

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, October 24, 2023, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the October 10, 2023, regular meeting, October 10, 2023, Crime Prevention meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**

- a. Pay Request #1 – FY2020-21 LCDBG Water System Improvements (Bia Hillhouse)

5. Other Projects

- a. Change Order – GHC Project No:561988 – Zachary Police Department & Training Center (Chief Lawrence)
- b. Pay Request #9 – GHC Project No: 561988 - Zachary Police Department & Training Center (Chief Lawrence)

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Other Variances**

4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive the Balance Sheet and Income statement as of September 2023 (Mayor McDavid)

J. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of October 16, 2023, of the Planning Commission and the Minutes of the Regular meeting of October 16, 2023, of the Zoning Commission.**

2. **Consent Agenda**

- a. **CUPMH-5-23 (3520 McHugh Road)** - Proposed manufactured home to be placed on Lot 15 of the Pace Properties Subdivision, on property located at 3520 McHugh Road, Zachary, La 70791 (Bryant Dixon)
- b. **SP-4-23 (Americana Commercial Phase I)** - Proposed roads and infrastructure for future commercial development on RW-1, RW-2, RW-3 and RW-4 of the M.L. Harvey Tract, on property located at 1200-1500 Mount Pleasant-Zachary Road, Zachary, La 70791 (Bryant Dixon)

3. **Planning Matters REQUIRING a Public Hearing**

- a. **SP-3-23 (Americana Apartments)** - Proposed multi-family apartments to be placed on Tract 7 of the M.L. Harvey Tract, on property located at 1200-1500 Mount Pleasant-Zachary Road, Zachary, La 70791 (Bryant Dixon)

4. **Planning Matters NOT requiring a Public Meeting**

5. **Zoning Matters REQUIRING a Public Hearing**

6. **Zoning Matters NOT Requiring Public Hearing**

7. **Other Matters**

K. BUDGET AND FINANCIAL MATTERS

1. Approval of Insurance renewal effective November 1, 2023 (Deanna Mankins)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Update of Hearing on Rule via Subpoena Request (8/4/23) to Daryl Carpenter – RE: 2715 March St. – Junk, wrecked, non-operating or discarded vehicles or parts on site (Bryant Dixon)

N. NEW BUSINESS

1. Receive the preliminary minutes of the October 17, 2023, Home Rule Charter Commission meeting and receive update with regard to review and revisions (John Hopewell)
2. Approval to create the Police job classification of Police Supervisor of Records Clerk (Chief Lawrence)
3. Approval of a Cooperative Endeavor Agreement with East Baton Rouge Parish regarding repairs to WJ Wicker Road (Mayor McDavid)
4. Approval to enter into an Intergovernmental Agreement for the Fire Protection and Emergency Services City of Zachary (Mayor McDavid)
5. **Public Hearing and Adoption of Ordinance 2023-13** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND PORTIONS OF CHAPTER 2 – ADMINISTRATION - FOR THE PURPOSE OF UPDATING TRAVEL POLICY AND PROCEDURES FOR THE VARIOUS EMPLOYEES AND ELECTED OFFICIALS OF THE CITY OF ZACHARY AND FOR OTHER RELATED MATTERS (John Hopewell)
6. **Introduction of Ordinance 2023-14** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND REQUIRED RATES & CHARGES FOR THE PROVISION OF GARBAGE COLLECTION SERVICES AND FOR ALL RELATED MATTERS IN FURTHERANCE (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

1. Receive Inspections Report of September 2023 (Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**