

**MINUTES  
PLANNING COMMISSION  
CITY OF ZACHARY**

**Monday, December 3, 2018**

**6:30 PM**

Members Present: Mr. John Dry, Mr. Michael Freeman, Mr. Hunter Landry, Mr. James Peay, Mr. Robert Snowden

Members Absent: Mr. Thomas Scott

Also Present: Mr. Marlon Lemond – Planning and Zoning/ Floodplain Manager  
Ms. Tallie Langston-Planning and Zoning /Code Compliance  
Mr. Ricky McDavid-City Assistant Attorney  
Mr. John C. Hopewell – City Attorney  
Mr. Stephen Villavaso – Villavaso and Associates  
Mr. Fred Neal – Villavaso and Associates

A regular meeting of the Zachary Planning Commission was held December 3, 2018 at 6:30 pm in the New City Hall. A quorum was present.

Commissioner Snowden offered the invocation and the Pledge of Allegiance was led by Commissioner Kline.

**Minutes of the previous meeting:**

Commissioner Dry motioned to waive the reading of the minutes of the November 5, 2018 meeting and approve them as presented. The motion was seconded by Commissioner Landry and approved by roll call vote.

**ACTION: Motion Approved                      Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

**Presentation of Delegation:** none

**Announcements:** none

**Planning**

- a. Old Business – None
  
- b. New Business-
  1. Swearing in of Commissioner James Peay by Assistant City Attorney Ricky McDavid. Mr. Peay replaces Mr. Thornton for the commission.
  
  2. 2019 Planning and Zoning proposed Calendar  
Discussions were had regarding a special meeting to be held on January 7<sup>th</sup> and a regular meeting on January 10, 2019. Discussed changes to be made to the submittal schedule for publication.

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**Report of the City Planner: none**

**Report of the City UDC Consultant:**

With two new members before February, there will be a training for commissioners for compliance purposes soon after they are commissioned.

**Adjournment**

With nothing further to discuss, Commissioner Dry motioned to adjourn the meeting. The motion was seconded by Commissioner Landry and approved by roll call vote. Meeting adjourned at 7:07 pm.

**ACTION: Motion Approved      Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

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Tallie Langston, Recording Secretary

Approved by: \_\_\_\_\_

Mr. William Kline, Chairman