

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, May 25, 2021, 6:30 P.M.**

A. CALL TO ORDER

Mayor Pro Temp Montgomery called the meeting to order at 6:30 p.m., on Tuesday, May 25, 2021 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman LeBlanc

Pledge of Allegiance by Councilwoman O'Brien

C. OPENING PROCEDURES

1. ROLL CALL

COUNCIL MEMBERS

John LeBlanc– District 2

Laura O'Brien – District 3

Lael Montgomery – District 5

ABSENT

Mayor David Amrhein

Francis Neziyana – District 1

Hunter Landry – District 4

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the May 11, 2021 regular meeting and the minutes of the May 19, 2021 workshop and to approve them as written.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To approve the Minutes of the May 11, 2021 regular meeting and the minutes of the May 19, 2021 workshop and to approve them with corrections noted.

YEAS: LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: Nezianya, Landry
ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

a. Presentation given by Cloyce Clark, Paystar
A representative with Paystar was present to introduce his company to Council members and to give a brief description of the software product he sells.

2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of May 03, 2021 of the Planning Commission and the Minutes of the Regular meeting of May 03, 2021 of the Zoning Commission and the minutes of the May 03, 2021 workshop.**

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman LeBlanc

To Receive Minutes of the Regular meeting of May 03, 2021 of the Planning Commission and the Minutes of the Regular meeting of May 03, 2021 of the Zoning Commission and the minutes of the May 03, 2021 workshop.

YEAS: LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: Nezianya, Landry
ABSTAINED: None

2. Planning Matters REQUIRING a Public Hearing

a. Development Plan – Snow Cone Stand/Car Wash at 5410 E Central Ave
Councilman Montgomery opened the PUBLIC HEARING at 6:42 p.m. Dezmon Hamilton, 21314 Hayfield Drive, Zachary, was present to speak in favor of the Development plan. There being no one to speak against the item Councilman Montgomery closed the PUBLIC HEARING at 6:44 p.m.

To approve the Development Plan – Snow Cone Stand/Car Wash at 5410 E Central Ave

YEAS: Nezianya, LeBlanc, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

a. Zone of Influence - V.E. Montan Tract (Old Scenic Highway and Samuels Road)

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To send a letter of a recommendation of objection regarding Zone of Influence - V.E. Montan Tract (Old Scenic Highway and Samuels Road)

YEAS: LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: Nezianya, Landry
ABSTAINED: None

b. Zone of Influence – Trivento Subdivision (Old Scenic Highway and Groom Road)

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To send a letter of a recommendation of objection regarding Zone of Influence - Trivento Subdivision (Old Scenic Highway and Groom Road)

YEAS: LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: Nezianya, Landry
ABSTAINED: None

6. Other Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTER

1. Receive the Balance Sheet and Income statement as of April 30, 2021

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To receive the Balance Sheet and Income statement as of April 30, 2021.

YEAS: LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: Nezianya, Landry

ABSTAINED: None

L. OLD BUSINESS PENDING FOR FINAL ACTION

1. **Public Hearing and Adoption of Ordinance 2021-05** Authorizing the implementation of amendments to the standard specifications pursuant to §2-13 of the Home Rule Charter for the City of Zachary pertaining to Codes of Technical Regulations by replacement of the most recently Revised Subdivision Development Construction Standards Code related to construction design and materials covering the general design, storm water drainage, roadways, potable water & natural gas and sanitary sewer standards and for other matters in furtherance of this provision (John Hopewell) (Remains tabled until further notice)

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2021-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022 (Tabled at the May 11, 2021 meeting)

The motion was made by Councilman Montgomery

The motion was made by Councilwoman O'Brien

To table the **Adoption of Ordinance 2021-08** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022.

YEAS: LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: Nezianya, Landry

ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2021-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021 (Tabled at the May 11, 2021 meeting)

The motion was made by Councilman Montgomery

The motion was seconded by Councilman LeBlanc

To table the **Adoption of Ordinance 2021-09** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021

YEAS: LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: Nezianya, Landry

ABSTAINED: None

3. **Public Hearing and Adoption of Ordinance 2021-10** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND THE FEES FOR THE PRETRIAL DIVERSION PROGRAM FOR THE PROSECUTOR'S OFFICE FOR THE CITY OF ZACHARY AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE

Councilman Montgomery opened the PUBLIC HEARING at 7:14 p.m. David Conachen, City of Zachary Prosecutor, was present to speak in favor of the adoption. There being no one else to speak in favor or against the adoption Councilman Montgomery closed the PUBLIC HEARING at 7:14 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilwoman O'Brien

To approve the **Adoption of Ordinance 2021-10** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND THE FEES FOR THE PRETRIAL DIVERSION PROGRAM FOR THE PROSECUTOR'S OFFICE FOR THE CITY OF ZACHARY AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE.

YEAS: LeBlanc, O'Brien, Montgomery

NAYS: None

ABSENT: Nezianya, Landry

ABSTAINED: None

4. **Introduction of Ordinance 2021 -11** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE

The motion was made by Councilman Montgomery

The motion was seconded by Councilman LeBlanc

To approve the **Introduction of Ordinance 2021 -11** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE

YEAS: LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: Nezianya, Landry
ABSTAINED: None

5. **Introduction of Ordinance 2021-12** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO ALLOW FOR THE CREATION OF A PROGRAM OF SOCIAL NEED TO ALLOW FOR THE EXPENDITURE OF CERTAIN FUNDS FOR COMMUNITY SERVICE PURPOSES WITHING THE CITY OF ZACHARY AND FOR ALL OTHER MATTERS RELATED THERETO

The motion was made by Councilman Montgomery
The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of Ordinance 2021-12** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO ALLOW FOR THE CREATION OF A PROGRAM OF SOCIAL NEED TO ALLOW FOR THE EXPENDITURE OF CERTAIN FUNDS FOR COMMUNITY SERVICE PURPOSES WITHING THE CITY OF ZACHARY AND FOR ALL OTHER MATTERS RELATED THERETO

YEAS: LeBlanc, O'Brien, Montgomery
NAYS: None
ABSENT: Nezianya, Landry
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations NOT REQUIRING a public hearing.**
2. **Review/Reports relative to Proposed/Active Condemnations REQUIRING a public hearing.**

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

The meeting was adjourned at 7:17p.m.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

Lael Montgomery, Mayor Pro Temp

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Temp and Council of the City of Zachary, Louisiana, held on Tuesday, May 25, 2021 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council