

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, June 23, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday June 23, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya
Pledge of Allegiance by Councilman Landry

C. OPENING PROCEDURES

1. ROLL CALL

COUNCIL MEMBERS
Francis Nezianya – District 1
Donald Morgan– District 2
Laura O’Brien – District 3
Hunter Landry – District 4
Lael Montgomery – District 5
ABSENT
David Amrhein

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Councilwoman O’Brien read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the June 4, 2020 Budget Workshop meeting and June 9, 2020 regular meeting and approve them as written.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Morgan

To approve of Minutes of the June 4, 2020 Budget Workshop meeting and June 9, 2020 regular meeting and approve them as written.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Presentation of certificates from Councilman Montgomery. The following participants received certificates. Taylor Harless, Nita Martin, Myra Richardson, Kenyon Martin, Jr., Kamryn Stewart, Kahleel Howard, Aniya Ingram, Myles Snowden, Jaelynn Taylor, Pat Smith, Pastor Juan Parker, Tyron Lucas, Cecilia Spenser, and Zachary Police Department.

Councilman Landry announced the Meeting After The March Discussion will be held at New Pilgrim Baptist Church Friday June 26, 2020 at 6:30 p.m.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. Street/Road Projects**
- 2. Sewer**
- 3. Subdivision Inspections**
- 4. Water and Gas Projects**
- 5. Other Projects**

- a. Water Tower Pay Request #9

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Montgomery

To approve the Water Tower Pay Request #9 in the amount of \$24,851.29.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- b. Water Tower Pay Request #10 (No action was taken on this item)

- c. Water Tower Certificate of Substantial Completion

The motion was made by Councilman Landry
The motion was seconded by Councilwoman O'Brien

To approve the Water Tower Certificate of Substantial Completion

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

- a. Monica Brazelton – 9151 Millwood Creek Ct. – secondary meter to operate an electric gate.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O’Brien

To approve Monica Brazelton – 9151 Millwood Creek Ct. – secondary meter to operate an electric gate.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of June 1, 2020 of the Planning Commission and the Minutes of the Regular meeting of June 1, 2020 of the Zoning Commission.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To Receive Minutes of the Regular meeting of June 1, 2020 of the Planning Commission and the Minutes of the Regular meeting of June 1, 2020 of the Zoning Commission.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. Planning Matters REQUIRING a Public Hearing

- a. UDC Update Presentation – Group 3 (Villavaso and Associates, LLC)
Marlon Lemond gave an update on the Group 3 UDC update. Marlon announced the dates of the workshops for Group 3.

3. Planning Matters NOT requiring a Public Meeting

- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Zoning Matters**

- J. APPROVE PAYMENT OF BILLS**
- K. BUDGET AND FINANCIAL MATTERS**
- L. OLD BUSINESS PENDING FOR FINAL ACTION**

- 1. **Public Hearing and Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH (Tabled at the April 28, 2020 meeting)

The motion was made by Councilman Landry

The motion was seconded by Councilman Morgan

To table **Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- M. OLD BUSINESS PENDING**

- 1. Request for approval of Resolution 2020-03 to create and to implement a LA Const. Art. 7, § 14 (B) “program of social need” to address the class, qualifications, terms and implementation of an installment payment plan for residents that due to financial difficulties were unable to pay their utility bills on time due to the Covid-19 health crisis.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To approve a Resolution 2020-03 to create and to implement a LA Const. Art. 7, § 14 (B) “program of social need” to address the class, qualifications, terms and implementation of an installment payment plan for residents that due to financial difficulties were unable to pay their utility bills on time due to the Covid-19 health crisis.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2020-10** Authorizing The City Of Zachary To Amend And To Update The Unified Development Code - Article 1 Zoning Districts, Article 2 Parcel Site And Development Standards, Article 3 Environmental Quality, Article 6 Subdivision Design, Article 7 Stormwater, Article 8 Streets, Et Al And Article 14 Permits And Procedures And Which Are Described As Group 2 Amendments And For All Related Matters In Furtherance.

Councilwoman O'Brien declared a PUBLIC HEARING to be in session at 7:00 p.m. There being no one to speak in favor or against the adoption Councilwoman O'Brien declared the PUBLIC HEARING to be closed at 7:01 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve the **Adoption of Ordinance 2020-10** Authorizing The City Of Zachary To Amend And To Update The Unified Development Code - Article 1 Zoning Districts, Article 2 Parcel Site And Development Standards, Article 3 Environmental Quality, Article 6 Subdivision Design, Article 7 Stormwater, Article 8 Streets, Et Al And Article 14 Permits And Procedures And Which Are Described As Group 2 Amendments And For All Related Matters In Furtherance.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. Update Resolution of November 13, 2012 previously adopted on November 13, 2012, which agreed to accept ownership of state route LA 1209 in its entirety, and portions of state route LA 64.

The motion was made by Councilman Montgomery

The motion was seconded by Councilwoman O'Brien

To approve the Update Resolution of November 13, 2012 previously adopted on November 13, 2012, which agreed to accept ownership of state route LA 1209 in its entirety, and portions of state route LA 64.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

3. **Introduction of Ordinance 2020-12 PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE AND IMMOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.**

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of Ordinance 2020-12** PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE AND IMMOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

4. Request of Cliff Howell to speak on behalf of Prohibition Pig, LLC (food truck/trailer operator) attempting to open, obtain permanent electrical power so as to operate a food truck within the corporate limits of Zachary.

The motion was made by Councilman Landry

The motion was seconded by Councilman Nezianya

To remove Prohibition Pig, LLC (food truck/trailer operator) to open and obtain permanent electrical power so as to operate a food truck within the corporate limits of Zachary.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

5. Approval of Special Counsel Contract for Kaster and Cop to represent the City of Zachary in anticipation of potential construction contract litigation.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve Special Counsel Contract for Kaster and Cop to represent the City of Zachary in anticipation of potential construction contract litigation.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

John Hopewell spoke to the council members and said that there are two properties that are being considered to add to the condemnation list. Scott Masterson recommended that everyone see the house on 40th street that is being restored.

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

John Hopewell announced that he had no emails during the meeting.

R. ADJOURNMENT

The meeting was adjourned at 7:16 p.m.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

**Mayor Pro Tempore,
Councilwoman O'Brien**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, June 23, 2020 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council