

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, October 04, 2021,

6:30 PM

A. CALL TO ORDER

Commissioner Kline called the meeting to order at 6:30 p.m., on Monday, October 04, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Commissioner Kline

Pledge of Allegiance by Commissioner Kline

C. OPENING PROCEDURES

1. ROLL CALL

MEMBERS PRESENT

Laura Freeman

Mindy Slaughter

William Kline

Russell Jones

Scott Reitzell

Thomas Scott

ABSENT

Chris Hilton

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the September 13, 2021, regular meeting and approve them as written.

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The motion was made by Commissioner Jones

The motion was seconded by Commissioner Scott

To approve the minutes of the September 13, 2021, regular meeting and approve them as written.

YEAS: Freeman, Kline, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Hilton

ABSTAINED: None

E. PRESENTATION OF DELEGATON

Mr. Hopewell was present to speak to the commissioners regarding a litigation concerning the city. He explained that if anyone asked them questions regarding the issue, he recommended the commissioners to answer, “no comment.” Mr. Hopewell also explained the changes to the Subdivision Construction and Design Standards.

F. ANNOUNCEMENTS

Commissioner Kline reminded everyone of the annual training that needs to be completed.

G. PLANNING

1. Consent Agenda

a. 4715 Fleming – Subdivision Final

b. Americana Lots 178-187 – Subdivision Final

The motion was made by Commissioner Kline

The motion was seconded by Commissioner Scott

To approve the consent agenda items.

YEAS: Freeman, Kline, Slaughter, Jones, Reitzell, Scott

NAYS: None

ABSENT: Hilton

ABSTAINED: None

2. Old Business

3. New Business

a. Settlers Row, Tract D-1-A on Lower Zachary Road – Subdivision Preliminary Plat

Commissioner Kline opened the PUBLIC HEARING at 6:50 p.m. Rudy, McLin Taylor Engineer, Inc. was present to speak in favor of the subdivision preliminary

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plat. Oscar Zeringue, Zachary, was present to speak in favor of the preliminary plat. There being no one else to speak in favor or against the subdivision preliminary plat Commissioner Kline closed the PUBLIC HEARING at 7:02 p.m.

The motion was made by Commissioner Freeman

Them motion was seconded by Commissioner Kline

To approve a recommendation of Settlers Row, Tract D-1-A on Lower Zachary Road – Subdivision Preliminary Plat. The motion failed due to a lack of majority.

YEAS: Freeman, Kline, Scott

NAYS: Slaughter, Jones, Reitzell

ABSENT: Hilton

ABSTAINED: None

H. REPORT OF THE CITY PLANNER

I. REPORT OF THE CITY UDC CONSULTANT

J. REPORT OF THE CHAIRMAN

K. ADJOURNMENT

The meeting was adjourned at 7:14 p.m.

Dana LeJeune Recording Secretary

Approved by: _____
Mr. William Kline, Chairman