

**MINUTES**  
**ZONING COMMISSION**  
**CITY OF ZACHARY**

**Monday, December 06, 2021,**

**6:30 PM**

**A. CALL TO ORDER**

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, December 06, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Commissioner Kline

Pledge of Allegiance by Commissioner Kline

**C. OPENING PROCEEDURES**

**1. ROLL CALL**

MEMBERS PRESENT

Laura Freeman

William Kline

Chris Hilton

Scott Reitzell

ABSENT

Mindy Slaughter

Russell Jones

Thomas Scott

**2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS**

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

**3. CHANGES/ADDITIONS TO THE AGENDA**

**D. READING OF THE MINUTES**

1. Approval of minutes of the November 01, 2021, regular meeting and approve them as written.

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Reitzell

To approve the minutes of the November 01, 2021, regular meeting and approve them as written.

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YEAS: Freeman, Kline, Hilton, Reitzell  
NAYS: None  
ABSENT: Slaughter, Jones, Scott  
ABSTAINED: None

**E. PRESENTATION OF DELEGATON**

**F. ANNOUNCEMENTS**

Commissioner Kline announced that this meeting was the last meeting of the year. Mr. Kline also reminded everyone to finish the annual training. Mr. Kline also announced that there are terms ending on the board and that everyone should speak with administration to find out if their term expires.

**G. ZONING**

- 1. Consent Agenda**
- 2. Old Business**
- 3. New Business**

- a. 19680 Highway 964 Development Plan

Commissioner Kline opened the PUBLIC HEARING at 6:41 p.m. Richard Carroll, 1933 Flonacher Road, Zachary, was present to speak in favor of the development plan. There being no one else to speak in favor or against the development plan Commissioner Kline closed the PUBLIC HEARING at 6:51 p.m.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Reitzell

To approve a recommendation of 19680 Highway 964 Development Plan with the conditions as listed in the staff report.

YEAS: Freeman, Kline, Hilton, Reitzell  
NAYS: None  
ABSENT: Slaughter, Jones, Scott  
ABSTAINED: None

- b. Lane Regional Medical Center Expansion Development Plan

Commissioner Kline opened the PUBLIC HEARING at 7:02 p.m. Sam Bohannon and Stephen Petit, were present to speak in favor of the development plan. There being no one else to speak in favor or against the development plan Commissioner Kline closed the PUBLIC HEARING at 7:06 p.m.

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Reitzell

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To approve a recommendation of Lane Regional Medical Center Expansion Development Plan with the waivers and conditions as listed in the staff report.

YEAS: Freeman, Kline, Hilton, Reitzell  
NAYS: None  
ABSENT: Slaughter, Jones, Scott  
ABSTAINED: None

c. MacHost Tract 1-A-5 Subdivision and Development Plan

Commissioner Kline opened the PUBLIC HEARING at 7:12 p.m. Charles Kaiser, East Ramsey Drive, Baton Rouge, present to speak in favor of the development plan. There being no one else to speak in favor or against the development plan Commissioner Kline closed the PUBLIC HEARING at 7:14 p.m.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Hilton

To approve a recommendation of MacHost Tract 1-A-5 Subdivision and Development Plan with waivers and conditions listed in the staff report.

YEAS: Freeman, Kline, Hilton, Reitzell,  
NAYS: None  
ABSENT: Slaughter, Jones, Scott  
ABSTAINED: None

d. Zone of Influence Subdivision – 53263-SS Tract A-2 of the Sherbourne Tract into A-2-Y and A-2-Z.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Freeman

To approve a letter of no objection of Zone of Influence Subdivision – 53263-SS Tract A-2 of the Sherbourne Tract into A-2-Y and A-2-Z.

YEAS: Freeman, Kline, Hilton, Reitzell  
NAYS: None  
ABSENT: Slaughter, Jones, Scott  
ABSTAINED: None

e. Zone Influence Subdivision – 53276-SS Lot 3 of the G.C. Mills Homeplace and Portion of a 4.03-acre Triangular lot formerly part of the Bowman Carney Estate into Tracts 1,2,3.

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Hilton

To approve a letter of no objection of Zone of Influence Subdivision – 53276-SS Lot 3 of the G.C. Mills Homeplace and Portion of a 4.03-acre Triangular lot formerly part of the Bowman Carney Estate into Tracts 1,2,3.

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YEAS: Freeman, Kline, Hilton, Reitzell  
NAYS: None  
ABSENT: Slaughter, Jones, Scott  
ABSTAINED: None

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CITY UDC CONSULTANT**

**J. REPORT OF THE CHAIRMAN**

**K. ADJOURNMENT**

The meeting was adjourned at 7:22 p.m.

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Dana LeJeune Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman