

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, June 12, 2018, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday June 12, 2018 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Womack

Pledge of Allegiance by Councilwoman O'Brien

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Brandon Noel – District 2

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To amend the agenda to move items N6,7,8 up on the agenda.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of the May 14, 2018 workshop and May 22, 2018 regular meeting.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve Minutes of the May 22, 2018 regular meeting and approve them with corrections as noted.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To approve Minutes of the May 14, 2018 workshop and approve them with corrections as noted.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Mayor Amrhein introduced the new City Planner, Marlon Lamond.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. 2017 Road Rehabilitation and Improvement Program – Phase II Certificate of Substantial Completion.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve the 2017 Road Rehabilitation and Improvement Program – Phase II Certificate of Substantial Completion.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

- N6. RFP (Request for Proposal) for "Disaster Debris Clearance and Removal Services" – 1-year contract with 1-year option

The motion was made by Councilman Womack

The motion was seconded by Councilman Nezianya

To approve a RFP (Request for Proposal) for “Disaster Debris Clearance and Removal Services” – 1-year contract with 1-year option.

YEAS: Cavin, Nezianya, O’Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

N7. RFP (Request for Proposal) for “Debris Management and Monitoring Services” – 1-year contract with 1-year option.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O’Brien

To approve a RFP (Request for Proposal) for “Debris Management and Monitoring Services” –1-year contract with 1-year option

YEAS: Cavin, Nezianya, O’Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

N8. **Public Hearing** and Approval of close-out of FY 2016 Community Development Block Grant for water distribution system improvements.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:39 p.m. Bia Hillhouse was present to speak and to explain the item. There being no one to speak in favor or against the approval Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:43 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve close-out of FY 2016 Community Development Block Grant for water distribution system improvements.

YEAS: Cavin, Nezianya, O’Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

Return to regular order

2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

- 2. **Hardship Waivers**
- 3. **Other Variances**
- 4. **Exceptions to Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of June 04, 2018 of the Planning Commission and the Minutes of the Regular meeting of June 04, 2018 of the Zoning Commission.**

None were presented

- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**

- a. Conditional Use Permit- Trudy Johnson-4284 Hidden Pass Drive, Zachary, La 70791-to allow for an online home-based business-Boss Em Urban Wear, LLC.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:45 p.m. Tallie Langston was present to speak. There being no one to speak in favor or against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:45 pm.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve a Conditional Use Permit- Trudy Johnson-4284 Hidden Pass Drive, Zachary, La 70791-to allow for an online home-based business-Boss Em Urban Wear, LLC.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

- 5. **Zoning Matters NOT Requiring Public Hearing**

- a. **EBR #50820-SS** – resubdivision of tract B of the C. R. Hunt Tract into Lots B-1, B-2 and B-3.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To send a letter of no objection for **EBR #50820-SS** – resubdivision of tract B of the C. R. Hunt Tract into Lots B-1, B-2 and B-3.

YEAS: Cavin, Nezianya, O’Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

6. Other Matters

J. APPROVE PAYMENT OF BILLS

1. Approval of accounts payable and the natural gas bill when it is received.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Cavin

To approve accounts payable in the amount of \$320,372.29 and the natural gas bill when it is received.

YEAS: Cavin, Nezianya, O’Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2018-14** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:49 p.m. John Hopewell was present to speak. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:50 pm

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O’Brien

To approve the **Adoption of Ordinance 2018-14** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

YEAS: Cavin, Nezianya, O’Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. **Introduction of Ordinance 2018-15** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND SUBSECTION (C) OF § 6-38 OF THE ZACHARY CODE OF ORDINANCES RELATING TO THE SUNDAY SALE OF ALCOHOLIC BEVERAGES AND FOR RELATED MATTERS.

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To approve the **Introduction of Ordinance 2018-15** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND SUBSECTION (C) OF § 6-38 OF THE ZACHARY CODE OF ORDINANCES RELATING TO THE SUNDAY SALE OF ALCOHOLIC BEVERAGES AND FOR RELATED MATTERS.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

3. Authority of the Mayor to negotiate and enter into a contract with a licensed architect to design the new Fire Station and provide for associated details.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Nezianya

To approve the Authority of the Mayor to negotiate and enter into a contract with a licensed architect to design the new Fire Station and provide for associated details.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

4. Approval of Axon contract for the Zachary Police Department.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve the Axon contract for the Zachary Police Department.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

5. Special permit for the sale of alcohol at the Americana July 4th Jubilee.

No action taken

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Councilman Womack spoke of a food truck to be located at a permanent location. Councilman Cavin spoke of the fire that was down the street from his house and commended the Zachary Fire Department.

R. ADJOURNMENT

The meeting was adjourned at 7:33 p.m.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, June 12, 2018, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council

