

**MINUTES  
PLANNING COMMISSION  
CITY OF ZACHARY**

**Monday, September 9, 2019**

**6:30 PM**

Members Present: Mr. Robert Snowden, Mr. Michael Freeman, Ms. Laura Freeman, Mr. John Dry, Mr. James Peay, Mr. Thomas Scott

Members Absent: Mr. William Kline, Mr. Fred Neal – Villavaso and Associates

Also Present: Mr. Marlon Lemond – Planning and Zoning/ Floodplain Manager  
Steve Villavaso- Villavaso and Associates

A regular meeting of the Zachary Planning Commission was held September 9, 2019 at 6:30 pm in the New City Hall. A quorum was present.

Commissioner Snowden offered the invocation and Commissioner Mike Freeman offered the Pledge of Allegiance.

**CHANGES/ADDITIONS TO THE AGENDA**

Commissioner Mike Freeman announced that the application for Wicker Place Estates preliminary plat has been withdrawn. Mr. Freeman also stated that the Preliminary Plat for Zachary Farms was deferred thirty days to the October 7, 2019 meeting.

**Minutes of the previous meeting:**

Commissioner John Dry motioned to approve the minutes of the August 5, 2019 regular meeting. The motion was seconded by Commissioner Snowden and approved by roll call vote.

**Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

**Presentation of Delegation: None**

**Announcements: None**

**Planning**

a. Old Business – None

b. New Business-

1. **Site Plan-Zachary Fire Station**

Mr. Villavaso Presented the item. He stated this is a site plan request for an X, XXX square foot building on a 2.06 acre site with CS commercial Suburban zoning. The Property is located on Main St, Hwy 64, west of Plank Road. The proposed site plan meets the requirements of Sec. 14.502 Site Plan requirements.

Commissioner Mike Freeman opened the PUBLIC HEARING at 6:35 pm.

There being no one to speak in favor of or against the Site Plan-Zachary Fire Station  
Commissioner Mike Freeman declared the PUBLIC HEARING closed at 6:36pm.

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With no one from the City of Zachary there to present this item John Hopewell stood to answer any questions the Commissioners may have. Commissioner Scott wanted to verify that contact between the City and the Neighboring properties was made. Hopewell stated the signs were put out and there have been no complaints.

Russell Whittington-9312 Main St. Zachary, LA 70791 (lives next door to the new Zachary Fire Station) asked when the public will be able to view the plans for the new Fire Station. Commissioner Mike Freeman handed over the plans he had for Mr. Whittington to review and return to the board when he finished reviewing.

Commissioner Peay motioned to approve the Site Plan for Zachary Fire Station. The motion was seconded by Commissioner Snowden and approved by roll call vote

**ACTION: Motion Approved Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

**2. Preliminary Plat- Wicker Place**

Mickey Robertson with MR Engineering and Surveying LLC, sent an email to Marlon Lemond to completely withdraw the application for the Wicker Place Estates preliminary plat.

**ACTION: NO VOTE NECESSARY**

**3. Preliminary Plat- Zachary Farms**

Mickey Robertson with MR Engineering and Surveying LLC, sent an email to Marlon Lemond to request a 30-day deferral to the October 7, 2019 meeting for the Zachary Farms rezoning and preliminary plat.

Commissioner Scott motioned to defer the Preliminary Plat for Zachary farms for 30-days to our October 7, 2019 meeting. The motion was seconded by Commissioner Dry and deferred by roll call vote

**ACTION: Motion Approved Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

**Report of the City Planner: None**

**Report of the City UDC Consultant: None**

**Report of the Chairman: None**

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**Adjournment**

With nothing further to discuss, Commissioner Mike Freeman adjourned the meeting at 6:44pm.

**ACTION: Motion Approved Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

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Meghan Whittington Interim Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman