

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, October 11, 2022, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday, October 11, 2022, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilwoman O'Brien
Pledge of Allegiance by Councilman Nezianya

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Laura O'Brien – District 3

Bruce Thornton – District 4

ABSENT

John LeBlanc– District 2

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the September 27, 2022, regular meeting and approve them as written.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the Minutes of the September 27, 2022, regular meeting and approve them As written.

YEAS: Nezianya, O'Brien, Thornton

NAYS: None

ABSENT: LeBlanc, Montgomery

ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

1. Sa'Lynn Woodside – White Cane Day and Blindness Awareness Month

Mayor Amrhein announced that October is “White Cane Awareness and Blindness Month.” Zachary High School student Sa'Lynn Woodside received the proclamation at the meeting.

2. Nita Edwards – 2022 Zachary Rotary Club Citizen of the year recipient
(item moved to the October 25, 2022 meeting)

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. Street/Road Projects**

- 2. Sewer**

- 3. Subdivision Inspections**

- 4. Water and Gas Projects**

- 5. Other Projects**

- a. Pay Request No. 2 for the Youth Park Project

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Nezianya

To approve a Pay Request No. 2 for the Youth Park Project in the amount of \$171,900.00.

YEAS: Nezianya, O'Brien, Thornton

NAYS: None

ABSENT: LeBlanc, Montgomery

ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

- 1. Requests to Speak**

- a. Meghan Whittington – City of Zachary Gas Public Awareness
Katlyn Travis, utilities secretary, was present to speak to council members and Mayor Amrhein regarding gas public awareness.

- 2. Hardship Waivers**

- 3. Other Variances**

- a. Waiver request – South Plains Food Company – to serve alcohol in the establishment

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve a Waiver request – South Plains Food Company – to serve alcohol in the Establishment.

YEAS: Nezianya, O'Brien, Thornton

NAYS: None

ABSENT: LeBlanc, Montgomery

ABSTAINED: None

- b. Waiver Request – South Plains Food Company - 1605 Mount Pleasant Road – for approval of a horizontal pine wood fence around the trash container.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Thornton

To approve a Waiver Request – South Plains Food Company - 1605 Mount Pleasant Road – for approval of a horizontal pine wood fence around the trash container.

YEAS: Nezianya, O'Brien, Thornton

NAYS: None

ABSENT: LeBlanc, Montgomery

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**

- 2. **Planning Matters REQUIRING a Public Hearing**

- 3. **Planning Matters NOT requiring a Public Meeting**

- 4. **Zoning Matters REQUIRING a Public Hearing**

- 5. **Zoning Matters NOT Requiring Public Hearing**

- a. **ZOI – 53882-SS Robert Rogillio Estate** – Proposed resubdivision of Tract A-2 into Tracts A-2-A and A-2-B

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Nezianya

To approve a recommendation no objection of a **ZOI – 53882-SS Robert Rogillio Estate** – Proposed resubdivision of Tract A-2 into Tracts A-2-A and A-2-B.

YEAS: Nezianya, O'Brien, Thornton
NAYS: None
ABSENT: LeBlanc, Montgomery
ABSTAINED: None

- b. **ZOI – 53889-EOP McCoy Tract and David Gaines Property**
– Proposed exchange of property of Lot 1 formerly a portion of the Knox Place and Tracts A-1-B and C-1-A-1 into Lot 1-A and Tracts C-1-A-1 and C-1-A-1-A.

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Thornton

To approve a recommendation no objection of a **ZOI – 53889-EOP McCoy Tract and David Gaines Property** – Proposed exchange of property of Lot 1 formerly a portion of the Knox Place and Tracts A-1-B and C-1-A-1 into Lot 1-A and Tracts C-1-A-1 and C-1-A-1-A.

YEAS: Nezianya, O'Brien, Thornton
NAYS: None
ABSENT: LeBlanc, Montgomery
ABSTAINED: None

- c. **ZOI – S-15-22 Beaver Creek on the Plains 4th Filing** – Proposed 4th Filing of the Beaver Creek on the Plains Subdivision, filing will take place over 39.81 acres and include 60 lots with a minimal lot area of 10,125sf

The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman Nezianya

To approve a recommendation no objection of a **ZOI – S-15-22 Beaver Creek on the Plains 4th Filing** – Proposed 4th Filing of the Beaver Creek on the Plains Subdivision, filing will take place over 39.81 acres and include 60 lots with a minimal lot area of 10,125sf.

YEAS: Nezianya, LeBlanc, O'Brien, Thornton, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

6. Other Matters

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive accounts payable for September 2022 and the natural gas bill when it is received.

The motion was made by Councilman Nezianya
The motion was seconded by Councilwoman O'Brien

To Receive the Balance Sheet and Income statement as of September 2022.

YEAS: Nezianya, O'Brien, Thornton
NAYS: None

ABSENT: Leblanc, Montgomery
ABSTAINED: None

- K. BUDGET AND FINANCIAL MATTERS
- L. OLD BUSINESS PENDING FOR FINAL ACTION
- M. OLD BUSINESS PENDING

- N. NEW BUSINESS

- 1. Request for and direction of authority to Mayor for issuance of subpoena to Michael May 3700 Little Farms Dr. regarding non-compliance with requests regarding Flood Plain/Control Ordinances at 5100-5200 Lower Zachary Rd.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Thornton

To approve and give authority to Mayor for issuance of subpoena to Michael May 3700 Little Farms Dr. regarding non-compliance with requests regarding Flood Plain/Control Ordinances at 5100-5200 Lower Zachary Rd.

YEAS: Nezianya, O'Brien, Thornton

NAYS: None

ABSENT: LeBlanc, Montgomery

ABSTAINED: None

- 2. **Introduction of Ordinance 2022-15** Authorizing Implementation of Amendments to the Standard Specifications Pursuant to §2-13 of the Home Rule Charter for the City of Zachary Pertaining to Codes of Technical Regulations by Amendment to the Revised Subdivision Development Construction Standards Code Related to Subdivision Approvals, Design Criteria & Management associated with Construction, General Design, Review & Inspections and for Other Matters in furtherance of these provisions.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of Ordinance 2022-15** Authorizing Implementation of Amendments to the Standard Specifications Pursuant to §2-13 of the Home Rule Charter for the City of Zachary Pertaining to Codes of Technical Regulations by Amendment to the Revised Subdivision Development Construction Standards Code Related to Subdivision Approvals, Design Criteria & Management associated with Construction, General Design, Review & Inspections and for Other Matters in furtherance of these Provisions.

YEAS: Nezianya, O'Brien, Thornton

NAYS: None

ABSENT: LeBlanc, Montgomery

ABSTAINED: None

- 3. Request for council approval to conduct a traffic study for installation of a traffic light to be placed at Hwy 64 and 39th Street.

The motion was made by Councilman Thornton

The motion was seconded by Councilwoman O'Brien

To approve to conduct a traffic study for installation of a traffic light to be placed at Hwy 64 and 39th Street.

YEAS: Nezianya, O'Brien, Thornton
NAYS: None
ABSENT: LeBlanc, Montgomery
ABSTAINED: None

4. Update after hearing of a subpoena to Kristen Cherico, regarding a Cease and Desist; violation of the City of Zachary's code of ordinances; 5714 Joan Street, Zachary, La 70791.

Ms. Cherico was present to give an update regarding the code compliance issues at her address and explained that it would be two more weeks until it would be complete. Ms. Cherico will update council members at the next council meeting on October 25, 2022.

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

- a. Receive the minutes of the October 05, 2022 Condemnation Board meeting.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Thornton

To receive the minutes of the October 05, 2022 Condemnation Board meeting.

YEAS: Nezianya, O'Brien, Thornton
NAYS: None
ABSENT: LeBlanc, Montgomery
ABSTAINED: None

P. REPORTS FROM DEPARTMENT HEADS

1. Inspections report for the month of September 2022.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To receive the Inspections report for the month of September 2022.

YEAS: Nezianya, O'Brien, Thornton
NAYS: None
ABSENT: LeBlanc, Montgomery
ABSTAINED: None

Q. ADJOURNMENT

The meeting was adjourned at 7:12 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Thursday, October 11, 2022, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council