

**MINUTES**  
**PLANNING COMMISSION**  
**CITY OF ZACHARY**

**Monday, December 05, 2022**

**7:00 PM**

**A. CALL TO ORDER**

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, December 05, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Commissioner Kline

Pledge of Allegiance by Commissioner Kline

**C. OPENING PROCEDURES**

1. ROLL CALL

MEMBERS PRESENT

William Kline

Laura Freeman

Russell Jones

Scott Reitzell

ABSENT

Mindy Slaughter

Chris Hilton

Christina Price

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

**D. READING OF THE MINUTES**

1. Approval of minutes of the November 07, 2022, regular meeting and approve them as written.

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**PLANNING COMMISSION**  
**CITY OF ZACHARY**

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**7:00 PM**

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Jones

To approve the minutes of the November 07, 2022, regular meeting and approve them as written.

YEAS: Freeman, Kline, Jones, Reitzell

NAYS: None

ABSENT: Hilton, Slaughter, Price

ABSTAINED: None

**E. PRESENTATION OF DELEGATON**

**F. ANNOUNCEMENTS**

**G. PLANNING**

**1. Consent Agenda**

- a. **RESUB – (Tract A-1)** – Proposed resubdivision of Tract A-1 into Tracts A-1-A and A-1-B of the George B. Annison Tract, on property located at 5460, 5514, and 5520 Main Street, Zachary, LA 70791

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Freeman

To approve a recommendation **RESUB – (Tract A-1)** – Proposed resubdivision of Tract A-1 into Tracts A-1-A and A-1-B of the George B. Annison Tract, on property located at 5460, 5514, and 5520 Main Street, Zachary, LA 70791.

YEAS: Freeman, Kline, Jones, Reitzell

NAYS: None

ABSENT: Hilton, Slaughter, Price

ABSTAINED: None

**2. Old Business**

**3. New Business**

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CITY UDC CONSULTANT**

**J. REPORT OF THE CHAIRMAN**

**K. ADJOURNMENT**

The meeting was adjourned at 7:08 p.m.

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Dana LeJeune Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman