

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, June 11, 2024, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the May 28, 2024, regular meeting and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Request Authorization to advertise 2024 Road Project for Bids (Bia Hillhouse)
- b. Pay Request #1 for Concrete Road Crack Sealing & Joint Sealing Project (Bia Hillhouse)
- c. 2023 Road Rehabilitation Project – Retainage Payment Request #7 in the amount of \$152,362.25 (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. Pay Request # 7 for Carpenter Road Water Well Project (Bia Hillhouse)

5. Other Projects

- a. Pay Request – Payment No.004 – Strickland and Porter Construction – Zachary Youth Park restrooms (Brandie Triche)

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of June 03, 2024, of the Planning Commission and the Minutes of the Regular meeting of June 03, 2024, of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
 - a. **ZOI – CS-6-24 (54781-SS Lake Jolie Vue Subdivision)** – Proposed flag lot subdivision of Lot 1 into Lots 1-A & 1-B of the Lake Jolie Vue Subdivision, on property located south of Sandy Springs Lane, west of Bickham Road, and east of Samuels Road at 300 Talmadge Drive (Bryant Dixon)
6. **Other Matters**

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive accounts payable for May 2024 and the natural gas bill when it is received (Mayor McDavid)

K. BUDGET AND FINANCIAL MATTERS

1. **PUBLIC HEARING AND ADOPTION OF ORDINANCE 2024-09**
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2023, AND ENDING JUNE 30, 2024
(John Hopewell)

2. **PUBLIC HEARING AND ADOPTION OF INTRODUCTION OF ORDINANCE 2024-10** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2024, AND ENDING JUNE 30, 2025 (John Hopewell)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Discussion and approval of issuance of a City Council ordered subpoena for enforcement action to adhere to local ordinances regarding the following:
(Deferred until the July 23, 2024, council meeting)
 - Illegal sign at property located at **4524 Virginia Street**
 - Junk property located at **4735 Avenue G**
 - Junk property located at **4633 Avenue C**
 - Junk property located at **5236 E Mae Street**

N. NEW BUSINESS

1. Approval of Official Journal for the City of Zachary (LSA - R.S. 43 §140 et seq.) which must be done at the 1st meeting in June of each year for a term of one year. (John Hopewell)
2. Request for approval of council to accept proposal generated by RFP and to engage CPA firm - Faulk and Winkler, LLC to conduct the required audit for fiscal years ended 6/30/2024, 6/30/2025 and 6/30/2026. (John Hopewell)
3. Council approval regarding sublease to Posh Pop Gourmet Popcorn (Mayor McDavid)
4. Approval to rescind Resolution 2023-02 (Councilwoman Westmoreland)
5. Approval of issuance of Public Declaration Letter to FAA regarding drone flight operations by the City of Zachary Fire Department and/or ratification of same. (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations
2. Minutes of the May 30, 2024, Condemnation Meeting (Councilman Graves)

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**