

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, November 23, 2021, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the November 09, 2021, regular meeting and to approve them as written.

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Pay Request No. 2 for the Road Improvement Project (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. Comite Gas Relocation Substantial Completion Certificate (Bia Hillhouse)
- b. Comite Gas Relocation Final Adjustment Deduction Change Order (Bia Hillhouse)
- c. Comite Gas Relocation Pay Request #1 (Bia Hillhouse)

5. Other Projects

- a. Pay Request #17 - City of Zachary Fire Station, Project 11401; Capitol Construction, LLC in the amount of \$56,138.45 (Tabled at the October 12, 2021 meeting) (Bia Hillhouse)

- b. Pay Request #18 - City of Zachary Fire Station, Project 11401; Capitol Construction, LLC in the amount of \$96,626.58 representing the retainage on the project (Tabled at the October 12, 2021 meeting) (Bia Hillhouse)

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

- a. Waiver Request – Alan Borders – 4076 Shady Ridge – Accessory Building constructed before primary structure (Scott Masterson)
- b. Waiver Request – Nicholas Davenport – 9128 W. Vernon Road – request for electricity to existing building located on the property without a primary residence (Scott Masterson)
- c. Waiver – Arnold Dampier – 1823 Royal Troon Court – request to add 20’ of concrete to existing patio (Tabled at the November 9, 2021 meeting) (Scott Masterson)

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of November 01, 2021, of the Planning Commission and the Minutes of the Regular meeting of November 01, 2021, of the Zoning Commission.**
- 2. **Receive consent agenda items of the Regular meeting of _____ of the Planning Commission and the consent agenda items of the Regular meeting of _____ of the Zoning Commission.**
- 3. **Planning Matters REQUIRING a Public Hearing**
 - a. Preliminary Subdivision Plat -- Munson Hills, Tract 1-B-A-1-A & 1-X-E (end of Munson Rd) (Villavaso and Associates, LLC)
 - b. Preliminary Subdivision Plat -- Americana Tracts A-1, A-3, B-1, B-3 (Villavaso and Associates, LLC)

- c. Preliminary Subdivision Plat -- Afton Oaks, Zachary Commercial Park Tract 2-A-2, 4-A, 6-8 (Villavaso and Associates, LLC)

4. Planning Matters NOT requiring a Public Meeting

5. Zoning Matters REQUIRING a Public Hearing

- a. Development Plan Amendment -- Copper Mill Office Park (Villavaso and Associates, LLC)
- b. Development Plan Review – 5905 Hwy 19 (Villavaso and Associates, LLC)

6. Zoning Matters NOT Requiring Public Hearing

7. Other Matters

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

K. BUDGET AND FINANCIAL MATTER

- 1. Receive the Balance Sheet and Income statement as of October 31, 2021 (Mayor Amrhein)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

- 1. Discussion of the Legislative Audit findings (Councilman Montgomery)
- 2. Discussion concerning all documents in relation to a recent purchase of steel by the Mayor's office (Councilman Montgomery)
- 3. Discussion of McHugh Rd City Parish MoveBR construction project (Councilman Montgomery)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

- 1. **Review/Reports relative to Proposed/Active Condemnations NOT REQUIRING a public hearing.**
- 2. **Review/Reports relative to Proposed/Active Condemnations REQUIRING a public hearing.**

P. REPORTS FROM DEPARTMENT HEADS

Q. ADJOURNMENT

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**