

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, July 25, 2023, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the July 11, 2023, regular meeting, and approve them as written. (Mayor McDavid)

**E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

**G. PRESENTATION OF DELEGATIONS**

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

1. Receive the Balance Sheet and Income statement as of June 2023 (Mayor McDavid)

**J. PLANNING & ZONING MATTERS**

**1. Receive Minutes of the Regular meeting of July 10, 2023, of the Planning Commission and the Minutes of the Regular meeting of July 10, 2023, of the Zoning Commission.**

**2. Consent Agenda**

- a. **RZ-2-23 (8766 Main Street)** – To rezone Lot 1-A of the Little Farms Subdivision from Estate Residential (RE) to General Commercial (CG), on property located at 8766 Main Street, Zachary, La 70791. (Bryant Dixon)
- b. **RESUB-6-23 (Americana Commercial)** – Proposed resubdivision of Lots B-1-A-2, B-1-A-3, Tracts R-3-A-1, R-3-A-2 & R-3-B into Tracts 1-7, RW-1, RW-2, RW-3, RW-4, R-3-A-1-A, R-3-A-2-A, R-3-B-1 & CA-1 of the M.L. Harvey Tract, on property located at 1122 Americana Boulevard, Zachary, La 70791. (Bryant Dixon)
- c. **Americana Phase 7.1 Plan Revision** – Proposed 56 lot preliminary plat to add two additional lots, on property located at 1122 Americana Boulevard, Zachary, La 70791. (Bryant Dixon)

**3. Planning Matters REQUIRING a Public Hearing**

- a. **SP-2-23 (Hood Dental Expansion)** – Proposed 281sf addition to an existing building, on property located at 4455 Ridgeway Street, Zachary, La 70791. (Bryant Dixon)
- b. **(APPEAL REQUEST) RESUB-5-23 (20499 Plank Road)** – Proposed resubdivision of Lot 2-A-7 into Lots 1-4 & 2-A-7-A of the Ike Bozeman Tract, on property located at 20499 Plank Road, Zachary, La 70791. (Bryant Dixon)

**4. Planning Matters NOT requiring a Public Meeting**

**5. Zoning Matters REQUIRING a Public Hearing**

**6. Zoning Matters NOT Requiring Public Hearing**

- a. **ZOI – 54265-SS** – Proposed resubdivision of Lot E into Lot E-1 and Lot E-2, on property located at 2500-2900 McHugh Road. (Bryant Dixon)
- b. **ZOI – Case 31-23** – To rezone Lot C-1 of the West Holmon Tract from Rural (R) to Light Industrial (M1), on property located at 1880 E. Flonacher Road. (Bryant Dixon)

- c. **ZOI – PA-7-23** – The change from change from Agricultural/Rural land use to Employment Center will accommodate the industrial rezoning M1 running concurrently. (Bryant Dixon)
- d. **ZOI – 54269-SS** – Proposed resubdivision of Tract B-1 into Tracts B-1-A and B-1-B, on property located at 18630 Samuels Road. (Bryant Dixon)

**7. Other Matters**

- a. Waiver request for gravel road in lieu of dust free surface (**Lots SS-2 and SS-3**) (Bryant Dixon)
- b. Waiver request for a second meter for a new shop (23377 Old Scenic Hwy, Zachary) (Bryant Dixon)
- c. Waiver request for a second meter for a storage shed (portable building) placed in backyard (6321 Honey Locust Blvd) (Bryant Dixon)

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

- 1. Update of Hearing of issuance of a City Council ordered subpoena to Lou Bertha Gayden 4763 Ford Street, Baton Rouge, La 70811; Enforcement action on refusal to adhere to local ordinances relating to 4839 Old Slaughter Rd. Zachary, La 70791; Lot 4 Block 62 Bond S/D; East Baton Rouge Parish, State of Louisiana (John Hopewell)
- 2. Update on subpoena request – 5738 Avenue K – Junk Vehicles violations (Bryant Dixon)

**N. NEW BUSINESS**

- 1. Update of subpoena 3708 Little Farms Drive Zachary, La 70791, 5100-5200 lower Zachary Rd Zachary, la 70791, MICHAEL MAY, Cease and Desist for illegal business and performing dirt work in a flood way without a No Rise certificate (Mr. May was not present at time of hearing at the July 11, 2023, meeting) (Bryant Dixon)
- 2. Update of subpoena 4322 Cherry Court Zachary, La 70791, MICHAEL LEE SMITH, Junk vehicles/storage container (Bryant Dixon)
- 3. Update of subpoena 5236 E Mae Street Zachary, La 70791, CEDRIC BROUSSARD, Junk property/illegal second residence (Bryant Dixon)

4. **Introduction of Ordinance 2023-10** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE
5. Receive minutes of the CRAFT's Multijurisdictional Program for Public Information (PPI) 2022 Annual Evaluation Meeting. (Bryant Dixon)
6. Receive the minutes of the July 18, 2023, Home Rule Charter Commission meeting. (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive Inspection Report from June 2023 (Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**