

**MINUTES**  
**PLANNING COMMISSION**  
**CITY OF ZACHARY**

**Monday, September 13, 2021**

**6:30 PM**

**A. CALL TO ORDER**

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, September 13, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Commissioner Reitzell  
Pledge of Allegiance by Commissioner Kline

**C. OPENING PROCEEDURES**

**1. ROLL CALL**

**MEMBERS PRESENT**

Mindy Slaughter  
William Kline  
Chris Hilton  
Russell Jones  
Scott Reitzell  
Thomas Scott

**ABSENT**

Laura Freeman

**2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS**

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

**3. CHANGES/ADDITIONS TO THE AGENDA**

**D. READING OF THE MINUTES**

1. Approval of minutes of the August 2, 2021, regular meeting and approve them as written.

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The motion was made by Commissioner Jones

The motion was seconded by Commissioner Hilton

To approve the minutes of the August 2, 2021, regular meeting and approve them as written.

YEAS: Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Freeman

ABSTAINED: None

**E. PRESENTATION OF DELEGATON**

**F. ANNOUNCEMENTS**

**G. PLANNING**

**1. Consent Agenda**

a. 5420 Old Scenic Highway – Subdivision Minor

The motion was made by Commissioner Reitzell

The motion was seconded by Commissioner Slaughter

To remove the item from the consent agenda and to place the item on the regular agenda.

YEAS: Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Freeman

ABSTAINED: None

Commissioner Kline opened the PUBLIC HEARING at 6:37 p.m. Interjed Singh 5420 Old Scenic Hwy, Zachary was present to speak in favor of the subdivision minor. Mr. Singh explained that the house on the property would become a group home and the building in the back of the property would become a Salon. There being no one else to speak in favor of the subdivision minor Commissioner Kline closed the PUBLIC HEARING at 6:44 p.m.

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Slaughter

To approve a recommendation for the subdivision minor located at 5420 Old Scenic Hwy.

YEAS: Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Freeman

ABSTAINED: None

**2. Old Business – None**

**3. New Business**

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- a. Americana Phase 7 – Subdivision Standard (TND) Preliminary Plat

Commissioner Kline opened the PUBLIC HEARING at 6:48 p.m. John Thompson was present to speak in favor of the Subdivision Standard (TND) Preliminary Plat. There being no one else to speak in favor of the Subdivision Standard (TND) Preliminary Plat Commissioner Kline closed the PUBLIC HEARING at 6:50 p.m.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Hilton

To approve a recommendation of Americana Phase 7 – Subdivision Standard (TND) Preliminary Plat.

YEAS: Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Freeman

ABSTAINED: None

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CITY UDC CONSULTANT**

**J. REPORT OF THE CHAIRMAN**

**K. ADJOURNMENT**

The meeting was adjourned at 6:52 p.m.

\_\_\_\_\_  
Dana LeJeune Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman

L.