

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, February 12, 2019, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday February 12, 2019 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Montgomery
Pledge of Allegiance by Councilman Landry

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR
David Amrhein
COUNCIL MEMBERS
Francis Neziyanya – District 1
Brandon Noel – District 2
Laura O’Brien – District 3
Hunter Landry – District 4
Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Neziyanya
The motion was seconded by Councilman Landry
To amend the agenda to move item K 1 up on the agenda and to add the addendum to the agenda.

YEAS: Neziyanya, Noel, O’Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the January 22, 2019 regular meeting.
The motion was made by Councilman Nezianya
The motion was seconded by Councilwoman O'Brien
To approve the Minutes of the January 22, 2019 regular meeting and approve them as written.
YEAS: Nezianya, Noel, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

K. BUDGET AND FINANCIAL MATTERS

1. Presentation of Audit for fiscal year ending June 30, 2018.

Margaret Prichard, Baxley and Associates, LLC was present to present the Mayor and Council members the annual audit report for the fiscal year ending June 30, 2018.

RETURN TO REGULAR ORDER

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

Chris Harr, 5490 Fennwood Drive, was present to ask the Mayor and Council to give an update on the traffic study and to give a time line on the data that is being collected. Mayor Amrhein responded by saying that the update would be given the first part of March 2019.

- 2. **Hardship Waivers**
- 3. **Other Variances**
- 4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters**

J. APPROVE PAYMENT OF BILLS

- 1. Approval of accounts payable for January 2019 and the natural gas bill when it is received.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Noel

To approve accounts payable for January 2019 in the amount of \$2,454,668.74 and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

NEW BUSINESS:

- 1. **Adoption of Ordinance 2019-01 ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF A CERTAIN 5 ACRES OF THE JULIUS JOHNSON ESTATE PROPERTY KNOWN AS TRACT C AND LOCATED IN §80, T4S-R1W, GREENSBURG LAND DISTRICT, AND WITHIN EAST BATON**

ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:57 p.m. John Hopewell was present to explain the item. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:57 p.m.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To approve the adoption of **Ordinance 2019-01** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF A CERTAIN 5 ACRES OF THE JULIUS JOHNSON ESTATE PROPERTY KNOWN AS TRACT C AND LOCATED IN §80, T4S-R1W, GREENSBURG LAND DISTRICT, AND WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

YEAS: Nezianya, Noel, O'Brien, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: Landry

RETURN TO REGULAR ORDER

K. BUDGET AND FINANCIAL MATTERS

1. Presentation of Audit for fiscal year ending June 30, 2018 (David Amrhein)
(This item was heard earlier in the meeting)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Confirmation of release of retainage to RJ Daigle in compromise & settlement of litigation.

John Hopewell spoke to the Mayor and Council and explained that this item will need to have action taken at the next council meeting.

2. Approval of LMA Gas Purchasing and Distribution Authority delegates

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To table the LMA Gas Purchasing and Distribution Authority delegates.

YEAS: Nezianya, Noel, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. Approval of Gas District #1 delegate.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To approve Todd McKey as the Gas District #1 delegate for the year of 2019.

YEAS: Nezianya, Noel, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Approval for Zachary Fire Department to purchase a Ford F350 single wheel extended cab pick-up truck that is used to fight grass fires.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the Zachary Fire Department to purchase a Ford F350 single wheel extended cab pick-up truck that is used to fight grass fires.

YEAS: Nezianya, Noel, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

5. Renewed discussion of Council procedure for appointment and selection of Planning & Zoning Commission members whose terms have expired.

Councilman Montgomery expressed his concerns about not being able to appoint anyone to the Planning and Zoning commission during his term of office. After a lengthy discussion Mayor Amrhein decided to give up one of his appointments to Councilman Montgomery, which will be for the year of 2021.

The motion was made by Councilman Noel

The motion was seconded by Councilman Landry

To approve Mayor Amrhein to give Councilman Montgomery an appointment to the Planning and Zoning commission for the year 2021.

YEAS: Nezianya, Noel, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

Q. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

R. ADJOURNMENT

The meeting was adjourned at 7:22 p.m.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, February 12, 2019 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council