

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, August 16, 2023,

6:30 PM

A. CALL TO ORDER

Commissioner Slaughter called the meeting to order at 6:30 p.m., on Wednesday, August 16, 2023, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance was given by Commissioner Slaughter .

C. OPENING PROCEEDURES

1. ROLL CALL

MEMBERS PRESENT

Mindy Slaughter

Christina Price

Thomas Scott

Elizabeth Benzer

James Peay – ARRIVED AT 6:43 P.M.

Jason Floyd

ABSENT

Chris Hilton

Elizabeth Benzer

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the July 10, 2023, regular meeting, and August 07, 2023, regular meeting, and approve them as written.

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The motion was made by Commissioner Price

The motion was seconded by Commissioner Scott

To approve the minutes of the July 10, 2023, regular meeting, and August 07, 2023, regular meeting, and approve them as written.

YEAS: Slaughter, Price, Scott, Floyd

NAYS: None

ABSENT: Hilton, Benzer, Peay

ABSTAINED: None

E. PRESENTATION OF DELEGATON

F. ANNOUNCEMENTS

G. PLANNING

1. Consent Agenda

- a. **COB-4-23 (4322 & 4346 Cherry Court)** - Proposed combination of lots of Lots 1 and 19 of the Smithfield Subdivision into Lot 1-A, on property located at 4322 & 4346 Cherry Court, Zachary, La 70791.

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Slaughter

To approve a recommendation of a **COB-4-23 (4322 & 4346 Cherry Court)** - Proposed combination of lots of Lots 1 and 19 of the Smithfield Subdivision into Lot 1-A, on property located at 4322 & 4346 Cherry Court, Zachary, La 70791.

YEAS: Slaughter, Price, Scott, Floyd

NAYS: None

ABSENT: Hilton, Benzer, Peay

ABSTAINED: None

Commissioner Peay arrives at 6:43 p.m.

2. Old Business

3. New Business

- a. Updates to Unified Development Code Article 2: Residential Zoning Districts, Sec. 2.303 Single-Family Detached Standards, Table 2.303.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Floyd

To approve a recommendation on Updates to Unified Development Code Article 2: Residential Zoning Districts, Sec. 2.303 Single-Family Detached Standards, Table 2.303.

YEAS: Slaughter, Price, Scott, Peay, Floyd

NAYS: None

ABSENT: Hilton, Benzer

ABSTAINED: None

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- b. Updates to Unified Development Code Article 6: Overlay and Special Districts, Sec. 6.4 Planned Unit Development (PUD) Use and Development Standards, Table 2.303.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Floyd

To approve a recommendation on Updates to Unified Development Code Article 6: Overlay and Special Districts, Sec. 6.4 Planned Unit Development (PUD) Use and Development Standards, Table 2.303.

YEAS: Slaughter, Price, Scott, Peay, Floyd

NAYS: None

ABSENT: Hilton, Benzer

ABSTAINED: None

H. REPORT OF THE CITY PLANNER

I. REPORT OF THE CHAIRMAN

Commissioner Slaughter reminds everyone to complete the annual training.

J. ADJOURNMENT

The meeting was adjourned at 6:49 p.m.

Dana LeJeune Recording Secretary

Mindy Slaughter, Chairwoman