

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, October 08, 2024, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the September 24, 2024, regular meeting, and the minutes of the Millage meeting of September 10, 2024, and approve them as written.  
(Mayor McDavid)

**E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**

1. Recognition of October as Down Syndrome Awareness Month  
(Councilwoman Boyd)
2. Recognition of October as Breast Cancer Awareness Month  
(Councilman Graves)
3. Recognition of October 15, 2024, as White Cane Awareness Day  
(Mayor McDavid)

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Pay Request #4 for Concrete Road Crack Sealing Project  
(Mayor McDavid)

**2. Sewer**

**3. Subdivision Inspections**

**4. Water and Gas Projects**

**5. Other Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

- a. Scott Reitzell – Speeding in neighborhoods (Councilman LeBlanc)

- 2. **Hardship Waivers**
- 3. **Other Variances**
- 4. **Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

- 1. **Receive Minutes of the Regular meeting of \_\_\_\_\_, of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_, of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

- a. **FP-2-24 (Fairview Gardens, 6th – 7th Filing)** – Proposed Final Plat for Lots 245-323 and Tracts CA-3 & CA-4 of Fairview Gardens, 6th & 7th Filing on property located at 2000-2100 Flonacher Road, Zachary, La 70791. (Bryant Dixon)
- b. **CUPMH-2-24 (3085 S. Vernon Road)** – Proposed manufactured home being placed on Lot A-11-A of the North Zachary Farms West, on property located at 3085 S. Vernon Road, Zachary, La 70791. (Bryant Dixon)

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

**5. Zoning Matters NOT Requiring Public Hearing**

- a. **ZOI – 54959-EOP (Thomas Leak Jacocks, Et Al Tract)** – Proposed combination of lots of Tracts 2-A, 2-B, & 2-C into Tracts 2-A-1 & 2-C-1 of the Thomas Leak Jacocks, Et Al Tract, on property located at 22660 Jacocks Road, Slaughter, La 70777. (Bryant Dixon)

**6. Other Matters**

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

- 1. Receive accounts payable for September 2024 and the natural gas bill when it is received (Mayor McDavid)

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. Presentation of completed and proposed 2023-2024 Home Rule Charter by the Zachary Home Rule Charter Commission to the Mayor and City Council coupled with mandatory request for publication and eventual calling of election on approval or rejection of the same. (Tabled until the October 22, 2024, meeting) (John Hopewell)
2. **Public Hearing and Adoption of Ordinance 2024-13** - To allow for amendments to the Home Rule Charter for the City of Zachary, calling for its publication and for the mandatory election to adopt or reject said amended and proposed charter pursuant to and under the provisions of LSA-R.S.18:402, and all in accordance with LSA-R.S. 33: 1395 et seq. and to provide for other matters in connection therewith. (Tabled until the October 22, 2024, meeting) (John Hopewell)
3. Discussion of modification to the CMC Mavericks lease covering the Train Depot and actions in conjunction therewith. (Deferred at the September 24, 2024, meeting) (Mayor McDavid)
4. Update on the Unified Development Code amendment regarding enforcement procedures of the Unified Development Code. (Councilwoman DeVirgilio)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. Receive the minutes of the September 26, 2024, condemnation meeting. (Councilman Graves)

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive the inspection report for September 2024. (Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**