

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, April 23, 2024, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of April 09, 2024, regular meeting and the April 09, 2024, Council Workshop and approve them as written. (Mayor McDavid)

**E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**

1. Copper Mill Lady Colts for winning the CSAA Girls Middle School Division Championship (Mayor McDavid)
2. Proclamation to recognize the 56<sup>th</sup> Anniversary of the National Fair Housing Law (Mayor McDavid)

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

- a. Pay Request -Stuart & Company – Pay Request #15 – Zachary police Station (Chief Lawrence)

**G. PRESENTATION OF DELEGATIONS**

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Other Variances/Waivers**

- a. Waiver Request – Michael Williams - 6630 Woodland Drive – to build an accessory building before residence (Scott Masterson)

4. **Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**  
**I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**  
**J. PLANNING & ZONING MATTERS**

1. **Receive Minutes of the Regular meeting of April 01, 2024, the Planning Commission and the Minutes of the Regular meeting of April 01, 2024, of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
  - a. **SP-2-24 (Afton Oaks Preliminary Plat Revision)** - Proposed revision of Afton Oaks preliminary plat to remove 21 townhomes from the development on property located at 5703, 5637 Emmie Drive, 4850 Bob Odom Drive, 5330, 5630, 5440, and 5702 Montegudo Boulevard, on Lots 2-A-2, 4-5, and 9-12, Zachary, La 70791 (Bryant Dixon)
  - b. **SP-3-24 (Afton Oaks Final Plat)** - Proposed final plat of Afton Oaks, a 65-townhome development on property located at 5703, 5637 Emmie Drive, 4850 Bob Odom Drive, 5330, 5630, 5440, and 5702 Montegudo Boulevard, on Lots 2-A-2, 4-5, and 9-12, Zachary, La 70791 (Bryant Dixon)
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**
  - a. **Parking Waiver - 4524 Virginia Street - McHugh House (Bryant Dixon)**  
No action was taken on this item at the April 09, 2024, meeting.

**K. BUDGET AND FINANCIAL MATTERS**

1. **Receive the Balance Sheet and Income statement as of March 2024 (Mayor McDavid)**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. **Discussion and approval of issuance of a City Council ordered subpoena for enforcement action to adhere to local ordinances regarding the following: (Deferred until the May 14, 2024, meeting)**
  - **Illegal sign at property located at 4524 Virginia Street**
  - **Junk property located at 4735 Avenue G**
  - **Junk property located at 4633 Avenue C**
  - **Junk property located at 5236 E Mae Street**

**N. NEW BUSINESS**

1. **PUBLIC HEARING and Re-Adoption OF ORDINANCE 2023-04**  
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND  
CHAPTER 18 - BUSINESS AND BUSINESS REGULATIONS TO  
IMPLEMENT ARTICLE 6 §1 THROUGH §8 TO ALLOW THE CITY TO  
ADOPT REGULATIONS DESIGNED TO REGULATE THE OPERATION  
OF MASSAGE THERAPY BUSINESSES WITHIN THE CITY LIMITS  
AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE  
(Tabled until the May 14, 2024) (John Hopewell)
  
2. **PUBLIC HEARING and ADOPTION OF ORDINANCE 2024-06**  
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND 38-86  
OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY  
RELATING TO JUNKED AND ABANDONED VEHICLES CONSIDERED TO  
BE PUBLIC NUISANCES AND PROVIDING FOR THEIR IMPOUNDMENT  
AND DISPOSITION AND FOR OTHER MATTER IS FURTHERANCE  
THEREOF (Tabled until the May 14, 2024) (John Hopewell)
  
3. **INTRODUCTION OF ORDINANCE 2024-07** ORDINANCE TO FIX THE  
ANNUAL PROPERTY MILLAGE RATE FOR 2024 AND TO ESTABLISH  
THE RATE OF TAXATION AND LEVY A TAX IN THE AMOUNT OF 5.18  
MILS TO DEFRAY EXPENSES OF OPERATION OF THE CITY  
GOVERNMENT FOR ALL GENERAL PURPOSES FOR THE YEAR 2024 ON  
ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE  
CITY OF ZACHARY AND TO PROVIDE THE COLLECTION OF THE SAME  
AND FOR OTHER MATTERS IN CONNECTION THEREWITH  
(John Hopewell)
  
4. **INTRODUCTION OF ORDINANCE 2024-08** ORDINANCE TO FIX THE  
ANNUAL PROPERTY MILLAGE RATE FOR 2024 AND TO ESTABLISH  
AND TO ROLL FORWARD THE RATE OF TAXATION AND LEVY A TAX  
IN THE AMOUNT OF MAXIMUM MILLAGE RATE OF 5.48 MILS TO  
DEFRAY EXPENSES OF OPERATION OF THE CITY GOVERNMENT FOR  
ALL GENERAL PURPOSES FOR THE YEAR 2024 ON ALL TAXABLE  
PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF  
ZACHARY AND TO PROVIDE THE COLLECTION OF THE SAME AND  
FOR OTHER MATTERS IN CONNECTION THEREWITH (John Hopewell)
  
5. **INTRODUCTION OF ORDINANCE 2024-09** ORDINANCE AUTHORIZING  
THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN  
DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND  
AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING  
JULY 1, 2023, AND ENDING JUNE 30, 2024 (John Hopewell)

6. **INTRODUCTION OF ORDINANCE 2024-10** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2024, AND ENDING JUNE 30, 2025 (John Hopewell)
  7. Council approval of the Re-appointment of Todd McKey to the Board of Commissioners of Gas Utility District 1 of East Baton Rouge Parish (Mayor McDavid)
  8. Council approval of a special event permit to TeQuilas on May 05, 2024, Cinco De Mayo (John Hopewell)
  9. Discussion concerning compensation of the Council Clerk and delegation of authority to negotiate same to Mayor Pro Tempore (Councilman Graves)
- O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**
- P. REPORTS FROM DEPARTMENT HEADS**
- Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**
- R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**