

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, April 27, 2021, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday, April 27, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya
Pledge of Allegiance by Councilman Landry

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR
David Amrhein
COUNCIL MEMBERS
Francis Nezianya – District 1
John LeBlanc– District 2
Laura O’Brien – District 3
Hunter Landry – District 4
Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting. Electronic voting was implemented at this meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the April 13, 2021 regular meeting and the minutes of the April 20, 2021 workshop and to approve them as written.

The minutes of the April 13, 2021 regular meeting and the minutes of the April 20, 2021 workshop were approved as written and by a vote as follows.

YEAS: Nezianya, LeBlanc, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. Street/Road Projects**
- 2. Sewer**
- 3. Subdivision Inspections**
- 4. Water and Gas Projects**
- 5. Other Projects**

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

a. Reagan Carter – regarding issues with trash pick up
Ms. Carter was not available for comment. Councilman Montgomery spoke to Mayor Amrhein and the council members on her behalf. Councilman Montgomery spoke in regard to garbage bags that are placed outside the garbage can and if they will be picked up.

b. BREC Superintendent, Corey Wilson – regarding project updates from 2020 and what to expect in 2021.
Mr. Corey Wilson, BREC Superintendent, was present to speak to Mayor Amrhein and the council members regarding project updates from the 2020 year and what to expect in 2021.

2. Hardship Waivers

3. Other Variances

a. James McCall – 9452 Millwood Creek Ct. – waiver to connect electricity and water to an existing 10x16 shed building to store lawn equipment and supplies.
James McCall – 9452 Millwood Creek Ct. – waiver to connect electricity and water to an existing 10x16 shed building to store lawn equipment and supplies was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of April 5, 2021 of the Planning Commission and the Minutes of the Regular meeting of April 5, 2021 of the Zoning Commission.**

The Minutes of the Regular meeting of April 5, 2021 of the Planning Commission and the Minutes of the Regular meeting of April 5, 2021 of the Zoning Commission were approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Zoning Matters REQUIRING a Public Hearing

- a. Rezone - A portion of Tract 1-A of the Former George Blankenship Property (RR to CN)

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:53 p.m. Randy Herring, Zachary, was present to speak in favor of the rezone. There being no one else to speak in favor or against the rezone Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:56 p.m.

The Rezone - A portion of Tract 1-A of the Former George Blankenship Property (RR to CN) was approved by a roll call vote as follows.

YEAS: Nezianya, O'Brien, Landry, Montgomery
NAYS: LeBlanc
ABSENT: None
ABSTAINED: None

3. Zoning Matters NOT Requiring Public Hearing

- a. Zone of Influence - Lot L of the West Paul Property
The motion was made by Councilman Nezianya
The motion was seconded by Councilwoman O'Brien

The approval to send a letter of objection for the Zone of Influence - Lot L of the West Paul Property was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

4. Planning Matters REQUIRING a Public Hearing

- a. Resubdivision - The Former George Blankenship Property & Clarence E. Lindsly Property (Old Scenic Hwy.)

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:05 p.m. Randy Herring, Zachary, was present to speak in favor of the resubdivision. There being no one else to speak in favor or against the resubdivision Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:08 p.m.

The Former George Blankenship Property & Clarence E. Lindsly Property (Old Scenic Hwy.) was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

5. Planning Matters NOT requiring a Public Meeting

6. Other Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTER

1. Receive the Balance Sheet and Income statement as of March 31, 2021
The approval to receive the Balance Sheet and Income statement as of March 31, 2021 was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

L. OLD BUSINESS PENDING FOR FINAL ACTION

1. **Public Hearing and Adoption of Ordinance 2021-02 ORDINANCE**
AUTHORIZING THE CITY OF ZACHARY TO AMEND ARTICLE 2 - DISTRICT INTENSITY AND DEVELOPMENT STANDARDS OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY RELATED TO RESIDENTIAL LOT, YARD, AND HEIGHT STANDARDS BY AMENDING TABLES 2.201, 2.301A AND 2.301B AND FURTHER TO AMEND ARTICLE 6 – SUBDIVISION DESIGN AND LAND DEVELOPMENT OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY RELATED TO DESIGNATED OPEN SPACES DESIGN STANDARDS DURING DEVELOPMENT AND DESIGN BY AMENDING § 6.406 AND FOR ALL RELATED MATTERS IN FURTHERANCE (Councilwoman O'Brien) (Remains tabled until further notice)

2. **Public Hearing and Adoption of Ordinance 2021-05** Authorizing the implementation of amendments to the standard specifications pursuant to §2-13 of the Home Rule Charter for the City of Zachary pertaining to Codes of Technical Regulations by replacement of the most recently Revised Subdivision Development Construction Standards Code related to construction design and

materials covering the general design, storm water drainage, roadways, potable water & natural gas and sanitary sewer standards and for other matters in furtherance of this provision (John Hopewell) (Remains tabled until further notice)

M. OLD BUSINESS PENDING
N. NEW BUSINESS

1. **Introduction of Ordinance 2021-07** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE

The **Introduction of Ordinance 2021-07** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. **Introduction of Ordinance 2021-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022

The **Introduction of Ordinance 2021-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022 was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. **Introduction of Ordinance 2021-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021.

The **Introduction of Ordinance 2021-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None

ABSENT: None
ABSTAINED: None

4. **Public Hearing** regarding views on the community development needs of the City of Zachary and to discuss the submission of an application for funding under the State of Louisiana FY 2022/2023 Community Development Block Grant (LCDBG) Program
Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:14 p.m. There being no one to speak in favor or against the resolutions Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:15 p.m.

5. APPROVAL OF A RESOLUTION TO AUTHORIZE AND DIRECT THAT THE CITY OF ZACHARY MAYOR SIGN AND EXECUTE ON BEHALF OF THE CITY COUNCIL ANY AND ALL CONTRACTS, PURCHASE AGREEMENTS, DECLARATIONS, APPLICATIONS, AMENDMENTS, AGREEMENTS AND ALL OTHER DOCUMENTS PAPERWORK NECESSARY FOR THE APPLICATION, ADMINISTRATION AND CLOSEOUT OF ALL FY2022-2023 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS ON BEHALF OF THE CITY AND ANY POLITICAL SUB-DIVISIONS THEREOF; AND FURTHER INDICATING THE INTENTION OF THE CITY OF ZACHARY, STATE OF LOUISIANA, TO ALLOCATE FUNDS FOR THE PROCUREMENT OF PROFESSIONAL SERVICES FOR THE FY2022-2023 LCDBG PROGRAM.

A RESOLUTION TO AUTHORIZE AND DIRECT THAT THE CITY OF ZACHARY MAYOR SIGN AND EXECUTE ON BEHALF OF THE CITY COUNCIL ANY AND ALL CONTRACTS, PURCHASE AGREEMENTS, DECLARATIONS, APPLICATIONS, AMENDMENTS, AGREEMENTS AND ALL OTHER DOCUMENTS PAPERWORK NECESSARY FOR THE APPLICATION, ADMINISTRATION AND CLOSEOUT OF ALL FY2022-2023 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS ON BEHALF OF THE CITY AND ANY POLITICAL SUB-DIVISIONS THEREOF; AND FURTHER INDICATING THE INTENTION OF THE CITY OF ZACHARY, STATE OF LOUISIANA, TO ALLOCATE FUNDS FOR THE PROCUREMENT OF PROFESSIONAL SERVICES FOR THE FY2022-2023 LCDBG PROGRAM was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

6. APPROVAL OF A RESOLUTION TO HIRE ADMINISTRATIVE CONSULTANT FOR THE CITY OF ZACHARY RELATIVE TO LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS.

A RESOLUTION TO HIRE ADMINISTRATIVE CONSULTANT FOR THE CITY OF ZACHARY RELATIVE TO LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANTS was approved by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

- a. Update - Rule to show cause why subject improvements and structures at 4643 Ave D. should not be torn down.

This item was approved from the condemnation list by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- b. Update - Rule to show cause why subject improvements and structures at 4767 Ave G. should not be torn down.

This item was approved to be torn down contingent upon the Chief Building Inspector's approval and by a vote as follows.

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Request of the Mayor to officially remove the following locations from the condemnation list:

- 4754 (aka 4736) Ave. G
- 5266 Church St
- 6010 Rollins Rd.
- 4194 Shaffett
- 4916 Loudon

The request of the **Mayor to officially remove the following locations from the condemnation list was approved by a vote as follows.**

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

There was discussion regarding debris that is left on properties that has not been picked up after demolition of a structure and discussion regarding the grass not being cut. Councilwoman O'Brien announced that the YMCA will partner with Farmers to Families to distribute food boxes.

R. ADJOURNMENT

The meeting was adjourned at 7:29 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Thursday, April 27, 2021 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council