

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, September 12, 2022

6:30 PM

A. CALL TO ORDER

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, September 12, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Commissioner Kline

Pledge of Allegiance by Commissioner Kline

C. OPENING PROCEDURES

1. ROLL CALL

MEMBERS PRESENT

Laura Freeman

Mindy Slaughter

William Kline

Russell Jones

Christina Price

ABSENT

Chris Hilton

Scott Reitzell

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the August 01, 2022, regular meeting and approve them as written.

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The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Price

To approve the minutes of the August 01, 2022, regular meeting and approve them as written.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

E. PRESENTATION OF DELEGATON

F. ANNOUNCEMENTS

Commissioner Kline reminded everyone to do their annual trainings.

G. PLANNING

1. Consent Agenda

2. Old Business

3. New Business

- a. **SP - Zachary Police Department & Training Center** – Proposed 21,300 sf office building/training center for the Zachary Police Department, on property located at 5000-5100 Old Slaughter Road, Zachary, LA 70791.

Commissioner Kline opened the PUBLIC HEARING at 6:57 p.m. There being no one to speak in favor or against the site plan Commissioner Kline closed the PUBLIC HEARING at 6:59 p.m.

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Slaughter

To approve a recommendation for a **SP - Zachary Police Department & Training Center** – Proposed 21,300 sf office building/training center for the Zachary Police Department, on property located at 5000-5100 Old Slaughter Road, Zachary, LA 70791.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

- b. **Resub – Benny’s Carwash** – Proposed resubdivision of Lot C-2-B-2-D-1-C into C-2-B-2-D-1-C-1 and C-2-B-2-D-1-C-2, on property located at 2400-2500 Church Street, Zachary, LA 70791.

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Commissioner Kline opened the PUBLIC HEARING at 7:02 p.m. Kyle Haisler, SJB Group was present to speak in favor of the resubdivision. Carol McCullough, Zachary, was also present to speak in favor of the resubdivision. There being no one to speak in favor or against the resubdivision Commissioner Kline closed the PUBLIC HEARING at 7:08 p.m.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Jones

To approve a recommendation for a **Resub – Benny’s Carwash** – Proposed resubdivision of Lot C-2-B-2-D-1-C into C-2-B-2-D-1-C-1 and C-2-B-2-D-1-C-2, on property located at 2400-2500 Church Street, Zachary, LA 70791.

YEAS: Freeman, Kline, Slaughter, Jones, Price

NAYS: None

ABSENT: Hilton, Reitzell

ABSTAINED: None

H. REPORT OF THE CITY PLANNER

Bryant Dixon, Zachary Planning Director, introduced a new member of the planning and zoning department, Calesia Anderson.

I. REPORT OF THE CITY UDC CONSULTANT

Mr. Dixon spoke to commissioners regarding the group 5 UDC update and said it should be coming in October. Mr. Dixon also said the Villavaso and Associates would be starting the city’s master plan update in January 2023.

J. REPORT OF THE CHAIRMAN

K. ADJOURNMENT

The meeting was adjourned at 7:12 p.m.

Dana LeJeune Recording Secretary

Approved by: _____
Mr. William Kline, Chairman