

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, November 24, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:32 p.m., on Tuesday November 24, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and the Pledge of Allegiance was accepted from the previous meeting.

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Donald Morgan– District 2

Laura O’Brien – District 3

Hunter Landry – District 4

ABSENT

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the November 10, 2020 regular meeting and the November 10, 2020 Millage minutes and approve them as written.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien
To approve Minutes of the November 10, 2020 regular meeting and the November 10,
2020 Millage minutes and approve them as written.

YEAS: Nezianya, Morgan, O'Brien, Landry
NAYS: None
ABSENT: Montgomery
ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Mayor Amrhein thanked Miller and Daughter Funeral Home and Pastor Parker for participating in the Thanksgiving turkey give away.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**
 - a. Michael Wong and Jay Vicknair of Senator John Kennedy's Office.
Due to Covid-19 no one was able to attend the meeting.
2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of November 2, 2020 of the Planning Commission and the Minutes of the Regular meeting of November 2, 2020 of the Zoning Commission.**

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Landry

To Receive Minutes of the Regular meeting of November 2, 2020 of the Planning Commission and the Minutes of the Regular meeting of November 2, 2020 of the Zoning Commission.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: Montgomery
ABSTAINED: None

2. Planning Matters REQUIRING a Public Hearing

a. Resubdivision - Lots 1 & 2 - 4350 40th St.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:36 p.m. There being no one to speak in favor or against the resubdivision Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:37 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve the Resubdivision - Lots 1 & 2 - 4350 40th St.

YEAS: Nezianya, Morgan, O'Brien, Landry
NAYS: None
ABSENT: Montgomery
ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

a. Conditional Use Permit - Home Based Business - 4091 Shady Ridge

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:37 p.m. Deanna Perkins, 4091 Shady Ridge, Zachary, was present to speak in favor of the conditional use permit. Ms. Perkins said the commercial vehicle will be parked in front of her house while not in use and has gotten approval from the HOA of her subdivision. There being no one else to speak in favor or against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:38 p.m.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Morgan

To approve a Conditional Use Permit - Home Based Business - 4091 Shady Ridge

YEAS: Nezianya, Morgan, O'Brien, Landry
NAYS: None
ABSENT: Montgomery
ABSTAINED: None

5. Zoning Matters NOT Requiring Public Hearing

6. Other Planning/Zoning Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of October 31, 2020.

The motion was made by Councilman Landry

The motion was seconded by Councilman Nezianya

To Receive the Balance Sheet and Income statement as of October 31, 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry

NAYS: None

ABSENT: Montgomery

ABSTAINED: None

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Introduction of ordinance 2020-18** - AUTHORIZING THE CITY OF ZACHARY TO AMEND A PORTION OF CHAPTER 14 – 6 FEES FOR PERMITS AND LICENSES - FOR THE PURPOSE OF CREATING THE FEE FOR THE REIMBURSEMENT OF EXPENSES ASSOCIATED WITH THE TEMPORARY CONNECTION OF NATURAL GAS SERVICE FOR INSPECTION PURPOSES BY AMENDING § 14-6 AND FOR OTHER RELATED MATTERS.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of ordinance 2020-18** - AUTHORIZING THE CITY OF ZACHARY TO AMEND A PORTION OF CHAPTER 14 – 6 FEES FOR PERMITS AND LICENSES - FOR THE PURPOSE OF CREATING THE FEE FOR THE REIMBURSEMENT OF EXPENSES ASSOCIATED WITH THE TEMPORARY CONNECTION OF NATURAL GAS SERVICE FOR INSPECTION PURPOSES BY AMENDING § 14-6 AND FOR OTHER RELATED MATTERS.

YEAS: Nezianya, Morgan, O'Brien, Landry

NAYS: None

ABSENT: Montgomery

ABSTAINED: None

2. **Adoption of Ordinance 2020-16** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:43 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:44 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the **Adoption of Ordinance 2020-16** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

YEAS: Nezianya, Morgan, O'Brien, Landry

NAYS: None

ABSENT: Montgomery

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

P. REPORTS FROM DEPARTMENT HEADS

1. Inspection Report as of October 2020

The motion was made by Councilman Landry

The motion was seconded by Councilman Morgan

To receive the Inspection Report as of October 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry

NAYS: None

ABSENT: Montgomery

ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Mayor Amrhein gave a brief update regarding the GP natural gas contract that was signed, the sale of the Historic Homes, the new garbage bins, and trash pickup.

R. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, November 24, 2020 a proper quorum being there and then present.