inspection report for the month of December 2022

The motion was made by Councilman Graves

The motion was seconded by Councilwoman DeVirgilio

To Receive the Inspection report for the month of December 2022.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd

NAYS: None  
ABSENT: None  
ABSTAINED: None

2. Receive Planning and Zoning meeting dates for the 2023 year.

The motion was made by Councilman LeBlanc

The motion was seconded by Councilman Westmoreland

To Receive the Planning and Zoning meeting dates for the 2023 year.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Boyd

NAYS: None

ABSENT: None

ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA**

**(No Action May Be Taken Unless Declared an Emergency)**

Councilman LeBlanc spoke to Mrs. Hillhouse regarding broken spots in the roads on Knight Drive, Zellmere, West George, and July street and asked if repairs could be added to the road rehabilitation list. Mrs. Hillhouse responded yes.

**R. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

**CERTIFICATION**

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**Dana LeJeune, Clerk of City Council**  
**CITY OF ZACHARY**  
**PARISH OF EAST BATON ROUGE**  
**STATE OF LOUISIANA**

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**David McDavid, Mayor**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Thursday, January 10, 2023, a proper quorum being there and then present.

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**Dana LeJeune, Clerk of the City Council**