

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, December 12, 2023, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the November 28, 2023, regular meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
 - a. 2023 Road Project Pay Request #4 (Bia Hillhouse)
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
 - a. LCDBG Water Well Project Pay Request #2 (Bia Hillhouse)
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of December 04, 2023, of the Planning Commission and the Minutes of the Regular meeting of December 04, 2023, of the Zoning Commission.**

2. **Planning Matters REQUIRING a Public Hearing**
 - a. **ANNEXATION-1-23 (6330 Port Hudson-Pride Road)** - Proposed petition of annexation Tract A-1 of the Charles C. McCoy Tract, on property located at 6330 Port Hudson-Pride Road, Slaughter, LA 70777 (Bryant Dixon)
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
 - a. **RZ-5-23 (9981 Main Street)** - To rezone Lot 2 from Neighborhood Commercial (CN) to Business Park (BP), on property located at 9981 Main Street, Zachary, LA 70791 (Bryant Dixon)
 - b. **CUPAB-3-23 (Zachary Stop LLC)** - Rehabilitation of gas station/cafe for the sale of liquor, on property located at 20191 Plank Road Zachary, LA 70791 (Bryant Dixon)
 - c. **CUPAB-4-23 (Cafe 94 Pizza N More)** - Proposed restaurant to serve alcoholic beverages, on property located at 4760 Old Scenic Highway, Zachary, LA 70791 (Bryant Dixon)
5. **Zoning Matters NOT Requiring Public Hearing**
 - a. **ZOI - 54514-SP (Gerry Lane Zachary)** - Proposed Gerry Lane car dealership, on property located at the corner of Samuels Road and Mount Pleasant-Zachary Road, Zachary, LA 70791 (Bryant Dixon)
6. **Other Matters**
 - a. Discussion regarding Zoning Verification Fees (Bryant Dixon)
 - b. Updates to the CONSTRUCTION BEST MANAGEMENT PRACTICES ENFORCEMENT PROCEDURES (Bryant Dixon)
 - c. Updates to the ILLICIT DISCHARGE ENFORCEMENT PROCEDURES (Bryant Dixon)
 - d. **Sign Waiver - Munson Hills** - Munson Hills subdivision for a 52-sf wall sign. (Tabled until January 2024)
- J. **RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**
 1. Receive accounts payable for November 2023 and the natural gas bill when it is received. (Mayor McDavid)
- K. **BUDGET AND FINANCIAL MATTERS**
- L. **OLD BUSINESS PENDING FOR FINAL ACTION**
- M. **OLD BUSINESS PENDING**
- N. **NEW BUSINESS**

1. **Public hearing and adoption of ORDINANCE 2023-15** ORDINANCE AUTHORIZING IMPLEMENTATION OF AN AMENDMENT TO THE STANDARD SPECIFICATIONS PURSUANT TO §2-13 OF THE HOME RULE CHARTER FOR THE CITY OF ZACHARY PERTAINING TO CODES OF TECHNICAL REGULATIONS BY AMENDMENT TO THE REVISED SUBDIVISION DEVELOPMENT CONSTRUCTION STANDARDS CODE RELATED TO COMPLETION OF THE INSTALLATION OF ALL UTILITIES INFRASTRUTURE PRIOR TO FINAL PLAT ACCEPTANCE ASSOCIATED WITH CONSTRUCTION, GENERAL DESIGN, REVIEW & INSPECTIONS AND FOR OTHER MATTERS IN FUTHERANCE OF THIS PROVISION (John Hopewell)
2. **Public Hearing and Adoption of ORDINANCE 2023-16** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL, DONATION OR ABANDONMENT (John Hopewell)
3. Update regarding City of Zachary litigations (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

1. Receive the November 2023 Inspection Report (Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**