

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, October 13, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday October 13, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya

Pledge of Allegiance by Kinley Chapman, Zachary Charity League

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Donald Morgan– District 2

Laura O’Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O’Brien

To amend the agenda to move items N7 and G1A up on the agenda.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the September 22, 2020 regular meeting and approve them as written.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To approve the Minutes of the September 22, 2020 meeting and approve them as written.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

7. Special Event Permit – Zachary Charity League Cornhole tournament – approval to sell alcohol on November 7th, 2020 at the City of Zachary parking lot

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Morgan

To approve a Special Event Permit – Zachary Charity League Cornhole tournament – approval to sell alcohol on November 7th, 2020 at the City of Zachary parking lot and to waive the permit fee.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

Return to Regular Order

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Mayor Amrhein thanked Councilman Nezianya for the pink face masks and the council for wearing pink in observance of Breast Cancer Awareness Month.

ALTER AGENDA

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

a. Chris Hester, candidate for the East Baton Rouge Court of Appeal
Chris Hester, candidate for East Baton Rouge First Circuit Court of Appeal, was present to introduce himself and to ask the public for their support in the upcoming election.

Return to Regular Order

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Pay Request No. 6 (Final Retainage) for 2019 Road Rehabilitation Project Phase II.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To approve a Pay Request No. 6 (Final Retainage) for 2019 Road Rehabilitation Project Phase II in the amount of \$56,169.04.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. Approve recommendation to award bids, contingent of Facility Planning & Control approval Project: Water System Improvements Project Contract 2 Contractor: Southern Underground of LA.

The motion was made by Councilman Landry

The motion was seconded by Councilman Morgan

To approve recommendation to award bids, contingent of Facility Planning & Control approval Project: Water System Improvements Project Contract 2 Contractor: Southern Underground of LA.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

5. Other Projects

- a. Pay Request #11 for Zachary Fire Station 83.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve a Pay Request #11 for Zachary Fire Station 83 in the amount 237,140.89.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. Hardship Waivers

- 3. **Other Variances**
- 4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER
I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters**

J. APPROVE PAYMENT OF BILLS

- 1. Approval of accounts payable for September 2020 and the natural gas bill when it is received.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approval of accounts payable for September 2020 and the natural gas bill when it is received.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

- 1. **Public Hearing and Adoption of Ordinance 2020-06 CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH (Tabled at the April 28, 2020 meeting)**

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2020-13** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:45 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:45 p.m.

The motion was made by Councilman Morgan

The motion was seconded by Councilman Landry

To approve the **Adoption of Ordinance 2020-13** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2020-14** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND TO UPDATE THE UNIFIED DEVELOPMENT CODE - WHICH ARE DESCRIBED AS BEING THE GROUP 3 AMENDMENTS AND FOR ALL RELATED MATTERS IN FURTHERANCE.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To table the **Adoption of Ordinance 2020-14** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND TO UPDATE THE UNIFIED DEVELOPMENT CODE - WHICH ARE DESCRIBED AS BEING THE GROUP 3 AMENDMENTS AND FOR ALL RELATED MATTERS IN FURTHERANCE

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

3. Request Authorization and Approval to advertise for bids for 52 open-circuit self-contained breathing apparatus (SCBA) equipment.

The motion was made by Councilman Landry

The motion was seconded by Councilman Nezianya

To approve to advertise for bids for 52 open-circuit self-contained breathing apparatus (SCBA) equipment.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Approval of a resolution approving the appointment of a director and an alternate director to represent the City of Zachary, State of Louisiana, on the board of directors of the Louisiana Municipal Natural Gas Purchasing and Distribution Authority as provided by chapter 10-b of title 33 of the Louisiana revised statutes of 195.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve a resolution approving the appointment of a director and an alternate director to represent the City of Zachary, State of Louisiana, on the board of directors of the Louisiana Municipal Natural Gas Purchasing and Distribution Authority as provided by chapter 10-b of title 33 of the Louisiana revised statutes of 195.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

6. Request Authorization of a CEA between the City of Zachary and YMCA regarding a grant for their tutoring program.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Landry

To approve a CEA between the City of Zachary and YMCA regarding a grant for their tutoring programs.

YEAS: Nezianya, Morgan, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: O'Brien

Return to Regular Order

5. Discussion and ratification of the Intergovernmental Agreement between the EBRSO and the City of Zachary on behalf of the Zachary Police Department regarding communications.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To table a ratification of the Intergovernmental Agreement between the EBRSO and the City of Zachary on behalf of the Zachary Police Department regarding communications.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

P. REPORTS FROM DEPARTMENT HEADS

1. Receive permit report for September 2020.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To Receive permit report for September 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

Q. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

Mayor Amrhein spoke to the council members regarding the McHugh house. The Mayor said that a tree had fallen during the recent storm and did damage to the garage. Mayor Amrhein spoke regarding the Bowman house and said the house sold for approximately \$151,000. The Mayor also said that an offer was given for the Annison house for approximately \$130,000 and that a BBQ restaurant is planning to inhabit the Train Depot. There was also discussion regarding the donation bins that have been removed from locations around the city. Councilman Landry and Councilwoman O'Brien thanked City Inspector, Scott Masterson, Lieutenant Pratt of the Zachary Police Department, and the Planning and Zoning Director, Marlon Lemond for notifying owners to have them removed.

R. ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, October 13, 2020 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council