

**MINUTES
PLANNING COMMISSION
CITY OF ZACHARY**

Monday, May 3, 2021

6:42 PM

A. CALL TO ORDER

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, May 3, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance was given by Commissioner Kline during the previous meeting.

C. OPENING PROCEEDURES

1. ROLL CALL

MEMBERS PRESENT

Laura Freeman
Mindy Slaughter
William Kline
Chris Hilton
Russell Jones
Scott Reitzell
Thomas Scott

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the April 5, 2021 regular meeting.

The motion was made by Commissioner Jones

The motion was seconded by Commissioner Freeman

To approve the minutes of the April 5, 2021 regular meeting and approve them as written.

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YEAS: Freeman, Kline, Hilton, Slaughter, Jones, Reitzell, Scott
NAYS: None
ABSENT: None
ABSTAINED: None

E. PRESENTATION OF DELEGATON

F. ANNOUNCEMENTS

Commissioner Kline reminded everyone of the annual training that is required for the Ethics Board, Cyber, and sexual harassment.

G. PLANNING

a. Old Business –

1. None

b. New Business-

1. Site Plan - Snow Cone Stand/Car Wash (5410 E. Central)

Commissioner Kline opened the PUBLIC HEARING at 7:47 p.m. Dezmon Hamilton and Carl Gibson were present to speak in favor of the site plan. There being no one else to speak in favor or against the site plan Commissioner Kline closed the PUBLIC HEARING at 7:52 p.m.

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Slaughter

To recommend approval of the Site Plan - Snow Cone Stand/Car Wash
(5410 E. Central)

YEAS: Freeman, Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: None

ABSTAINED: None

2. Election of Officers for the 2021 year

The motion was made by Commissioner Freeman

The motion was seconded by Commissioner Hilton

To approve Commissioner Kline as the 2021 Chairman, Commissioner Reitzell as the 2021 Vice Chairman, and Commissioner Scott as the 2021 secretary.

YEAS: Freeman, Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: None

ABSTAINED: None

c. Consent Agenda –

1. Resubdivision - Annie Y. East Partition (23800 Old Scenic Hwy.)

The motion was made by Commissioner Kline

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The motion was seconded by Commissioner Scott
To approve to adopt the consent agenda.

YEAS: Freeman, Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: None

ABSTAINED: None

H. REPORT OF THE CITY PLANNER

I. REPORT OF THE CITY UDC CONSULTANT

J. REPORT OF THE CHAIRMAN

K. ADJOURNMENT

The meeting was adjourned at 7:57.

Dana LeJeune Recording Secretary

Approved by: _____
Mr. William Kline, Chairman