

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, December 22, 2020, 6:30 P.M.**

A. CALL TO ORDER

The new council member for District 2, John LeBlanc, was sworn in before the meeting was called to order.

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday December 22, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Montgomery
Pledge of Allegiance by Councilman LeBlanc

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

John LeBlanc– District 2

Laura O’Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To amend the agenda to add a new item under New Business.

YEAS: Nezianya, LeBlanc, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the December 8, 2020 regular meeting.
The motion was made by Councilman Nezianya
The motion was seconded by Councilwoman O'Brien
To approve Minutes of the December 8, 2020 regular meeting with the corrections as noted.
YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

ALTER AGENDA

2. Recognition of new Zachary Police Officers
Chief David McDavid introduced and recognized ten new police officers that have been hired to the department.

1. Honor and recognition of Mr. Edward Brown's years of service to the City of Zachary.
Chief David McDavid recognized and gave honor to Mr. Edward Brown for his years of service to the City of Zachary. The family also spoke and thanked Chief McDavid and Justin Nevels for their support.

Chief McDavid also spoke briefly on grants and funding that were received for the police department.

Return to regular order

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

2. Hardship Waivers

3. Other Variances

- a. Variance Request – David Gaines – 4630 Virginia Street – to allow two additional electrical meters to the existing buildings on the property

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve a Variance Request – David Gaines – 4630 Virginia Street – to allow two additional electrical meters to the existing buildings on the property.

YEAS: Nezianya, LeBlanc, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of December 7, 2020 of the Planning Commission and the Minutes of the Regular meeting of December 7, 2020 of the Zoning Commission.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O’Brien

To Receive Minutes of the Regular meeting of December 7, 2020 of the Planning Commission and the Minutes of the Regular meeting of December 7, 2020 of the Zoning Commission.

YEAS: Nezianya, LeBlanc, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. Zoning Matters REQUIRING a Public Hearing

- a. Conditional Use Permit-Alcohol - 4347 High St. Suite 103-104

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:55 p.m. There being no one to speak in favor or against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:56 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O’Brien

To approve a Conditional Use Permit-Alcohol - 4347 High St. Suite 103-104.

YEAS: Nezianya, LeBlanc, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

3. Zoning Matters NOT Requiring Public Hearing

4. Other Zoning Matters

5. Planning Matters REQUIRING a Public Hearing

a. Preliminary Plat - Zachary Farms Subdivision

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:57 p.m. Mickie Robinson, 9345 Airline Hwy., Baton Rouge, La was present to speak in favor of the preliminary plat. Amy Shultz, Audubon Lakes subdivision, was present to speak against the preliminary plot and explained the need for traffic calming devices and referenced the Zachary UDC regarding green space and lot sizes. Shawn Fenerty, 7040 Lakeland Drive, was present to speak against the preliminary plat and expressed concerns regarding the ponds, wetlands, and corridors. After a lengthy discussion regarding traffic calming devices, green space, the condition of Rollins road, the traffic study, and the impact the subdivision will have on existing residents the council made the decision to table the item until the next meeting on January 12, 2021 at 6:30 p.m. There being no one else to speak in favor or against the preliminary plat Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:41 p.m.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To table the Preliminary Plat - Zachary Farms Subdivision.

YEAS: Nezianya, LeBlanc, O'Brien, Montgomery

NAYS: Landry

ABSENT: None

ABSTAINED: None

b. Site Plan - Spillway Boilers

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:50 p.m. Jordan Farho, the site architect, was present to speak in favor of the site plan. Cade Fray, the owner of the business, was also present to speak in favor of the site plan. There being no one else to speak in favor or against the site plan Mayor Amrhein declared the PUBLIC HEARING to be closed at 8:00 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve a Site Plan - Spillway Boilers

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

c. Site Plan - Tractor Supply Co.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 8:01 p.m. There being no one to speak in favor or against the site plan Mayor Amrhein declared the PUBLIC HEARING to be closed at 8:01 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Nezianya
To approve a Site Plan - Tractor Supply Co.
YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

6. Planning Matters NOT requiring a Public Meeting

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of November 30, 2020
The motion was made by Councilman Landry
The motion was seconded by Councilman Montgomery
To Receive the Balance Sheet and Income statement as of November 30, 2020.
YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Discussion of and approval of authority for the Mayor to enter into a lease of the Zachary train depot for commercial purposes
The motion was made by Councilman Montgomery
The motion was seconded by Councilman Landry
To approve the authority for the Mayor to enter into a lease of the Zachary train Depot for commercial purposes.
YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Approval of council meeting agenda deadlines, council meeting dates and time
The motion was made by Councilman Landry
The motion was seconded by Councilwoman O'Brien
To approve the council meeting agenda deadlines, council meeting dates and time.
YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. **Public Hearing and Adoption of Ordinance 2020-15** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF IMMOVABLE PROPERTIES BEING DESCRIBED AS TRACTS D-2-A-1 AND B-4-B OF THE E.D. ANNISON SR. PLACE WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY

Mayor Amrhein declared a PUBLIC HEARING to be in session at 8:10 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 8:11 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To approve the **Adoption of Ordinance 2020-15** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF IMMOVABLE PROPERTIES BEING DESCRIBED AS TRACTS D-2-A-1 AND B-4-B OF THE E.D. ANNISON SR. PLACE WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

4. Advice and consent of the Council by the Mayor for the appointment of the new City Prosecutor, David Conachen, pursuant to HRC §4-05.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman LeBlanc

To approve and give consent to the Mayor for the appointment of the new City Prosecutor, David Conachen, pursuant to HRC §4-05.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

Q. DISCUSSION OF BUSINESS NOT ON AGENDA (No Action May Be Taken Unless Declared an Emergency)

R. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, December 22, 2020 a proper quorum being there and then present.