

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, February 22, 2022, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday, February 22, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Fire Captain Gordon Segraves
Pledge of Allegiance by Firefighter Kevin Owens

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

John LeBlanc– District 2

Laura O’Brien – District 3

vacant – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O’Brien

To approve to alter the agenda to move item K2 up on the agenda.

YEAS: Nezianya, LeBlanc, O’Brien, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the February 08, 2022, regular meeting, February 08, 2022, workshop, and February 17, 2022 Special Meeting and approve them as written.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To approve the Minutes of the February 08, 2022, regular meeting, February 08, 2022, workshop, and February 17, 2022 Special Meeting and approve them as written.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

1. Baton Rouge Fire Chief, Michael Kimble, Presentation of Key to the City
On behalf of Mayor Amrhein and the Council members, Chief Michael Kimble was presented a key the City.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Road Rehabilitation Project Phase II Pay Request #1

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the Road Rehabilitation Project Phase II Pay Request #1 in the amount of \$255,416.92.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of January 31, 2022
Margaret Prichard, Baxley and Associates, LLC was present to give a report on the City's 2022-2021 audit.

RETURN TO ORDER

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. East Meadow Drainage Improvements Bid Award

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve the bid award to Southern Underground of LA in the amount of \$299,605.60 for the East Meadow Drainage Improvements.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

5. Other Projects

- a. 2018 HMGP/FEMA-4277-DR-LA Generator Project Pay Request #3

The motion was made by Councilman Nezianya

The motion was seconded by Councilman LeBlanc

To approve the 2018 HMGP/FEMA-4277-DR-LA Generator Project Pay Request #3 In the amount of \$26,866.74.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

- a. National Cemetery Director, Eugenia Simmons

Ms. Simmons was present to introduce her as the new director of the National Cemetery and to explain what services are offered.

- b. BREC Superintendent, Corey Wilson

Mr. Corey Wilson, BREC superintendent, was present to update council members on progress made at parks in the parish and city. Mr. Wilson also spoke regarding upcoming programs for the year.

2. Hardship Waivers

3. Other Variances

- a. Waiver Request – Timothy Loucks – 1775 Ashland Drive, Zachary – to add electrical, plumbing, and HVAC to a future shop.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman LeBlanc

To approve a Waiver Request – Timothy Loucks – 1775 Ashland Drive, Zachary – to add electrical, plumbing, and HVAC to a future shop.

YEAS: Nezianya, LeBlanc, O’Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of February 07, 2022, of the Planning Commission and the Minutes of the Regular meeting of February 07, 2022, of the Zoning Commission.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O’Brien

To Receive Minutes of the Regular meeting of February 07, 2022, of the Planning Commission and the Minutes of the Regular meeting of February 07, 2022, of the Zoning Commission.

YEAS: Nezianya, LeBlanc, O’Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Planning Matters REQUIRING a Public Hearing

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

- a. 19680 Highway 964 Development Plan (Bryant Dixon)
(Tabled at the December 28, 2021, meeting) (Tabled at the January 25, meeting. The public hearing was left open with a time of 6:49 p.m. No other action was required.)

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

ALTER AGENDA

- b. Zone of Influence – PA-6-22 20000-20100 Samuels Road

The motion was made by Councilman Nezianya
The motion was seconded by Councilwoman O'Brien
To approve a letter of no objection for Zone of Influence – PA-6-22 20000-20100 Samuels Road.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

a. Zone of Influence- Case 8-22 20000-20100 Samuels Road

The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman LeBlanc
To approve a letter of no objection for Zone of Influence- Case 8-22 20000-20100 Samuels Road.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

RETURN TO REGULAR ORDER

Bryant Dixon, City of Zachary Planning Director, gave a brief update regarding Miller and Daughter Funeral Home.

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of January 31, 2022.

The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman LeBlanc
To Receive the Balance Sheet and Income statement as of January 31, 2022.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Presentation of the Audit Report for FY 2020-2021

The motion was made by Councilman Nezianya
The motion was seconded by Councilman LeBlanc
To Receive the audit report for FY 2020-2021.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Mayoral issuance of subpoena to the owners of property located at 6951 Woodland on rule to show cause why a violation of the Zachary Code of Ordinances related to adherence to Flood Control Regulations by refusing to cease the use of fill materials into a flood zone area and remedy of the same after receiving due notice concerning same. (John Hopewell)
(The subpoena was left open, and an update will be given at the March 8, 2022 meeting)
2. Discussion of Legal Assistant to the City Attorney
Mr. Hopewell spoke with council members regarding an assistant to be hired to help with the condemnations and other legal matters.
3. Discussion of Millage for 2022
Mr. Hopewell spoke and made council members aware of the millage process that is about to begin.

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**
 - a. Issuance of subpoena to owners located at 4420 New Weis Road to provide status of condemnation (Tabled at the December 28, 2021 meeting)
Mr. John Perkins was present to speak to council members regarding the house located on the property. Mr. Perkins told council members that he was remodeling the house and it should be finished in July 2022.

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

The motion was made by Councilman Nezianya

The motion was seconded by Councilman LeBlanc

To cancel the workshop that was set for February 24, 2022.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

Councilman Montgomery spoke to Mayor Amrhein and council members regarding the ditch on Mills Road that kids cross going to school. Mayor Amrhein spoke and explained that the servitude belongs to the railroad but that he would look into it.

R. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Thursday, February 22, 2022, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council