

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday May 10, 2022, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday, May 10, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation and the Pledge of Allegiance was accepted from the previous meeting.

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

John LeBlanc– District 2

Laura O’Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O’Brien

To approve to amend the agenda and move item N9 up on the agenda.

YEAS: Nezianya, LeBlanc, O’Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the April 26, 2022, regular meeting, and approve them as written.

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Montgomery
To approve the Minutes of the April 26, 2022, regular meeting, and approve them as written.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

NEW BUSINESS

9. Special Event Permit for Lane Medical Center Chili Cook-Off to be held on May 21st, 2022 at the Historic Village for the sale of alcohol.

The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman LeBlanc
To approve a Special Event Permit for Lane Medical Center Chili Cook-Off to be held on May 21st, 2022 at the Historic Village for the sale of alcohol.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

RETURN TO REGULAR ORDER

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

1. Jaliah Jack, Young Entrepreneurs Academy of Baton Rouge \$500.00 award recipient, certificate of recognition.

Councilman Montgomery introduced Jaliah Jack and recognized her accomplishment for winning a \$500.00 award from the Young Entrepreneurs Academy.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Pay Estimate #1 – East Meadow Subdivision Drainage Improvements.

The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman LeBlanc
To approve a Pay Estimate #1 – East Meadow Subdivision Drainage Improvements in the amount of \$159,432.94.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- 2. Sewer
- 3. Subdivision Inspections
- 4. Water and Gas Projects
- 5. Other Projects

G. PRESENTATION OF DELEGATIONS

- 1. Requests to Speak
- 2. Hardship Waivers
- 3. Other Variances

- a. Waiver request – Klay Dubois – 2299 Elmira, Slaughter, La 70777, to add an additional electric meter to a shop on the property.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To approve a Waiver request – Klay Dubois – 2299 Elmira, Slaughter, La 70777, to add an additional electric meter to a shop on the property.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

- b. Waiver request – Kevin Smith – 5180 Hillcrest, Zachary, 70791, to allow existing driveway to the residence to remain to serve in lieu of UDC paving requirement.*transposed address correction*

The motion was made by Councilman Montgomery

The motion was seconded by Councilman LeBlanc

To approve a Waiver request – Kevin Smith – 5180 Hillcrest, Zachary, 70791, to allow existing driveway to the residence to remain to serve in lieu of UDC paving requirement.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

- 4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

a. SP – Sno Biz 4600 Lee Street.

Mayor Amrhein opened the PUBLIC HEARING at 6:47 p.m. Jean Woodside, 20456 Samuels Road, was present to speak in favor of the site plan. There being no one else to speak in favor or against the Site Plan Mayor Amrhein closed the PUBLIC HEARING at 6:49 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To approve a Site Plan – Sno Biz 4600 Lee Street.

YEAS: Nezianya, LeBlanc, O’Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

b. Minor ReSub – 5754 Main Street

Mayor Amrhein opened the PUBLIC HEARING at 6:50 p.m. There being no one to speak in favor or against the Minor Resubdivision Mayor Amrhein closed the PUBLIC HEARING at 6:50 p.m.

The motion was made by Councilwoman O’Brien

The motion was seconded by Councilman LeBlanc

To approve Minor ReSub – 5754 Main Street.

YEAS: Nezianya, LeBlanc, O’Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

a. ZOI – 53589-SS Lutschg

The motion was made by Councilwoman O’Brien

The motion was seconded by Councilman Nezianya

To approve a recommendation of no objection for a ZOI – 53589-SS Lutschg.

YEAS: Nezianya, LeBlanc, O’Brien, Thornton, Montgomery

NAYS: None

ABSENT: None
ABSTAINED: None

- b. ZOI – S-9-22 David Gaines Property
No action was taken on this item.

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

- 1. Receive accounts payable for April 2022 and the natural gas bill when it is received.

The motion was made by Councilman Nezianya
The motion was seconded by Councilman LeBlanc

To Receive accounts payable for April 2022 and the natural gas bill when it is received.

YEAS: Nezianya, LeBlanc, O’Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

- 1. Update on property located at 6951 Woodland regarding a violation of the Zachary Code of Ordinances related to adherence to Flood Control Regulations by refusing to cease the use of fill materials into a flood zone area and remedy of the same.
No action was taken on this item.

N. NEW BUSINESS

- 1. **Public Hearing and Adoption of Ordinance 2022-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022 (Tabled until the May 24, 2022 meeting)

The Public Hearing was opened at 6:56 p.m. No action was taken on this item.

- 2. **Public Hearing and Adoption of Ordinance 2022-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND

CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023

(Tabled until the May 24, 2022)

No action was taken on this item.

3. **Public Hearing and Adoption of Ordinance 2022-10** AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT, AMEND CHANGE AND REVISE §14-36 TO ALLOW THE CITY TO CONDEMN AND SHOW CAUSE FOR THE DEMOLITION AND/OR REMOVAL OF ANY BUILDING OR STRUCTURE WITHIN THE CITY LIMITS WHEN IT IS IN A DILAPIDATED OR DANGEROUS CONDITION THAT ENDANGERS THE PUBLIC WELFARE AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE.

Mayor Amrhein opened the PUBLIC HEARING at 6:57 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein closed the PUBLIC HEARING at 6:58 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman LeBlanc

To approve the **Adoption of Ordinance 2022-10** AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT, AMEND CHANGE AND REVISE §14-36 TO ALLOW THE CITY TO CONDEMN AND SHOW CAUSE FOR THE DEMOLITION AND/OR REMOVAL OF ANY BUILDING OR STRUCTURE WITHIN THE CITY LIMITS WHEN IT IS IN A DILAPIDATED OR DANGEROUS CONDITION THAT ENDANGERS THE PUBLIC WELFARE AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

Councilman Montgomery speaks and introduces Mr. Leroy Williams, 4638 Ave E. Mr. Williams asked for an update on two properties that are on the condemnation list. Councilman Montgomery asked for an update on all condemnations for the May 24th, 2022 meeting.

RETURN TO REGULAR ORDER

4. **Introduction of 2022-11** Ordinance Authorizing The City Of Zachary To Implement, Amend Change And Revise §46-51 And §46-53 To Allow The City To Better Regulate And Adopt Regulations Designed To Minimize Flood Losses Within The City Limits And For Any And All Related Matters In Furtherance.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve the **Introduction of 2022-11** Ordinance Authorizing The City Of Zachary

To Implement, Amend Change And Revise §46-51 And §46-53 To Allow The City To Better Regulate And Adopt Regulations Designed To Minimize Flood Losses Within The City Limits And For Any And All Related Matters In Furtherance.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

5. **Introduction of 2022-12 Ordinance To Acknowledge The Necessity Of Redistricting And Authorizing The City Of Zachary To Create New Municipal Voting Districts As A Result Thereof And For All Other Related Matters In Furtherance.**

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of 2022-12 Ordinance To Acknowledge The Necessity Of Redistricting And Authorizing The City Of Zachary To Create New Municipal Voting Districts As A Result Thereof And For All Other Related Matters In Furtherance.**

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

6. Request for approval to allow Mayor Amrhein to bid the installation of the turf on the High School baseball and high school softball fields at the Zachary Youth Park.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve a Request for approval to allow Mayor Amrhein to bid the installation of the turf on the High School baseball and high school softball fields at the Zachary Youth Park.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

7. Council approval to adopt the Advocate as the official journal for the year 2022.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve and adopt the Advocate as the official journal for the year 2022.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

8. Discussion regarding cooperative endeavor agreements, availability of additional agreements and implementation of current agreements.

Mrs. Bellingham was present to speak regarding the Cooperative Endeavor agreements between local vendors and the City of Zachary. Mayor Amrhein expressed to Mrs. Bellingham to meet with him to discuss the matter.

10. Request to set up a workshop to hear ZPD officers
No action was taken on this item. Council members discussed sending a date to the clerk to schedule a workshop.

11. Request to allow the administration the ability to enter into a special council contract with Kaster and Cop regarding representation concerning potential litigation related to construction & maintenance of infrastructure in residential subdivisions.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve a Request to allow the administration the ability to enter into a special council contract with Kaster and Cop regarding representation concerning potential litigation related to construction & maintenance of infrastructure in residential subdivisions.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

a. Update to owners located at 4420 New Weis Road to provide status of condemnation (Tabled until the September 13, 2022 meeting)
(John Hopewell)

P. REPORTS FROM DEPARTMENT HEADS

1. Receive the inspection Report for the month of April 2022.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman LeBlanc

To Receive the inspection Report for the month of April 2022.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

The meeting was adjourned at 7:41 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Thursday, May 10, 2022, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council