

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, January 09, 2024, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

- 1. ROLL CALL
- 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
- 3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

- 1. Approval of Minutes of the December 12, 2023, and December 19, 2023, regular meeting and approve them as written (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. **Street/Road Projects**
- 2. **Sewer**
- 3. **Subdivision Inspections**
- 4. **Water and Gas Projects**
 - a. LCDBG Water Contract 2 – Pay Request #3 (Bia Hillhouse)
 - b. LCDBG Water Contract 2 – Change Order #3 (Bia Hillhouse)
- 5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

- 1. **Requests to Speak**
 - a. Audit Report presentation for the FY 2023 (Baxley and Associates, LLC.)
- 2. **Hardship Waivers**
- 3. **Other Variances**
- 4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

1. Annual Election of the Mayor Pro Tempore (John Hopewell)

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
 - a. **RESUB-1-24 (3575 Shaffett Lane)** - Proposed resubdivision of the remainder of Lot 4-L into Lots 4-L-1, 4-L-2, 4-L-3, 4-L-4 and 4-L-5, on property located at 3575 Shaffett Lane, Zachary, La 70791
 - b. **SP-1-24 (Feliciana Towing and Recovery)** - Proposed site plan for towing business on Lot UND of the George Cooper Tract, on property located at 4445 Spur Lane, Zachary, La 70791
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
 - a. **ZOI- 54595-EOP** - Proposed exchange of property of Tracts A, B-1, B-2-, B-2-1-A & B-2-1-B into Tracts A-1, B-1-A, B-2-1-A-1, B-2-1-B-1 & B-2-1-B-2, on property located at Zachary-Slaughter Highway near E Central Avenue
6. **Other Matters**

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive accounts payable for December 2023 and the natural gas bill when it is received (Mayor McDavid)

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Discussion and approval of issuance of a City Council ordered subpoena for enforcement action to adhere to local ordinances regarding the following:
 - Illegal sign at property located at **4524 Virginia Street**
 - Junk vehicle at property located at **6524 Rollins Road**
 - Junk vehicle at property located at **4513 Avenue G**
 - Junk vehicle at property located at **4605 Avenue G**

- Junk vehicle and junk property located at **4735 Avenue G**
 - Junk vehicle at property located at **4779 Avenue G**
 - Junk vehicle at property located at **5935 Avenue L**
 - Junk vehicle and junk property located at **4633 Avenue C**
 - Junk vehicle at property located at **4619 Avenue B**
 - Junk property located at **5236 E Mae Street**
 - Junk vehicle at property located at **4362 Young Street**
 - Junk vehicle at property located at **4820 Rollins Road**
 - Junk vehicle at property located at **5714 Joan Street**
2. Discussion regarding the November 05, 2024, election day (Mayor McDavid)
 3. Resolution Establishing The Policy Of The City Of Zachary Regarding Use Of Certain Public Spaces And Forums (John Hopewell)
 4. **Adoption of Ordinance 2023-18** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF TRACT A-1 OF THE CHARLES C. MCCOY TRACT LOCATED IN §45, T4S, R1E GLD WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY (John Hopewell)
 5. **Adoption of Ordinance 2023-19** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY PURSUANT TO THE HOME RULE CHARTER § 2-09 (7) TO AMEND ITS UNIFIED DEVELOPMENT CODE ARTICLE 1-602 TO CREATE A ZONING DISTRICT VERIFICATON FEE AND FOR ACTIONS IN FURTHERANCE OF THE SAME AND IN ACCORDANCE THEREWITH (John Hopewell)
 6. **Adoption of Ordinance 2023-20** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO AMEND ITS UNIFIED DEVELOPMENT CODE - ARTICLE 4 STORMWATER MANAGEMENT AND OPEN SPACES TO INCLUDE POLICY CHANGES AND PRACTICES PERTAINING TO CONSTRUCTION BEST MANAGEMENT PRACTICES ENFORCEMENT TO BE ADDED AS §4.301(C) AND TO CREATE DIVISION 4.500 TO BE ENTITLED ILLICIT DISCHARGE ENFORCEMENT PROCEDURES AND FOR ACTIONS IN FURTHERANCE OF THE SAME AND IN ACCORDANCE THEREWITH (John Hopewell)
 7. Executive Session of the Council and of the Mayor pursuant to LSA- R.S. 42:17 (A)(2) with regard to status of civil litigation- *Goodson vs. CoZ*- 19th JDC EBR #667741- 24 (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

1. Receive Inspection report for the month of December 2023 (Scott Masterson)
2. Receive subpoena report from the Planning and Zoning Department (Bryant Dixon)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**