

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, October 03, 2022

6:30 PM

A. CALL TO ORDER

Commissioner Reitzell called the meeting to order at 6:30 p.m., on Monday, October 03, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Commissioner Freeman

Pledge of Allegiance by Commissioner Reitzell

C. OPENING PROCEDURES

1. ROLL CALL

MEMBERS PRESENT

Laura Freeman

Mindy Slaughter

Chris Hilton

Scott Reitzell

Christina Price

ABSENT

William Kline

Russell Jones

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the September 12, 2022, regular meeting and approve them as written.

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The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Price

To approve the minutes of the September 12, 2022, regular meeting and approve them as written.

YEAS: Freeman, Hilton, Slaughter, Reitzell, Price

NAYS: None

ABSENT: Kline, Jones

ABSTAINED: None

E. PRESENTATION OF DELEGATON

F. ANNOUNCEMENTS

Commissioner Reitzell reminded everyone to complete the annual training.

G. PLANNING

1. Consent Agenda

- a. **CUPMH – (20934 MacHost Road)** – Proposed manufactured home to be placed on Lot SEC 3 of the Sie Hills property, located at 20934 MacHost Road, Zachary LA 70791.

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Hilton

To approve a recommendation for a **CUPMH – (20934 MacHost Road)** – Proposed manufactured home to be placed on Lot SEC 3 of the Sie Hills property, located at 20934 MacHost Road, Zachary LA 70791.

YEAS: Freeman, Hilton, Slaughter, Reitzell, Price

NAYS: None

ABSENT: Kline, Jones

ABSTAINED: None

- b. **RESUB – (5459 Hickman Lane)** – Proposed resubdivision of Lots C-1-A-4 into Lots C-1-A-4-A and C-1-A-4-B of the Pearl C. Hickman Estate Tract, located at 5459 Hickman Lane, Zachary, LA 70791.

The motion was made by Commissioner Hilton

The motion was seconded by Commissioner Slaughter

To approve a recommendation for a **RESUB – (5459 Hickman Lane)** – Proposed resubdivision of Lots C-1-A-4 into Lots C-1-A-4-A and C-1-A-4-B of the Pearl C. Hickman Estate Tract, located at 5459 Hickman Lane, Zachary, LA 70791.

YEAS: Freeman, Hilton, Slaughter, Reitzell, Price

NAYS: None

ABSENT: Kline, Jones

ABSTAINED: None

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2. Old Business

3. New Business

- a. **SF – Americana Zachary 6.5 Final Plat** – Proposed Final Plat for Lots 218 – 231 and Tract C-A-B-1-A, of Americana Zachary Phase 6.5, on property located at 1122 Americana Boulevard, Zachary LA 70791.

Commissioner Reitzell opened the PUBLIC HEARING at 6:38 p.m. John Thompson, Duplantis Design Group was present to speak in favor of the Final Plat. There being no one else to speak in favor or against the final plat Commissioner Reitzell closed the PUBLIC HEARING at 6:40 p.m.

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Slaughter

To approve a recommendation for a **SF – Americana Zachary 6.5 Final Plat** – Proposed Final Plat for Lots 218 – 231 and Tract C-A-B-1-A, of Americana Zachary Phase 6.5, on property located at 1122 Americana Boulevard, Zachary LA 70791 contingent that the fire hydrant be installed before October 28, 2022 council meeting.

YEAS: Freeman, Hilton, Slaughter, Reitzell, Price

NAYS: None

ABSENT: Kline, Jones

ABSTAINED: None

H. REPORT OF THE CITY PLANNER

I. REPORT OF THE CITY UDC CONSULTANT

J. REPORT OF THE CHAIRMAN

K. ADJOURNMENT

The meeting was adjourned at 6:42 p.m.

Dana LeJeune Recording Secretary

Approved by: _____
Mr. William Kline, Chairman