

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, March 28, 2023, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the March 14, 2023, regular meeting and approve them as written (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. 2022 Road Rehabilitation Program – Phase 3 Certificate of Substantial Completion (Bia Hillhouse)
- b. 2022 Road Rehabilitation Program – Phase 3 Change Order #2 (Final) (Bia Hillhouse)
- c. 2022 Road Rehabilitation Program – Phase 3 Pay Request #5 (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

5. Other Projects

- a. Council approval for Pay Application 002 for the new Zachary Police Department to Stuart & Company (Mayor McDavid)

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

1. Council approval of Department Heads (Deferred until further notice)
(Mayor McDavid)

I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive the Balance Sheet and Income statement as of February 2023

J. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of March 06, 2023 of the Planning Commission and the Minutes of the Regular meeting of March 06, 2023 of the Zoning Commission.**
2. **Consent Agenda**
 - a. **COB-2-23 (3937 David Street)** – Proposed combination of Lots 13 & West ½ of Lot 12 into Lot 13-A, on property located at 3937 David Street, Zachary, La 70791 (Bryant Dixon)
 - b. **CUPMH-2-23 (3937 David Street)** – Proposed manufactured home to be placed on Lot 13-A of Kirkwood Subdivision property, located at 3937 David Street, Zachary, La 70791 (Bryant Dixon)
 - c. **CUPMV-1-23 (10011 Main Street)** – Proposed mobile vendor for Aji City, on property located at 10011 Main Street, Zachary, La 70791 (Bryant Dixon)
3. **Planning Matters REQUIRING a Public Hearing**
 - a. **FP-1-23 (Fairview Gardens 4th & 5th Filing)** – Proposed Final Plat for Lots 167-244 and Tract 3-A-1-A-1-A-1-A of Fairview Gardens 4th & 5th Filing, on property located at 2000-2100 Flanacher Road, Zachary, La 70791 (Bryant Dixon)

- b. **SP-1-23 (Universal Children’s Learning Academy)** – Proposed 1,500 sf addition to existing building for the Universal Children's Learning Academy, on property located at 5052 Highway 19, Zachary, La 70791 (Bryant Dixon)

4. Planning Matters NOT requiring a Public Meeting

5. Zoning Matters REQUIRING a Public Hearing

- a. **CUPMH-1-23 (9012 E Vernon Road)** – Proposed manufactured home to be placed on Lot 7 of Whiddon Acres property, located at 9012 E Vernon Road, Zachary, La 70791 (Bryant Dixon)

6. Zoning Matters NOT Requiring Public Hearing

- a. **ZOI – PUD-3-22 (Northridge Phase 1)** – Proposed 64.25-acre development to include 215 low density residential lots and common open space areas within PUD 3-22. (Bryant Dixon)
- b. **ZOI – 52125-SS (Hillside Farms)** – Proposed resubdivision of Lot 10 into Lots 10-A and 10-B, on property located on Port Hudson-Pride Road (Bryant Dixon)
- c. **ZOI – 54126-SS (Hillside Farms)** – Proposed resubdivision of Lot 11-A and Lot 12 of the Hillside Farms Subdivision into Lots 11-A-1, 11-A-2 and 12-A, on property located on Port Hudson-Pride Road (Bryant Dixon)

7. Other Matters

- a. **T&T Liquor (sign wavier)** – 6201 Highway 19 (Bryant Dixon)

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

- 1. Update of Hearing of subpoena to Michael May 3700 Little Farms Dr. regarding non-compliance with requests regarding Flood Plain/Control Ordinances at 5100-5200 Lower Zachary Rd (Bryant Dixon)
- 2. Update of Discussion regarding the Annison House (Mayor McDavid)

N. NEW BUSINESS

1. Council approval for a Special event permit to sell alcohol at the Lane Foundation Chili Cook Off to be held on April 29, 2023 on City premises (Councilwoman Boyd)
2. Council approval for a special event permit for May 5 (Cinco De Mayo) at Tquila's restaurant (John Hopewell)
3. Hearing of issuance of a City Council ordered subpoena to Michael S. Jarreau, Jr. 21366 Hwy 964 (Old Scenic), Zachary LA 70791 to appear at a City Council Meeting to answer for his non-compliance with a written request to cease and desist the keeping of horses on referenced premises in violation of Zachary Code of Ordinances §10-12, et seq. (John Hopewell)
4. Hearing of issuance of a City Council ordered subpoena to Lou Bertha Gayden 4763 Ford Street, Baton Rouge, La 70811; Enforcement action on refusal to adhere to local ordinances relating to 4839 Old Slaughter Rd. Zachary, La 70791; Lot 4 Block 62 Bond S/D; East Baton Rouge Parish, State Of Louisiana.(Deferred until the May 1st meeting) (John Hopewell)
5. **Public Hearing and Adoption of Ordinance 2023-02** Pertaining To The Declaration Of Intent By The City Of Zachary To Have Certain Movable Property Declared To Be Surplus And Allowing For The Disposal Or Abandonment In Place (John Hopewell)
6. **Introduction of Ordinance 2023-03** Ordinance Authorizing The City Of Zachary To Amend The Code Of Ordinances §70 Relating To Streets, Sidewalks And Public Places Regulations Within The Corporate Limits Of The City Of Zachary And For All Other Matters Related Thereto (John Hopewell)
7. Discussion and Council approval to order an appraisal for the Maverick's equipment (Deferred at the March 14, 2023 meeting)(Mayor McDavid)
8. Discussion regarding live streaming/recording Council meetings (Councilwoman Westmoreland)
9. Discussion regarding live streaming/recording the Planning and Zoning meetings (Mayor McDavid)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

2. Approval of the Condemnation Board Minutes of the March 23, 2023 regular meeting and approve them as written (Councilwoman Boyd)

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**