

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, January 14, 2020, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday January 14, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilman Nezianya  
Pledge of Allegiance by Councilman Landry

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Vacant– District 2

Laura O’Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Landry

The motion was seconded by Councilman O’Brien

To amend the agenda to add the addendum and to move item K1 and K2 up on the agenda.

YEAS: Nezianya, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**D. READING OF THE MINUTES**

1. Approval of Minutes of the December 10, 2019 regular meeting.  
The motion was made by Councilman Landry  
The motion was seconded by Councilman O'Brien  
To approve the Minutes of the December 10, 2019 regular meeting.  
YEAS: O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: Nezianya

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Barber Brothers Road Project Phase 1 - Change Order 2  
The motion was made by Councilman Nezianya  
The motion was seconded by Councilman Montgomery  
To approve Barber Brothers Road Project Phase 1 - Change Order 2  
YEAS: Nezianya, O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: None
- b. Barber Brothers Road Project Phase 1 - Pay Request 5  
The motion was made by Councilwoman O'Brien  
The motion was seconded by Councilman Montgomery  
To approve Barber Brothers Road Project Phase 1 - Pay Request 5  
YEAS: Nezianya, O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: None
- c. Barber Brothers Road Project Phase 1 - Substantial Completion Certificate  
The motion was made by Councilman Nezianya  
The motion was seconded by Councilman Montgomery  
To approve Barber Brothers Road Project Phase 1 - Substantial Completion Certificate.  
YEAS: Nezianya, O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**2. Sewer**

**3. Subdivision Inspections**

**4. Water and Gas Projects**

a. Water Tower Pay Request 7

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

To approve Water Tower, Pay Request 7.

YEAS: Neziyana, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**ALTER AGENDA**

**K. BUDGET AND FINANCIAL MATTERS**

2. Presentation of the audit for the 2018-2019 fiscal year  
(Margaret Prichard, Baxley and Associates)

Margaret Prichard, Baxley and Associates, was present to present to the Mayor and Council the 2018-2019 fiscal year audit.

1. Renewal presentation for LWCC workers compensation  
(Carmel Breaux, Norris Insurance Consultants, Inc.)

Carmel Breaux, Norris Insurance Consultants, Inc. was present to present to the Mayor and Council the renewal of the LWCC workers compensation insurance policy.

**RETURN TO REGULAR ODER**

**5. Other Projects**

**G. PRESENTATION OF DELEGATIONS**

1. Requests to Speak
2. Hardship Waivers
3. Other Variances
4. Exceptions to Regulations

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

**1. Receive Minutes of the Regular meeting of \_\_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_ of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

a. Conditional Use - Manufactured Home - 5325 Harlem St.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To remove the Conditional Use - Manufactured Home - 5325 Harlem St. from the agenda.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

**J. APPROVE PAYMENT OF BILLS**

1. Approval of accounts payable for December 2019 and the natural gas bill when it is received.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To receive accounts payable for December 2019 and the natural gas bill when it is received.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**K. BUDGET AND FINANCIAL MATTERS**

Items were heard earlier in the meeting.

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. Name change for East Central Avenue from Church Street south past the Zachary Fire Department to the Zachary Police department to Chris Lawton Street.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To remove Name change for East Central Avenue from Church Street south past the Zachary Fire Department to the Zachary Police department to Chris Lawton Street from the agenda.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

### **ALTER AGENDA**

3. **Introduction** of Ordinance of 2020-01 Surplus Property Ordinance pertaining to the declaration of intent by the City of Zachary to have the certain movable properties declared to be surplus and allowing for the disposal or abandonment in place.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve the **Introduction** of Ordinance of 2020-01 Surplus Property Ordinance pertaining to the declaration of intent by the City of Zachary to have the certain movable properties declared to be surplus and allowing for the disposal or abandonment in place.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. Discussion of Resolution to create Indigent Utilities Payment Program -guidelines and budget considerations.

No action was taken.

4. Discussion of traffic project.

No action was taken.

### **ADDENDUM TO THE AGENDA**

#### **CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

##### **F5 Other Projects**

- a. Fire Station – Pay Request #2

The motion was made by Councilman Landry  
The motion was seconded by Councilman Montgomery  
To approve the pay request #2  
YEAS: Nezianya, O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: None

b. Fire Station – Change Order 1  
The motion was made by Councilman Nezianya  
The motion was seconded by Councilwoman O'Brien  
To approve the pay request #2  
YEAS: Nezianya, O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**RETURN TO REGULAR ORDER**

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**1. Review/Reports relative to Proposed/Active Condemnations**

John Hopewell was present to speak to Mayor Amrhein and the council regarding condemnations and to set dates for the next special meetings.

The motion was made by Councilwoman O'Brien  
The motion was seconded by Councilman Montgomery  
To set the special condemnation meetings for February 18, 2020 at 6:30 p.m. and March 17, 2020 at 5:30 p.m.  
YEAS: Nezianya, O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: None  
ABSTAINED: None

Mr. Hopewell was present to speak regarding the property located at 4545 40<sup>th</sup> Street. Ms. Sibley was present to give Mayor Amrhein and the council an update on the progress of the property and to ask for more time to complete the construction.

The motion was made by Councilman Landry  
The motion was seconded by Councilman Nezianya  
To demolish the house located on the property at 4545 40<sup>th</sup> Street within 30 days.  
YEAS: Nezianya, O'Brien, Landry  
NAYS: Montgomery  
ABSENT: None  
ABSTAINED: None

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive permit report for December 2019.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Nezianya

To receive permit report for December 2019.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

Mayor Amrhein spoke to the council regarding emergency days, weather days, public safety days, and holidays. Mayor Amrhein asked the council for permission to allow employees to be able to stay home in case these days occurred in addition to the regular scheduled days. The total days he spoke of would not exceed 5 days.

**R. ADJOURNMENT**

The meeting was adjourned at 8:20 p.m.

**CERTIFICATION**

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**Dana LeJeune, Clerk of City Council**  
**CITY OF ZACHARY**  
**PARISH OF EAST BATON ROUGE**  
**STATE OF LOUISIANA**

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**David Amrhein, Mayor**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, January 14, 2020 a proper quorum being there and then present.

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**Dana LeJeune, Clerk of the City Council**