

**MINUTES**  
**PLANNING COMMISSION**  
**CITY OF ZACHARY**

**Monday, September 11, 2023,**

**6:30 PM**

**A. CALL TO ORDER**

Commissioner Slaughter called the meeting to order at 6:30 p.m., on Monday, September 11, 2023, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Commissioner Slaughter

Pledge of Allegiance by Commissioner Peay

**C. OPENING PROCEDURES**

**1. ROLL CALL**

MEMBERS PRESENT

Mindy Slaughter

Thomas Scott

Elizabeth Benzer

James Peay

ABSENT

Chris Hilton

Christina Price

Jason Floyd

**2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS**

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

**3. CHANGES/ADDITIONS TO THE AGENDA**

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Benzer

To approve to amend the agenda to change the date for the October meeting.

YEAS: Slaughter, Scott, Benzer, Peay

NAYS: None

ABSENT: Hilton, Price, Floyd

ABSTAINED: None

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**ALTER AGENDA**

The motion was made by Commissioner Scott  
The motion was seconded by Commissioner Peay  
To approve to change the date for the October meeting from the 2<sup>nd</sup> to the 16<sup>th</sup> .  
YEAS: Slaughter, Scott, Benzer, Peay  
NAYS: None  
ABSENT: Hilton, Price, Floyd  
ABSTAINED: None

**RETURN TO REGULAR ORDER**

**D. READING OF THE MINUTES**

1. Approval of minutes of the August 16, 2023, regular meeting, and approve them as written.

The motion was made by Commissioner Scott  
The motion was seconded by Commissioner Slaughter  
To approve the minutes of the August 16, 2023, regular meeting, and approve them as written.  
YEAS: Slaughter, Scott, Benzer, Peay  
NAYS: None  
ABSENT: Hilton, Price, Floyd  
ABSTAINED: None

**E. PRESENTATION OF DELEGATON**

**F. ANNOUNCEMENTS**

**G. PLANNING**

1. **Consent Agenda**

- a. **COB-5-23 (3845 Highway 19)** - Proposed combination of lots of Lots 1-C-1, 2-C-1 & 3-C-1 of the G. B. Annison Tract into Lots 1-C-1-A & 3-C-1-A , on property located at 3845 Highway 19, Zachary, La 70791.

The motion was made by Commissioner Peay

The motion was seconded by Commissioner Slaughter

To approve recommendation of **COB-5-23 (3845 Highway 19)** - Proposed combination of lots of Lots 1-C-1, 2-C-1 & 3-C-1 of the G. B. Annison Tract into Lots 1-C-1-A & 3-C-1-A , on property located at 3845 Highway 19, Zachary, La 70791.

YEAS: Hilton, Slaughter, Price, Scott, Benzer, Peay, Floyd  
NAYS: None  
ABSENT: None  
ABSTAINED: None

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2. **Old Business**
3. **New Business**

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CHAIRMAN**

Commissioner Slaughter reminded everyone of the annual training that is required to be completed.

**J. ADJOURNMENT**

The meeting was adjourned at 6:37 p.m.

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Dana LeJeune Recording Secretary

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Minday Slaughter - Chairman