

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, June 9, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday May 26, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA and then turned the meeting over to the Mayor Pro Temp, Laura O'Brien.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation and the pledge was adopted from the previous millage meeting that was held at 6:30 p.m.

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Neziyanya – District 1

Donald Morgan– District 2

Laura O'Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the May 26, 2020 meeting.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To approve Minutes of the May 26, 2020 meeting with corrections as noted.

YEAS: Neziyanya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

- a. Pay Request #7 for the Fire Station #83.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Morgan

To approve Pay Request #7 for the Fire Station #83.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

Carl Spears, 35390 New Weis Road, Zachary, La was present to express his concerns regarding the business that is to open at 4464 New Weis Road. Russell Hamilton 4076 Shaffett Lane, Zachary, La was present to explain answer concerns regarding the business.

2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**

- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Zoning Matters**

J. APPROVE PAYMENT OF BILLS

- 1. Approval of accounts payable for May 2020 and the natural gas bill when it is received.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve accounts payable for May 2020 and the natural gas bill when it is received.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

- 1. **Public Hearing and Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH (Tabled at the April 28, 2020 meeting)

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To table **Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2020-08** AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020 (Tabled at the May 26, 2020 meeting).

Mayor Pro Tempore O'Brien declared a PUBLIC HEARING to be in session at 6:46 p.m. There being no one to speak in favor or against the adoption Mayor Pro Tempore O'Brien declared the PUBLIC HEARING to be closed at 6:47 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Landry

To approve the **Adoption of Ordinance 2020-08** AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020 (Tabled at the May 26, 2020 meeting)

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. **Public Hearing and Adoption of Ordinance 2020-09** AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021 (Tabled at the May 26, 2020 meeting)

Mayor Pro Tempore O'Brien declared a PUBLIC HEARING to be in session at 6:48 p.m. There being no one to speak in favor or against the adoption Mayor Pro Tempore O'Brien declared the PUBLIC HEARING to be closed at 6:48 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve the **Adoption of Ordinance 2020-09** AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021 (Tabled at the May 26, 2020 meeting)

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

4. Request for approval of City Council resolution to create and to implement a LA Const. Art. 7, § 14 (B) "program of social need" to address the class, qualifications, terms and implementation of an installment payment plan for residents that due to financial difficulties were unable to pay their utility bills on time due to the Covid-19 health crisis.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Morgan

To table City Council resolution 2020-03 to create and to implement a LA Const. Art. 7, § 14 (B) “program of social need” to address the class, qualifications, terms and implementation of an installment payment plan for residents that due to financial difficulties were unable to pay their utility bills on time due to the Covid-19 health crisis.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

N. NEW BUSINESS

- 1. **Introduction of Ordinance 2020-10** Authorizing The City Of Zachary To Amend And To Update The Unified Development Code - Article 1 Zoning Districts, Article 2 Parcel Site And Development Standards, Article 3 Environmental Quality, Article 6 Subdivision Design, Article 7 Stormwater, Article 8 Streets, Et Al And Article 14 Permits And Procedures And Which Are Described As Group 2 Amendments And For All Related Matters In Furtherance.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O’Brien

To approve the **Introduction of Ordinance 2020-10** Authorizing The City Of Zachary To Amend And To Update The Unified Development Code - Article 1 Zoning Districts, Article 2 Parcel Site And Development Standards, Article 3 Environmental Quality, Article 6 Subdivision Design, Article 7 Stormwater, Article 8 Streets, Et Al And Article 14 Permits And Procedures And Which Are Described As Group 2 Amendments And For All Related Matters In Furtherance.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- 2. John & Mike King-Doss-Wheeler Mobile Home Park transfer of ownership and property/infrastructure improvements.

John and Mike King, owners of Doss-Wheeler Mobile Home park was present to speak to the council members regarding infrastructure improvements. They explained to the council members what their plans are for the park and asked if the city would allow them to take over the metering of the utilities if the city would not remove the master meter that is in place. Although the council members commended them on the clean up of the park no action was taken on this item.

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

- 1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

1. Inspection Report as of May 2020.
The motion was made by Councilman Landry
The motion was seconded by Councilman Montgomery
To receive the Inspection Report as of May 2020.
YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Councilwoman O'Brien and Councilman Landry thanked Councilman Montgomery for helping to conduct a peaceful and successful march that what help on Friday, June 5, 2020.

R. ADJOURNMENT

The meeting was adjourned at 7:34 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

Councilwoman O'Brien, Mayor Pro Temp

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, June 9, 2020 a proper quorum being there and then present.