

**MINUTES**  
**ZONING COMMISSION**  
**CITY OF ZACHARY**

**Monday, September 12, 2022**

**6:30 PM**

**A. CALL TO ORDER**

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, September 12, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Commissioner Kline

Pledge of Allegiance by Commissioner Kline

**C. OPENING PROCEDURES**

1. ROLL CALL

MEMBERS PRESENT

Laura Freeman

Mindy Slaughter

William Kline

Russell Jones

Christina Price arrived at 6:33 p.m.

ABSENT

Chris Hilton

Scott Reitzell

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

**D. READING OF THE MINUTES**

1. Approval of minutes of the August 01, 2022, regular meeting and approve them as written.

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The motion was made by Commissioner Slaughter  
The motion was seconded by Commissioner Freeman  
To approve the minutes of the August 01, 2022, regular meeting and  
approve them as written.

YEAS: Freeman, Kline, Slaughter, Jones, Price  
NAYS: None  
ABSENT: Hilton, Reitzell  
ABSTAINED: None

**E. PRESENTATION OF DELEGATON**

**F. ANNOUNCEMENTS**

Commissioner Kline reminded everyone to complete their annual training.

**G. ZONING**

- 1. Consent Agenda**
- 2. Old Business**
- 3. New Business**

- a. **CUP-MH – (3246 Ramey Drive)** – Proposed manufactured home, on property located at 3246 Ramey Drive, Zachary, LA 70791.

Commissioner Kline opened the PUBLIC HEARING at 6:36 p.m. The owners of the property were present to speak in favor of the conditional use permit. There being no one else to speak in favor or against the conditional use permit Commissioner Kline closed the PUBLIC MEETING at 6:38 p.m.

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Slaughter

To approve a recommendation for a **CUP-MH – (3246 Ramey Drive)** – Proposed manufactured home, on property located at 3246 Ramey Drive, Zachary, LA 70791.

YEAS: Freeman, Kline, Slaughter, Jones, Price  
NAYS: None  
ABSENT: Hilton, Reitzell  
ABSTAINED: None

- b. **ZOI – 53835-SS (James R Smith Tract)** – Proposed resubdivision of Lot A-1 & B-1 into Lots A-1-A, A-1-B, B-1-A, and B-1-B, on property located on West Port Hudson Plains Road.

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The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Kline

To **approve** a recommendation of **no objection** for a **ZOI – 53835-SS (James R Smith Tract)** – Proposed resubdivision of Lot A-1 & B-1 into Lots A-1-A, A-1-B, B-1-A, and B-1-B, on property located on West Port Hudson Plains Road.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

- c. **ZOI – 53836-SS (Lizzie W Jackson Tract)** – Proposed resubdivision of Lot 1 into Lots 1-A, 1-B, and 1-C, on property located off Barsket Road.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Freeman

To **approve** a recommendation of **no objection** for a **ZOI – 53836-SS (Lizzie W Jackson Tract)** – Proposed resubdivision of Lot 1 into Lots 1-A, 1-B, and 1-C, on property located off Barsket Road.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

- d. **ZOI – 53837-EOP (George Lambert & Glenn Dupree Tract)** – Proposed exchange of property between Tract 4-C-1-A & Tract 4-C-2-A into Tracts 4-C-1-A-1 & 4-C-2-A-1, on property located at 21625 and 21645 Ligon Road.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Kline

To **approve** a recommendation of **no objection** for a **ZOI – 53837-EOP (George Lambert & Glenn Dupree Tract)** – Proposed exchange of property between Tract 4-C-1-A & Tract 4-C-2-A into Tracts 4-C-1-A-1 & 4-C-2-A-1, on property located at 21625 and 21645 Ligon Road.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

- e. **ZOI – 53853-SS (Presbyterian Church of Buhler’s Property)** – Proposed resubdivision of Tract 1 into Tracts A-1, A-2, and A-3, on property located off Barsket Road.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Slaughter

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To **approve** a recommendation of **no objection** for a **ZOI – 53853-SS (Presbyterian Church of Buhler’s Property)** – Proposed resubdivision of Tract 1 into Tracts A-1, A-2, and A-3, on property located off Barsket Road.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CITY UDC CONSULTANT**

**J. REPORT OF THE CHAIRMAN**

**K. ADJOURNMENT**

The meeting was adjourned at 6:49 p.m.

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Dana LeJeune Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman