

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, November 14, 2023, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the October 24, 2023, regular meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. 2023 Road Rehabilitation – Pay Request No. 3 (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. **LCDBG Water Distribution** (Contract 1) – Final Change Order No. 1 (Bia Hillhouse)
- b. **LCDBG Water Distribution** (Contract 1) – Certificate of Substantial Completion (Bia Hillhouse)
- c. **LCDBG Water Well** (Contract 2) – Change Order No. 2 (Bia Hillhouse)
- d. **LCDBG Water Well** (Contract 2) – Pay Request No. 1 (Bia Hillhouse)

5. Other Projects

- a. Law Enforcement Complex Project - RFC 013 – Changes in ASI 004 in the amount of \$904.49. (Deanna Mankins)
- b. Law Enforcement Complex Project - RFC 014 – Time Extension due to Concrete Slab Deficiencies. (Deanna Mankins)
- c. Approval and acceptance of bid recommendation for the Zachary Youth Park Bathrooms. (Brandi Triche)

G. PRESENTATION OF DELEGATIONS

- 1. Requests to Speak**
- 2. Hardship Waivers**
- 3. Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of November 06, 2023, of the Planning Commission and the Minutes of the Regular meeting of November 06, 2023, of the Zoning Commission.**
- 2. Planning Matters REQUIRING a Public Hearing**
- 3. Planning Matters NOT requiring a Public Meeting**
- 4. Zoning Matters REQUIRING a Public Hearing**
- 5. Zoning Matters NOT Requiring Public Hearing**
 - a. **ZOI - 54532-SS - George Lormand Property Management - Resubdivision of the George Lormand Property into Lots TL-1 & TL-2. (Bryant Dixon)**
 - b. Discussion of Zoning Verification Fees. (Bryant Dixon)
- 6. Other Matters**
 - a. **Sign Waiver - Munson Hills - Munson Hills subdivision for a 52-sf wall sign. (Bryant Dixon)**

7. Consent Agenda

- a. **CUPMV-3-23 (4746 Main Street)** - Proposed mobile vendor for Street Food Munchies LLC, on property located at 4746 Main Street, Zachary, La 70791. (Bryant Dixon)

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

- 1. Receive accounts payable for October 2023 and the natural gas bill when it is received. (Mayor McDavid)

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

- 1. Update regarding the hearing on Rule via Subpoena Request (8/4/23) to Joshua O’Neal – RE: 2301 Munson Dr. -Non-permitted commercial/business activities on site. (Bryant Dixon)

N. NEW BUSINESS

- 1. Request to move the 2nd Council meeting in December 2023 from 12/26 to 12/19 and with a change of time to 5:30. (John Hopewell)
- 2. Discussion and approval of the 2024 Council meeting schedule. (John Hopewell)
- 3. Approval of the 2024 City of Zachary Holiday schedule. (John Hopewell)
- 4. Discussion and Approval of Resolution 2023-08 in support by the City of Zachary at the request of the developer regarding Americana North Annexation and PUD. (Councilwoman DeVirgilio)
- 5. **Adoption of Ordinance 2023-13 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND PORTIONS OF CHAPTER 2 – ADMINISTRATION - FOR THE PURPOSE OF UPDATING TRAVEL POLICY AND PROCEDURES FOR THE VARIOUS EMPLOYEES AND ELECTED OFFICIALS OF THE CITY OF ZACHARY AND FOR OTHER RELATED MATTERS** (John Hopewell)
- 6. **Public Hearing and Adoption of Ordinance 2023-14 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND REQUIRED RATES & CHARGES FOR THE PROVISION OF GARBAGE COLLECTION SERVICES AND FOR ALL RELATED MATTERS IN FURTHERANCE** (John Hopewell)

7. Request for Council direction to the Mayor for the issuance of a subpoena to SUPREME CAR CARE & TIRE CENTER, 20140 Plank Road, to appear before the City Council at a regular meeting to show cause why it should not be reprimanded and damages assessed against it for the violation of feather flags after due notice of the same.
(Councilman LeBlanc)
8. Discussion of enforcement action to MURPHY USA, 5523 Main Street, for illegal signage and landscaping concerns. (Councilman LeBlanc)
9. Update of status of Occupational Licensing compliance collections efforts and ensuing individual litigation efforts in support. (John Hopewell)
10. Update of status of collections of delinquent charges for utility (garbage) services and ensuing individual litigation efforts in support.
(John Hopewell)
11. Receive the preliminary minutes of the October 17, 2023, Home Rule Charter Commission meeting and receive update with regard to review and revisions
(John Hopewell).

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Receive the preliminary minutes of the October 26, 2023, meeting of the Zachary Condemnation Board and update from City Attorney regarding meeting status.
(Councilwoman Boyd)

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**