

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, August 25, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday August 25, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilwoman O'Brien
Pledge of Allegiance by Councilman Morgan

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Neziانيا – District 1

Donald Morgan– District 2

Laura O'Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

To amend the agenda to add the addendum.

YEAS: Neziانيا, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the August 11, 2020 regular meeting and approve them as written.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To approve the Minutes of the August 11, 2020 regular meeting and approve them as written.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**

2. **Sewer**

3. **Subdivision Inspections**

4. **Water and Gas Projects**

5. **Other Projects**

- a. Pay Estimate #9 – Zachary Fire Station 83.

The motion was made by Councilman Landry

The motion was seconded by Councilman Morgan

To approve a Pay Estimate #9 – Zachary Fire Station 83 in the amount of \$133,244.99.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

John Leblanc, 1420 Eagle Drive, was present to speak to the Mayor and Council regarding sandbags.

2. **Hardship Waivers**

3. **Other Variances**

- a. Variance Request – Blaine Muse – 5316 Rush Drive, Slaughter, La 70777
To request a waiver to add a second building on the property which is being included with a new construction home and to leave existing mobile home until after construction is completed.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Nezianya

To approve a Variance Request – Blaine Muse – 5316 Rush Drive, Slaughter, La 70777 To request a waiver to add a second building on the property which is being included with a new construction home and to leave existing mobile home until after construction is completed.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of August 3, 2020 of the Planning Commission and the Minutes of the Regular meeting of August 3, 2020 of the Zoning Commission.**

The motion was made by Councilwoman O’Brien

The motion was seconded by Councilman Landry

To Receive Minutes of the Regular meeting of August 3, 2020 of the Planning Commission and the Minutes of the Regular meeting of August 3, 2020 of the Zoning Commission.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

- 2. **Planning Matters REQUIRING a Public Hearing**

- a. Site Plan - The Lodge at Lane (Carpenter Rd. & McHugh Dr.)

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:42 p.m. Steve Maher, 7221 Joliet Ave. Baton Rouge, was present to speak in favor of the site plan. There being no one else to speak in favor or against the site plan Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:47 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Nezianya

To approve a Site Plan - The Lodge at Lane (Carpenter Rd. & McHugh Dr.)

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

At this time Mayor Amrhein congratulated Fire Chief Danny Kimble for the #1 fire rating the City of Zachary Fire Department received.

Return to Regular Order

- b. Resubdivision - Lot G-1 of the Henry Wolf Tract - 20836 Plank Rd.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:49 p.m. There being no one to speak in favor or against the resubdivision Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:50 p.m.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

To approve a Resubdivision - Lot G-1 of the Henry Wolf Tract - 20836 Plank Rd.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

- c. Final Plat Revision - Meadow View Phase 2, Part 2; Phase 3, Part 2

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:51 p.m. There being no one to speak in favor or against the Final Plat Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:52 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve a Final Plat Revision - Meadow View Phase 2, Part 2; Phase 3, Part 2

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Planning/Zoning Matters

- a. Zone of Influence - Subdivision of Tract 3, A.R. Annison Property (Ligon Rd.)

The motion was made by Councilman Landry

The motion was seconded by Councilman Nezianya

To approve a recommendation of no objection for Zone of Influence - Subdivision of Tract 3, A.R. Annison Property (Ligon Rd.)

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

ADDENDUM TO THE AGENDA

A motion to approve a request made by JL Boyd Properties to waive the property line build set backs on one residential lot (lot 19) located at the corner of 41st and Main and one residential lot (lot 15-A) located at the corner of 40th and Main in the West End Subdivision contingent upon the satisfactory completion of technical review to be conducted on September 14, 2020.

The motion was made by Councilman Landry

The motion was seconded by Councilman Nezianya

To approve a request made by JL Boyd Properties to waive the property line build set backs on one residential lot (lot 19) located at the corner of 41st and Main and one residential lot (lot 15-A) located at the corner of 40th and Main in the West End Subdivision contingent upon the satisfactory completion of technical review to be conducted on September 14, 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

Return to regular order

b. Update on Unified Development Code Group 3

Fred Neal was present to give a brief update on the UDC updates. Mr. Neal spoke in regards to the timeline of the Group 3 update.

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of July 31, 2020

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To Receive the Balance Sheet and Income statement as of July 31, 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

L. OLD BUSINESS PENDING FOR FINAL ACTION

1. **Public Hearing and Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH (Tabled at the April 28, 2020 meeting)

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To table the **Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Adoption of 2020-05 DoTD Road Transfer Amendment Resolution

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:00 p.m. There being no one to speak in favor or against the Final Plat Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:03 p.m.

To approve the Adoption of 2020-05 DoTD Road Transfer Amendment Resolution

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To remove Lot 12, Zachary Heights – 39th Street from the condemnation list.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Mayor Amrhein gave an update regarding garbage pick-up and trash pick-up. Mayor Amrhein explained that Waste Management will deliver a 96-gallon container to be used and that all garbage must be put in that container to be picked up. He also announced that a new company will begin to pick up trash, limbs, and debris. Councilwoman O'Brien spoke regarding the donation bins that are still located throughout the city.

R. ADJOURNMENT

The meeting was adjourned at 7:21 p.m.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, August 25, 2020 a proper quorum being there and then present.