

**MINUTES**  
**PLANNING COMMISSION**  
**CITY OF ZACHARY**

**Monday, August 02, 2021**

**6:30 PM**

**A. CALL TO ORDER**

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, August 2, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Commissioner Freeman

Pledge of Allegiance by Commissioner Kline

**C. OPENING PROCEDURES**

**1. ROLL CALL**

MEMBERS PRESENT

Laura Freeman

Mindy Slaughter

William Kline

Chris Hilton

Scott Reitzell

Thomas Scott

ABSENT

Jones

**2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS**

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item.

Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

**3. CHANGES/ADDITIONS TO THE AGENDA**

**D. READING OF THE MINUTES**

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1. Approval of minutes of the July 12, 2021, regular meeting and July 19, 2021, regular meeting and approve them as written.

The motion was made by Commissioner Reitzell

The motion was seconded by Commissioner Scott

To approve the minutes of the July 12, 2021, regular meeting and approve them as written.

YEAS: Freeman, Kline, Hilton, Slaughter, Reitzell, Scott

NAYS: None

ABSENT: Jones

ABSTAINED: None

**E. PRESENTATION OF DELEGATON**

Commissioner Freeman asked if the Zone of Influence had been sent to East Baton Rouge regarding the proposed subdivision located at the corner of Groom road and Old Scenic Hwy. There was discussion on this issue with all commissioners.

**F. ANNOUNCEMENTS**

**G. PLANNING**

**1. Consent Agenda**

- a. 21458 McHost - Subdivision Minor
- b. 9411 Munson - Subdivision Minor
- c. 1605 East Mount Pleasant Lot D-1 - Subdivision Minor

The motion was made by Commissioner Scott

The motion was seconded by Commissioner Kline

To accept the consent agenda items.

YEAS: Freeman, Kline, Hilton, Slaughter, Reitzell, Scott

NAYS: None

ABSENT: Jones

ABSTAINED: None

**2. Old Business – None**

**3. New Business**

- a. 6100 Highway 19 Subdivision Minor

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Commissioner Kline opened the PUBLIC HEARING at 7:53 p.m. Eric Smith was present to speak in favor of the subdivision minor. There being no else to speak in favor or against the subdivision minor Commissioner Kline closed the PUBLIC HEARING at 7:55 p.m.

The motion was made by Commissioner Slaughter

The motion was made by Commissioner Scott

To approve a recommendation of 6100 Highway 19 Subdivision Minor.

YEAS: Freeman, Kline, Hilton, Slaughter, Reitzell, Scott

NAYS: None

ABSENT: Jones

ABSTAINED: None

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CITY UDC CONSULTANT**

**J. REPORT OF THE CHAIRMAN**

**K. ADJOURNMENT**

The meeting was adjourned at 7:56 p.m.

\_\_\_\_\_  
Dana LeJeune Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman