

**Zachary Home Rule Charter
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, June 20, 2023, 6:00 P.M.**

A. CALL TO ORDER

Mr. Kline called the meeting to order at 6:06 p.m., on Tuesday June 20, 2023, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Kline offered the invocation and pledge of allegiance

C. OPENING PROCEDURES

1. ROLL CALL

PRESENT

John Hopewell

Ben Cavin

Billy Kline

Emily Harr

Adam Kwentua-PRESENT AT 6:17 P.M.

ABSENT

Brandon Noel

Darrin David

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item.

Commentary shall not exceed three (3) minutes per person. No dialogue between Zachary Home Rule Charter board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO AGENDA

Commissioners asked to amend the agenda to delete Report of the Chairman and to add New Business.

Commissioner Hopewell administered the Oaths of Office to Commissioner Kwentua, Commissioner Kline, Commissioner Harr, and Commissioner Cavin. Commissioner Harr administered the Oath of Office to Commissioner Hopewell.

D. READING OF THE MINUTES

E. NEW BUSINESS

1. Discussion and approval of Home Rule Charter proposed changes

The Commission reviewed Article II Section 2-01 Composition, Qualifications, and Election.

The motion was made by Commissioner Harr

The motion was seconded by Commissioner Hopewell

To approve the change in Article II Section 2-01(D) Composition, Qualifications, and Election as follows:

~~D. A council member shall have been legally domiciled and shall have actually resided for at least (1) year immediately preceding the time established by law for qualifying for office within the district sought to be represented. Once elected, a council member shall continue to be legally domiciled and to actually reside within the elected district during the term of office, or if elected after reapportionment, within the district he represents at the time he is sworn into office. Should the legal domicile and the actual residence of a council member change from that district within which elected for a period exceeding one hundred eighty (180) consecutive calendar days, the office shall automatically thereafter become vacant, which vacancy shall be filled as set out hereinafter.~~

- YEAS: Hopewell, Kline, Harr, Kwentua, Cavin
- NAYS: None
- ABSENT: Noel, David
- ABSTAINED: None

The Commission reviewed Article II Section 2-02 Vacancies.

The motion was made by Commissioner Cavin

The motion was seconded by Commissioner Hopewell

To approve the change in Article II Section 2-02 Vacancies as follows:

A. The office of a council member shall become vacant upon death, resignation, removal from office in any manner authorized by law, forfeiture of office or failure to take office for any reason.

B. A council member shall forfeit the office if such member during the term of office: (1) lacks at any time during the term of office any qualification for the office prescribed by this charter, or (2) is convicted of a state or federal felony.

~~B. C.~~ A vacancy on the council shall be filled by appointment of a person meeting the qualification for office by a majority of the remaining members of the council. If one (1) year or less of the unexpired term remains when the vacancy occurs, the appointee shall serve out the remainder of the term. If the vacancy occurs more than one (1) year prior to the expiration of the term, the appointee shall serve until the office is filled by the vote of the qualified electors voting in a special election called by the council for that purpose, which election shall be held according to the timetable and procedures established by state law generally for the filling of vacancies in elected municipal offices. An appointee shall be eligible as a candidate for council member at the election to fill the vacancy.

- YEAS: Hopewell, Kline, Harr, Kwentua, Cavin
- NAYS: None
- ABSENT: Noel, David
- ABSTAINED: None

F. REPORT OF THE CHAIRMAN

G. ADJOURNMENT

The meeting was adjourned at 7:43 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

William Kline, Chairman

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Zachary Home Rule Charter Commission of the City of Zachary, Louisiana, held on Tuesday, June 20, 2023, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council