

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, June 25, 2024, 6:30 P.M.**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OPENING PROCEDURES**
  - 1. ROLL CALL
  - 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
  - 3. CHANGES/ADDITIONS TO AGENDA
- D. READING OF THE MINUTES**
  - 1. Approval of Minutes of June 11, 2024, regular meeting and approve them as written. (Mayor McDavid)
- E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**
  - 1. Recognition of employee years of service (Councilwoman Westmoreland)
- F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**
  - 1. **Street/Road Projects**
  - 2. **Sewer**
  - 3. **Subdivision Inspections**
  - 4. **Water and Gas Projects**
  - 5. **Other Projects**
    - a. Pay Request #17 – Zachary Police Station – Stuart & Company, LLC (Chief Lawrence)
- G. PRESENTATION OF DELEGATIONS**
  - 1. **Requests to Speak**
  - 2. **Hardship Waivers**
  - 3. **Other Variances/Waivers**
    - a. Waiver Request – Victor Troullier – 9950 Munson Road – a waiver to connect electricity to an existing structure on property (Scott Masterson)
  - 4. **Exceptions to Regulations**
- H. ACTION MANDATED BY HOME RULE CHARTER**

**I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

**J. PLANNING & ZONING MATTERS**

1. **Receive Minutes of the Regular meeting of \_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_ of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
  - a. **CUPMV-2-24 (Vee's Delightful Foods and More)** – Proposed mobile vendor for Vee's Delightful Foods and More, on property located at 20810 Plank Road, Zachary, LA 70791 (Bryant Dixon)
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**
  - a. Discussion regarding the Zachary UDC – RE vs. RR (Councilwoman Westmoreland)

**K. BUDGET AND FINANCIAL MATTERS**

1. Receive the Balance Sheet and Income statement as of May 2024 (Mayor McDavid)

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. Discussion and approval of issuance of a City Council ordered subpoena for enforcement action to adhere to local ordinances regarding the following: **(Deferred until the July 23, 2024, meeting)**
  - **Illegal sign at property located at 4524 Virginia Street**
  - **Junk property located at 4735 Avenue G**
  - **Junk property located at 4633 Avenue C**
  - **Junk property located at 5236 E Mae Street**

**N. NEW BUSINESS**

1. Discussion of Juneteenth Holiday (Mayor McDavid)
2. Request of the Council to authorize the Mayor to negotiate with specialized debt collection law firms for the purpose of contracting with outside counsel to address the collection of delinquent utilities accounts and to grant the Mayor the authority to enter into such contracts in which compensation may be based on a contingent fee basis. (John Hopewell)

3. Required notice to Council and Mayor regarding proposed & assorted changes to selected MCSB Classification plan descriptions, titles and specifics required by § 10 of Act 557 establishing the City of Zachary Municipal Civil Service System. (John Hopewell)
4. Discussion and approval of the 2024-2025 Crossing Guard and SRO agreement (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**P. REPORTS FROM DEPARTMENT HEADS**

1. Monthly Building Report for May 2024 (Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**