

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, March 13, 2018, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Minutes of the January 30, 2018 and February 22, 2018 Special Meetings and February 27, 2018 Regular Meeting.

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Pay estimate #5 and retainage – Pedestrian Pathways and Bike Trails (Bia Hillhouse)
- b. Pay estimate #1 – 2017 Road Rehabilitation and Improvement Program – Phase II (Bia Hillhouse)

**2. Sewer**

- a. Pay estimate #7 and retainage – Sanitary Sewer Collection System Improvements – Contract 7A (Bia Hillhouse)

**3. Subdivision Inspections**

**4. Water and Gas Projects**

**5. Other Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

**2. Hardship Waivers**

**3. Other Variances**

- a. Variance Request – Matt Gayle, 5555 Lower Zachary Road, Zachary – to allow for a second meter to be used for a surveillance camera or possibly a powered gate (Scott Masterson)
- b. Brandon L Williams –2267 Zelmere - to allow for an office only out of the home for a catering business; all prep and cooking done off site (Amy Schulze)
- c. Charles Albert – 4214 Spring Hollow Court – to have a home-based office for CAFIREGroup, Inc.; paperwork only (Amy Schulze)
- d. Genko Mgmt. dba Force Construction – sign for Meadow View Subdivision (Amy Schulze)

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

- a. Approval of the Zachary Historic Village Board

**I. PLANNING & ZONING MATTERS**

**1. Receive Minutes of the Regular meeting of \_\_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_ of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

- a. **Conditional Use- Alcohol** – 20103 Old Scenic Hwy, Building 4, Suite A, (PJ's Coffee) Owner: Old Scenic Builders #4 Investment, LLC  
Applicant: KL and AM Holdings, LLC (Amy Schulze)
- b. Conditional Use – Home based business – 4528 Avenue C – Frances Barton – to create hair care products (Amy Schulze)

- c. Conditional Use – 5615 Jane Marie – Home based business Rafael Nowicki– Biomedical Support Services, Inc. (Amy Schulze)

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

- a. EBR Item # 50665-SS – Subdivision of Tract 1-B-1-A-3-A-1-A-1 into 3 lots (1-B-1-A-3-A-1-A-1-A, 1-B-1-A-3-A-1-A-1-B, and 1-B-1-A-3-A-1-A-1-C) (Amy Schulze)
- b. EBR Item # 50619-SS – Resubdivision Plat of Lot X into X-1, X-2, X-3 of the Marshall Bond Tract, Sections 63 & 66, T4S-R1W, EBRP, GLD for Mary Elizabeth Simms Guy (Amy Schulze)

**J. APPROVE PAYMENT OF BILLS**

- 1. Approve Accounts Payable and the natural gas bill when it is received.

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

- 1. **Public Hearing and Adoption of Ordinance 2018-06 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE** (John Hopewell)
- 2. Discussion of the process of setting the millage rate for the upcoming year (John Hopewell/Steve Nunnery)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

- 1. **Review/Reports relative to Proposed/Active Condemnations**
  - a. Public Hearing of Notice of Condemnation; 9366 Main Street, Zachary, La; Lot 58, Little Farms Subdivision, First Filing (John Hopewell) (Tabled until the March 27, 2018 meeting)

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**