

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, April 24, 2018, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the April 10, 2018 regular meeting.

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Request for pay estimate #2 – Road Rehabilitation and Improvement Program – Phase II (Bia Hillhouse)

**2. Sewer**

- a. Request for pay estimate #2 – Sanitary Sewer Collection System Improvements Contract 7B (Bia Hillhouse)

**3. Subdivision Inspections**

**4. Water and Gas Projects**

- a. Request for pay estimate #2 - FY2016 LCDBG Water Distribution System Improvements (Bia Hillhouse)

**5. Other Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

**2. Hardship Waivers**

**3. Other Variances**

- a. **Variance Request** - Deron Bond – 3333 Old Baker Road – to allow for an accessory building to be closer to the property lines that what is allows in section 2.503 of the UDC (Amy Schulze)
- b. **Variance Request** - CC's/ AAA Signs – 19560 Old Scenic Hwy – To allow a larger wall sign than what is allowed in Table 5.301B of the UDC; also, to allow for directional signs (Amy Schulze)
- c. **Variance Request** - Zachary Commons Investment Partners, LLC/ GBT Realty – to allow for off-site signage with increased height and area (5801 Main Street) (Amy Schulze)
- d. **Variance Request** - Zachary Commons Investment Partners, LLC/GBT Realty – to allow for off-site signage with increased height and area (5545 Main Street) (Amy Schulze)
- e. **Variance Request** - Jason Brown/ Premier Collision – 20201 Machost Road – to allow for a metal building that is not allowed per section 11.500 of the UDC (Amy Schulze)

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

- a. Approval of the Zachary Historic Village Board

**I. PLANNING & ZONING MATTERS**

- 1. **Receive Minutes of the Regular meeting of April 2, 2018 of the Planning Commission and the Minutes of the Regular meeting of April 2, 2018 of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
  - a. **Resubdivision**– rearrangement of lots 11-15, Square 6 of the West End Addition into 10-A, 11-A, 12-A, 13-A, 14-A and 15-A  
Owner/Applicant: Z Street Holdings (Ryan Talbot, agent) (Amy Schulze)
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**

- a. **Conditional Use-** Manufactured Home –8824 Munson Drive  
(Replacement) Owner/Applicant: Bryan Whittington (Amy Schulze)
- b. **Rezoning-** Tract 1 of the Brian Annison Property, Section 40  
T-5-S, R-1-E, GLD, EBR, Zachary, From S-20 to RU  
Owner/Applicant: George B. Annison, Jr. (Amy Schulze)

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

**J. APPROVE PAYMENT OF BILLS**

**K. BUDGET AND FINANCIAL MATTERS**

- 1. Approval of bad debt write offs (Steve Nunnery)

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

- 1. **Adoption of Ordinance 2018-07** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE (John Hopewell)
- 2. **Adoption of Ordinance 2018-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2017 AND ENDING JUNE 30, 2018 (John Hopewell)
- 3. **Adoption of Ordinance 2018-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019 (John Hopewell)

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

- 1. Request to install a stop sign located at 40<sup>th</sup> Street and Main Street (Chief David McDavid)
- 2. Request for a Special Event Permit – El Agave Mexican Restaurant (Noris Hartman)

3. Request for Special Event Permit and permission to sell alcohol on City property on May 12, 2018 at the Zachary Youth Park to benefit the playground in memory of Joseph Hembra (Katie Amorella)
4. Request for a Special Event Permit – Papis Fajita Factory for Cinco de Mayo Fiesta (Denisse Velazco)
5. **Introduction of Ordinance 2018-10** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE (John Hopewell)
6. **Introduction of Ordinance 2018-11** ORDINANCE TO FIX THE ANNUAL PROPERTY MILLAGE RATE FOR 2018 AND TO ESTABLISH THE RATE OF TAXATION AND LEVY A TAX IN THE AMOUNT OF 5.48 MILS TO DEFRAID EXPENSES OF OPERATION OF THE CITY GOVERNMENT FOR ALL GENERAL PURPOSES FOR THE YEAR 2018 ON ALL TAXABLE PROPERTY WITHIN THE COLLECTION OF THE SAME AND FOR OTHER MATTERS IN CONNECTION THEREWITH (John Hopewell)
7. **Introduction of Ordinance 2018-12** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF THAT CERTAIN PORTION OF FORMER STATE ROUTE LA 64 FROM ITS INTERSECTION WITH BARNETT ROAD EAST TO ITS INTERSECTION WITH STATE ROUTE LA 964 AND WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY (John Hopewell)
8. Executive Session of the Council and of the Mayor pursuant to LSA- R.S. 42:17 (A)(2) with regard to civil litigation - *Goodson vs. CoZ*- 19<sup>th</sup> JDC EBR #667741-24 & *Scott vs. McDavid (CoZ), et al* - 19<sup>th</sup> JDC EBR #31071- 24 (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**