

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, March 26, 2024, 6:30 P.M.**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OPENING PROCEDURES**
  - 1. ROLL CALL
  - 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
  - 3. CHANGES/ADDITIONS TO AGENDA
- D. READING OF THE MINUTES**
  - 1. Approval of Minutes of March 12, 2024, regular meeting and approve them as written. (Mayor McDavid)
- E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**
- F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**
  - 1. **Street/Road Projects**
  - 2. **Sewer**
  - 3. **Subdivision Inspections**
  - 4. **Water and Gas Projects**
  - 5. **Other Projects**
    - a. RFC 019 – Electrical Revisions as Required by Entergy – Zachary Police Department & Training Center (Chief Lawrence)
- G. PRESENTATION OF DELEGATIONS**
  - 1. **Requests to Speak**
  - 2. **Hardship Waivers**
  - 3. **Other Variances**
  - 4. **Exceptions to Regulations**
- H. ACTION MANDATED BY HOME RULE CHARTER**
- I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**
- J. PLANNING & ZONING MATTERS**
  - 1. **Receive Minutes of the Regular meeting of March 04, 2024, the Planning Commission and the Minutes of the Regular meeting of March 04, 2024, of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

- a. **RESUB-2-24 (3053 Shaffett Lane)** - Proposed resubdivision of Lot C-1-A into Lots C-1-A-1, C-1-A-2 & C-1-A-3 of the B.F. Pope Estate, on property located at 3053 Shaffett Lane, Zachary, LA 70791 (Bryant Dixon)
- b. **FP-1-24 (Brook Hollow, 1st Filing)** - Proposed final plat for Lots 1 -14, 34-54, 65-82, 118-137, & 174-181 (inclusive), Tracts CA-1, CA-2, CA-3 & CA-5, Tracts P-1 & P-2, & Lot 7-A of the E.B. Harrell Tract, on property located at 3401 Rollins Road, Zachary, LA 70791 (Bryant Dixon)

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

- a. Parking Waiver - 4524 Virginia Street - McHugh House (Bryant Dixon)

**K. BUDGET AND FINANCIAL MATTERS**

- 1. Receive the Balance Sheet and Income statement as of February 2024 (Mayor McDavid)

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

- 1. Receive minutes of the Home Rule Charter Commission meeting held on March 19, 2024 (John Hopewell)
- 2. **PUBLIC HEARING and Re-Adoption OF ORDINANCE 2023-04**  
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND CHAPTER 18 - BUSINESS AND BUSINESS REGULATIONS TO IMPLEMENT ARTICLE 6 §1 THROUGH §8 TO ALLOW THE CITY TO ADOPT REGULATIONS DESIGNED TO REGULATE THE OPERATION OF MASSAGE THERAPY BUSINESSES WITHIN THE CITY LIMITS AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE (Tabled until the April 09, 2024)
- 3. **PUBLIC HEARING and ADOPTION OF ORDINANCE 2024-04**  
ORDINANCE PERTAINING TO THE INTENT BY THE CITY OF ZACHARY TO AMEND § 1 ARTICE 2 OF THE CODE OF ORDINANCES FOR THE CITY ENTITLED DEFINITIONS AND RULES OF CONSTRUCTION AND FOR ACTIONS IN ACCORDANCE THEREWITH (Councilwoman DeVirgilio)

4. **PUBLIC HEARING and ADOPTION OF ORDINANCE 2024-06**  
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND 38-86 OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY RELATING TO JUNKED AND ABANDONED VEHICLES CONSIDERED TO BE PUBLIC NUISANCES AND PROVIDING FOR THEIR IMPOUNDMENT AND DISPOSITION AND FOR OTHER MATTER IS FURTHERANCE THEREOF  
(Tabled until the April 09, 2024)
5. Request to go into Executive Session of the Council and of the Mayor pursuant to LSA- R.S. 42:17 (A)(2) with regard to civil litigation - Goodson vs. CoZ- 19th JDC EBR #667741- 24 (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. Receive the Condemnation minutes of the February 29, 2024, meeting  
(Councilman Graves)

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive Building Permit Report for the month of February 2024  
(Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA