

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, May 24, 2022, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the May 10, 2022, regular meeting and the May 19, 2022 workshop and approve them as written.

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Road Project Phase 2 – Final Adjustment Change Order No. 1 (Bia Hillhouse)
- b. Road Project Phase 2 – Pay Request #3 (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. Diversion Canal Gas Main Relocation Project – Pay Request No. 2 (Retainage) (Bia Hillhouse)

5. Other Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

- a. Lynda Bankston – 3195 McHugh Road – Condition of the road (Councilman Montgomery)

2. Hardship Waivers

3. Other Variances

- a. Waiver Request – Dusty Dubroc – 8511 Main Street, Zachary – request to build an accessory building with water and electricity before the primary structure (Scott Masterson)
- b. Waiver Request – Doyle Holden, Jr. – 4966 Rush Drive, Slaughter – request to park a 38-foot fifth wheel camper on property while repairs are being done to the main residence located at 27075 Graves Drive (Scott Masterson)

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of May 02, 2022, of the Planning Commission and the Minutes of the Regular meeting of May 02, 2022, of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

- a. ReSub - **2400 – 2500 Church Street (Benny’s Carwash)** – Proposed minor subdivision of Tract C-2-B-2-D-1-C into tracts C-2-B-2-D-1-C-1 and C-2-B-2-D-1-C-2 for the development of a proposed carwash (Bryant Dixon)
- b. SP - **Benny’s Carwash (2400 – 2500 Church Street)** – Proposed commercial carwash and oil change facility (Bryant Dixon)

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

- a. **ZMA - 3324 Church Street** - To rezone from Suburban Residential (RS) to Neighborhood Commercial (CN) (Bryant Dixon)
- b. **ZMA - 3224 Pope Road** – To rezone from Estate Residential (RE) to Suburban Residential (RS) (Bryant Dixon)

- c. **ZMA - 20611 Plank Road** – To rezone from Estate Residential (RE) to General Commercial (CG) (Bryant Dixon)
- d. **ZMA - 2400 – 2500 Church Street (Benny’s Carwash)** – To rezone from Estate Residential (RE) to General Commercial (CG) (Bryant Dixon)

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

- 1. Receive the Balance Sheet and Income statement as of April 30, 2022 (Mayor Amrhein)

L. OLD BUSINESS PENDING FOR FINAL ACTION

- 1. **Public Hearing and Adoption of Ordinance 2022-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022 (John Hopewell) (Tabled until the June 14, 2022 meeting)
- 2. **Public Hearing and Adoption of Ordinance 2022-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023 (John Hopewell) (Tabled until the June 14, 2022)

M. OLD BUSINESS PENDING

- 1. Update on property located at 6951 Woodland regarding a violation of the Zachary Code of Ordinances related to adherence to Flood Control Regulations by refusing to cease the use of fill materials into a flood zone area and remedy of the same. (John Hopewell)

N. NEW BUSINESS

- 1. **Public Hearing and Adoption of 2022-11** Ordinance Authorizing The City Of Zachary To Implement, Amend Change And Revise §46-51 And §46-53 To Allow The City To Better Regulate And Adopt Regulations Designed To Minimize

Flood Losses Within The City Limits And For Any And All Related Matters In Furtherance (John Hopewell)

2. **Public Hearing and Adoption of 2022-12** Ordinance To Acknowledge The Necessity Of Redistricting And Authorizing The City Of Zachary To Create New Municipal Voting Districts As A Result Thereof And For All Other Related Matters In Furtherance (John Hopewell)
3. Special Event Permit for a Small Business Pop-Up Shop located on Hwy 19 (John Hopewell)
4. Election of Council Member to sit on Zachary Condemnations Board for remainder of term (John Hopewell)
5. Approval of A Resolution to Support Preparation and Submittal Of an Application for Funding through the Division of Administration Local Government Assistance Program (LGAP) (John Hopewell)
6. Approval of A Resolution to Support Preparation and Submittal Of an Application for Funding through the Division of Administration Community Water Enrichment Fund (John Hopewell)
7. Approval to subpoena owners located at 5714 Joan Street regarding a violation of Zachary Code of Ordinances related to fencing around a swimming pool (Scott Masterson)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**
 - a. Continuation of subpoena to owners located at 4420 New Weis Road to provide status of condemnation (Tabled until the September 13, 2022 meeting) (John Hopewell)
 - b. Condemnation updates (John Hopewell)

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**