

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, March 04, 2024,

6:00 PM

A. CALL TO ORDER

Commissioner Slaughter called the meeting to order at 6:54 p.m., on Monday, March 04, 2024, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation and Pledge of Allegiance was accepted from the previous meeting.

C. OPENING PROCEEDURES

1. ROLL CALL

MEMBERS PRESENT

Mindy Slaughter

Thomas Scott

James Peay

Jason Floyd

Tommy Womack

Christi Murphy

ABSENT

Christina Price

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

The motion was made by Commissioner Peay

The motion was seconded by Commissioner Floyd

To approve to amend the agenda to remove item E from the agenda.

YEAS: Slaughter, Scott, Peay, Floyd, Womack, Murphy

NAYS: None

ABSENT: Price

ABSTAINED: None

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D. READING OF THE MINUTES

1. Approval of minutes of the February 05,2024, meeting and approve them as written.

The motion was made by Commissioner Floyd

The motion was seconded by Commissioner Scott

To approve the minutes of the February 05, 2024, meeting and approve them as written.

YEAS: Slaughter, Scott, Peay, Floyd

NAYS: None

ABSENT: Price

ABSTAINED: Womack, Murphy

E. PRESENTATION OF DELEGATON

1. Presentation of Master Plan Update

F. ANNOUNCEMENTS

G. PLANNING

ALTER AGENDA

The motion was made by Commissioner Womack

The motion was seconded by Commissioner Floyd

To remove all items from the consent agenda and place them on the regular agenda.

YEAS: Slaughter, Scott, Peay, Floyd, Womack, Murphy

NAYS: None

ABSENT: Price

ABSTAINED: None

- a. **RESUB-2-24 (3053 Shaffett Lane)** - Proposed resubdivision of Lot C-1-A into Lots C-1-A-1, C-1-A-2 & C-1-A-3 of the B.F. Pope Estate, on property located at 3053 Shaffett Lane, Zachary, LA 70791.

Commissioner Slaughter opened the PUBLIC HEARING at 6:59 p.m. Shane Nicholas, 4211 Spring Hollow was present to speak in favor of the resubdivision. There being no one else to speak in favor or against the resubdivision, Commissioner Slaughter closed the PUBLIC HEARING at 7:00 p.m.

The motion was made by Commissioner Womack

The motion was seconded by Commissioner Slaughter

To approve a **RESUB-2-24 (3053 Shaffett Lane)** - Proposed resubdivision of Lot C-1-A into Lots C-1-A-1, C-1-A-2 & C-1-A-3 of the B.F. Pope Estate, on property located at 3053 Shaffett Lane, Zachary, LA 70791.

YEAS: Slaughter, Scott, Peay, Floyd, Womack, Murphy

NAYS: None

ABSENT: Price

ABSTAINED: None

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- b. FP-1-24 (Brook Hollow, 1st Filing)** - Proposed final plat for Lots 1 -14, 34-54, 65-82, 118-137, & 174-181 (inclusive), Tracts CA-1, CA-2, CA-3 & CA-5, Tracts P-1 & P-2, & Lot 7-A of the E.B. Harrell Tract, on property located at 3401 Rollins Road, Zachary, LA 70791.

Commissioner Slaughter opened the PUBLIC HEARING at 7:02 p.m. Mickie Robinson, M & R Engineering, was present to speak in favor of the final plat. There being no one else to speak in favor or against the final plat, Commissioner Slaughter closed the PUBLIC HEARING at 7:03 p.m.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Floyd

To approve a **FP-1-24 (Brook Hollow, 1st Filing)** - Proposed final plat for Lots 1 -14, 34-54, 65-82, 118-137, & 174-181 (inclusive), Tracts CA-1, CA-2, CA-3 & CA-5, Tracts P-1 & P-2, & Lot 7-A of the E.B. Harrell Tract, on property located at 3401 Rollins Road, Zachary, LA 70791.

YEAS: Slaughter, Scott, Peay, Floyd, Womack, Murphy
NAYS: None
ABSENT: Price
ABSTAINED: None

- c. COB-1-24 (3575 Shaffett Lane)** - Proposed combination of lots of Lots 4-L-1 & 4-L-3 into Lot 4-L-1-A, on property located at 3575 Shaffett Lane, Zachary, La 70791.

Commissioner Slaughter opened the PUBLIC HEARING at 7:07 p.m. There being no one to speak in favor or against the combination of lots, Commissioner Slaughter closed the PUBLIC HEARING at 7:07 p.m.

The motion was made by Commissioner Peay

The motion was seconded by Commissioner Slaughter

To approve a **COB-1-24 (3575 Shaffett Lane)** - Proposed combination of lots of Lots 4-L-1 & 4-L-3 into Lot 4-L-1-A, on property located at 3575 Shaffett Lane, Zachary, La 70791.

YEAS: Slaughter, Scott, Peay, Floyd, Womack, Murphy
NAYS: None
ABSENT: Price
ABSTAINED: None

- 2. Old Business**
- 3. New Business**

- H. REPORT OF THE CITY PLANNER**
- I. REPORT OF THE CHAIRMAN**

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J. ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

Dana LeJeune Recording Secretary

Minday Slaughter - Chairman