

**MINUTES
PLANNING COMMISSION
CITY OF ZACHARY**

Monday, June 7, 2021

6:30 PM

A. CALL TO ORDER

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, June 7, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation and Pledge were accepted from the previous meeting.

C. OPENING PROCEDURES

1. ROLL CALL

MEMBERS PRESENT

Mindy Slaughter

William Kline

Russell Jones

Scott Reitzell

Thomas Scott

ABSENT

Laura Freeman

Chris Hilton

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the May 3, 2021 workshop meeting and the May 3, 2021 regular meeting.

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Jones

**MINUTES
PLANNING COMMISSION
CITY OF ZACHARY**

Monday, June 7, 2021

6:30 PM

To approve the May 3, 2021 workshop meeting and the May 3, 2021 regular meeting.

YEAS: Kline, Slaughter, Jones, Scott

NAYS: None

ABSENT: Reitzell, Freeman, Hilton

ABSTAINED: None

E. PRESENTATION OF DELEGATON

Commissioner Kline reminded everyone to take the annual training for ethics, sexual harassment, and cyber.

F. ANNOUNCEMENTS

G. PLANNING

a. Old Business –

1. None

b. New Business-

1. Re-subdivision (standard)- Zachary Hall

Commissioner Kline opened the PUBLIC HEARING at 8:03. There being no one to speak in favor or against the re-subdivision Commissioner Kline closed the PUBLIC HEARING at 8:04 p.m.

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Kline

To approve a recommendation of a Re-subdivision (standard)- Zachary Hall.

YEAS: Kline, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Freeman, Hilton

ABSTAINED: None

2. Development Plan Review - Zachary Hall

Commissioner Kline opened the PUBLIC HEARING at 8:10. Bria Jones was present to speak in favor of the Development Plan. There being no one else to speak in favor or against the development plan Commissioner Kline closed the PUBLIC HEARING at 8:13 p.m.

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Kline

To approve a recommendation of a Development Plan Review - Zachary Hall

YEAS: Kline, Slaughter, Jones, Ritzell, Scott

NAYS: None

ABSENT: Freeman, Hilton

**MINUTES
PLANNING COMMISSION
CITY OF ZACHARY**

Monday, June 7, 2021

6:30 PM

ABSTAINED: None

3. Re-subdivision - The Farm at Zachary – Tract D-1 Sarah McHugh tract
(Lower Zachary Rd)

Commissioner Kline opened the PUBLIC HEARING at 8:18. Oscar Zeringue was present to speak in favor of the re-subdivision. There being no one else to speak in favor or against the re-subdivision Commissioner Kline closed the PUBLIC HEARING at 8:13 p.m.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Scott

To approve a recommendation of a Re-subdivision - The Farm at Zachary – Tract D-1 Sarah McHugh tract (Lower Zachary Rd)

YEAS: Kline, Slaughter, Jones, Ritzell, Scott

NAYS: None

ABSENT: Freeman, Hilton

ABSTAINED: None

4. Preliminary Plat Amendment - Americana TND Phase 6 - Lots C-3-A-2,
M-1-1, M-2, B-1, A

Commissioner Kline opened the PUBLIC HEARING at 8:29. John Thompson and Matt Thornton were present to speak in favor of the preliminary plat amendment. There being no one else to speak in favor or against the preliminary plat amendment Commissioner Kline closed the PUBLIC HEARING at 8:36 p.m.

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Slaughter

To approve a recommendation of a Preliminary Plat Amendment - Americana TND Phase 6 - Lots C-3-A-2, M-1-1, M-2, B-1, A

YEAS: Kline, Slaughter, Jones, Ritzell, Scott

NAYS: None

ABSENT: Freeman, Hilton

ABSTAINED: None

c. **Consent Agenda –**

1. Re-subdivision (minor) - Lots A and 4 of Joseph Banks Property
(northside Pope and Rollins Rd)

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Jones

To approve and adopt the consent agenda item.

YEAS: Kline, Slaughter, Jones, Ritzell, Scott

NAYS: None

ABSENT: Freeman, Hilton

ABSTAINED: None

**MINUTES
PLANNING COMMISSION
CITY OF ZACHARY**

Monday, June 7, 2021

6:30 PM

2. Re-subdivision (minor) – Tract 1-A-5-B of Robert Norwood Tract
(MacHost and Hwy 64)

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Jones

To approve and adopt the consent agenda item.

YEAS: Freeman, Kline, Hilton, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Freeman, Hilton

ABSTAINED: None

H. REPORT OF THE CITY PLANNER

I. REPORT OF THE CITY UDC CONSULTANT

J. REPORT OF THE CHAIRMAN

K. ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Dana LeJeune Recording Secretary

Approved by: _____
Mr. William Kline, Chairman