

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, December 13, 2022, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday, December 13, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya
Pledge of Allegiance by Councilman Thornton

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

John LeBlanc– District 2

Laura O’Brien – District 3

Bruce Thornton – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

ALTER AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the November 15, 2022, regular meeting and approve them as written.

The motion was made by Councilwoman O’Brien

The motion was seconded by Councilman Montgomery

To approve the Minutes of the November 15, 2022, regular meeting and approve them As written.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To approve to amend the agenda and move item E to the end of the agenda.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

Return to regular order

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

a. Road Rehab Project Pay Request #2

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve the Road Rehab Project Pay Request #2 in the amount of \$765,715.63 to M-Trak, LLC.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

5. Other Projects

a. East Meadow Drainage Project Pay Request #3 (Retainage)

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To approve the East Meadow Drainage Project Pay Request #3 (Retainage)
In the amount of \$31,410.56 to Southern Underground.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- b. Youth Park Turf Improvements Substantial Completion
The motion was made by Councilman Montgomery
The motion was seconded by Councilwoman O'Brien
To approve the Youth Park Turf Improvements Substantial Completion.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

Wes Mueller, 1559 Rangeland Avenue, was present to speak to Mayor Amrhein and council members regarding his garbage not being picked up.

2. Hardship Waivers

3. Other Variances

- a. Sign Waiver – 5514 Main Street, Suite B – TJ Maxx
The motion was made by Councilman Montgomery
The motion was seconded by Councilwoman O'Brien
To approve a Sign Waiver – 5514 Main Street, Suite B – TJ Maxx.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of December 05, 2022 of the Planning Commission and the Minutes of the Regular meeting of December 05, 2022 of the Zoning Commission.

- The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman Montgomery
To Receive Minutes of the Regular meeting of December 05, 2022 of the Planning Commission and the Minutes of the Regular meeting of December 05, 2022 of the Zoning Commission.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Consent Agenda

- a. **RESUB – (Tract A-1)** – Proposed resubdivision of Tract A-1 into Tracts A-1-A and A-1-B of the George B. Annison Tract, on property located at 5460, 5514, and 5520 Main Street, Zachary, LA 70791
- b. **RZ – (21000-21100 Old Scenic Highway)** – To rezone Lot A-2-A of the John S. Sullivan Property from Neighborhood Commercial (NC) to General Commercial (CG), on property located at 21000-21100 Old Scenic Highway, Zachary, LA 70791
- c. **RZ – (5459 Hickman Lane)** – To rezone Lot C-1-A-4 of the Pearl C. Hickman Estate Track from Estate Residential (RE) to Suburban Residential (RS), on property located at 5459 Hickman Lane, Zachary, LA 70791
- d. **RESUB – (5459 Hickman Lane)** – Proposed resubdivision of Lots C-1-A-4 into Lots C-1-A-4-A and C-1-A-4-B of the Pearl C. Hickman Estate Tract, located at 5459 Hickman Lane, Zachary, LA 70791

The motion was made by Councilwoman O’Brien
 The motion was seconded by Councilman LeBlanc

To approve the items on the consent agenda.

YEAS: Nezianya, LeBlanc, O’Brien, Thornton, Montgomery
 NAYS: None
 ABSENT: None
 ABSTAINED: None

- 3. **Planning Matters REQUIRING a Public Hearing**
- 4. **Planning Matters NOT requiring a Public Meeting**
- 5. **Zoning Matters REQUIRING a Public Hearing**
- 6. **Zoning Matters NOT Requiring Public Hearing**
- 7. **Other Matters**

- J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**
- K. BUDGET AND FINANCIAL MATTERS**
- L. OLD BUSINESS PENDING FOR FINAL ACTION**
- M. OLD BUSINESS PENDING**
- N. NEW BUSINESS**

- 1. Hearing of subpoena to Michael May 3700 Little Farms Dr. regarding non-compliance with requests regarding Flood Plain/Control Ordinances at 5100-5200 Lower Zachary Rd.

LT Dupre’, Assistant City Attorney, gave an update from the last council meeting. Bryant Dixon, Planning and Zoning Director, spoke to council members and explained that Mr. Ferguson met with him and Mr. May to discuss how to correct the issue and will give an update at the next regular scheduled council meeting.

2. **Public Hearing and Adoption of Ordinance 2022-17 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND REQUIRED RATES & CHARGES FOR THE PROVISION OF GARBAGE COLLECTION SERVICES AND FOR ALL RELATED MATTERS IN FURTHERANCE.**

Mayor Amrhein opened the PUBLIC HEARING at 6:53 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein closed the PUBLIC HEARING at 6:57 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman LeBlanc

To approve the **Adoption of Ordinance 2022-17 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND REQUIRED RATES & CHARGES FOR THE PROVISION OF GARBAGE COLLECTION SERVICES AND FOR ALL RELATED MATTERS IN FURTHERANCE.**

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

3. Discussion on progress of Zachary taking ownership of Rollins and Pride Port Hudson roads, and contract for maintenance on traffic signals.

Mayor Amrhein spoke to council members and explained that he and Metro Council member Brandon Noel are still working on how to address the issue due to the lack of money not coming in with the Move BR project.

4. Update on the Standard Operating Procedure for stop signs in the City of Zachary.

Calesia Anderson spoke to council members and gave a brief description on the procedures that will be put in place regarding stop signs.

ALTER AGENDA

The motion was made by Councilman Nezianya

The motion was seconded by Councilman LeBlanc

To approve to amend the agenda to add a ZOI-CASE 1-23. A unanimous vote of the council was met.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

ZOI-CASE 1-23

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve a recommendation of no objection for the ZOI-CASE 1-23

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

Return to regular order

5. Approval of the 2023 City of Zachary Holidays
The motion was made by Councilman Nezianya
The motion was seconded by Councilman Thornton
To approve the 2023 City of Zachary Holidays.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

6. Approval to bid Zachary Fire Department tools.
The motion was made by Councilman Nezianya
The motion was seconded by Councilman Montgomery
To approve to bid Zachary Fire Department tools.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

7. Change order request discussion #1 regarding the new Zachary Police Department Complex.
The motion was made by Councilman
The motion was seconded by Councilman

To approve the quotation #01 as written on December 8, 2022.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**
Councilman Montgomery asked when the city would be able to tear down the condemned houses and asked if the machine was working as of yet.

P. REPORTS FROM DEPARTMENT HEADS

1. Receive the October and November 2022 building reports.

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Montgomery
To Receive the October and November 2022 building reports.
YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

Councilman Nezianya spoke to Mayor Amrhein and council members and thank them for their service and working with them in the past years. Mayor Amrhein spoke and thanked his family for allowing him to serve for the past twelve years. All council members expressed their gratitude.

Q. ADJOURNMENT

The meeting was adjourned at 7:24 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Thursday, December 13, 2022, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council