

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, July 11, 2017, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday July 11, 2017 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was observed for the fallen soldiers of the plane crash that happened in July 2017

Invocation by Councilman Nezianya

Pledge of Allegiance by Councilman Cavin

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Brandon Noel – District 2

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Nezianya

To alter and amend the agenda to add two addendums.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Minutes of the June 27, 2017 Regular Meeting.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve Minutes of the June 27, 2017 Regular Meeting and approve them with correction as noted.

YEAS: Nezianya, Noel, O'Brien, Womack

NAYS: None

ABSENT: None

ABSTAINED: Cavin

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Paul Sawyer, a representative of Congressman Garrett Graves' office, was present to update the Mayor and Councilman on two matters. Mr. Sawyer expressed to the Mayor and Council to call his office any time issues arise or if there are any questions concerning FEMA. He also gave the Mayor and Council an update on the Diversion Canal and said that the matter was not a dead item and there has been a lot of progress moving forward.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**

2. **Sewer**

3. **Subdivision Inspections**

4. **Water and Gas Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

2. **Hardship Waivers**

3. **Other Variances**

- a. Rivers Andre-Taylor – Taylor Made Concessions - 4347 High St. Suite 102, Zachary, La – to allow for a larger sign than what is permissible in table 5.301B of the UDC.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O’Brien

To approve a Variance Request – Rivers Andre-Taylor – Taylor Made Concessions - 4347 High St. Suite 102, Zachary, La – to allow for a larger sign than what is permissible in table 5.301B of the UDC.

YEAS: Neziyanya, Noel, O’Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters**

ALTER AGENDA

Zoning Matters REQUIRING a Public Hearing:

- 1. Kenya Wallace – 3487 Ash Street – Conditional Use Permit – Home Based Business – online retail boutique.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:46 p.m. Kenya Wallace, 3487 Ash Street, Zachary, was present to speak in favor of the conditional use permit. There being no one to speak against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:47 pm.

The motion was made by Councilman Neziyanya

The motion was seconded by Councilman Cavin

To approve a Conditional Use Permit for a Home Based Business to Kenya Wallace at 3487 Ash Street.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. Trenderlyn Chatman – 4392 Westwood Drive – Conditional Use Permit – Home Based Business – income tax preparation and small business bookkeeping.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:47 p.m. Trenderlyn Chatman, 4392 Westwood Drive, Zachary, was present to speak in favor of the conditional use permit. There being no one to speak against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:47 pm.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Womack

To approve a Conditional Use Permit for a Home Based Business to Trenderlyn Chatman at 4392 Westwood Drive.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

3. Michael DeLacerda – 6236 Sandy Creek Lane – Conditional Use Permit – Home Based Business – Travel Center.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:48 p.m. Michael DeLacerda, 6236 Sandy Creek Lane, Zachary, was present to speak in favor of the conditional use permit. There being no one to speak against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:49 pm.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Nezianya

To approve a Conditional Use Permit for a Home Based Business to Michael DeLacerda at 6236 Sandy Creek Lane.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

Back to regular order

J. APPROVE PAYMENT OF BILLS

1. Approve Accounts Payable and the natural gas bill when it is received.

The motion was made by Councilman Nezianya

The motion was second by Councilman Womack

To approve Accounts Payable in the amount of \$342,149.13 and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

OLD BUSINESS:

1. **Conditional Use- Manufactured Home- (New Placement) –**
3520 McHugh Road Owner/Applicant: Delia Robinson Singleton
(Amy Schulze)(Tabled from the May 23, 2017 meeting and
June 27, 2017 meeting)

The motion was made by Councilman Womack

The motion was second by Councilman Noel

To remove from the agenda the Conditional Use for a Manufactured Home- (New Placement) –3520 McHugh Road Owner/Applicant: Delia Robinson Singleton (Amy Schulze)(Tabled from the May 23, 2017 meeting and June 27, 2017 meeting)

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. Discussion of changes to amendment to CoO 10-13 – Livestock - and possible **Introduction** of 2017-13 to amend 10-13 (John Hopewell) (Tabled from the June 27, 2017 meeting)

The motion was made by Councilman Womack

The motion was second by Councilman Noel

To Introduce Ordinance 2017-13 with changes as discussed.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

3. **Public Hearing and Final Adoption** of Ordinance 2017-10
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO
AMEND §1.302, §2.201 AND §2.301 OF THE UNIFIED
DEVELOPMENT CODE FOR THE CITY OF ZACHARY TO
PROVIDE FOR AMENDMENTS TO THE APPLICATION OF
PARCEL, RESIDENTIAL LOT, AND YARD STANDARDS
WITHIN THE CITY OF ZACHARY AND FOR OTHER MATTERS IN
FUTHERANCE OF THIS PROVISION

The motion was made by Councilman Noel

The motion was second by Councilwoman O'Brien

To table indefinite Ordinance 2017-10 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND §1.302, §2.201 AND §2.301 OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY TO PROVIDE FOR AMENDMENTS TO THE APPLICATION OF PARCEL, RESIDENTIAL LOT, AND YARD STANDARDS WITHIN THE CITY OF ZACHARY AND FOR OTHER MATTERS IN FUTURE OF THIS PROVISION.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

Return to regular order

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64 (Remains Tabled)

N. NEW BUSINESS

1. Council Approval for the “Award of Contract” to the successful proposer - PEC (Professional Engineering Consultant’s Corporation) for a FEMA required - Pre-Existing Emergency Contract Agreement for “Debris Management and Monitoring Services” (PEC Project # 11319), as approved on this day, 7-11-17.

The motion was made by Councilman Womack

The motion was second by Councilman Noel

To approve the “Award of Contract” to the successful proposer - PEC (Professional Engineering Consultant’s Corporation) for a FEMA required - Pre-Existing Emergency Contract Agreement for “Debris Management and Monitoring Services” (PEC Project # 11319), as approved on this day, 7-11-17.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. Floyd Lee – 4150 Little Farms, Zachary - Request for extension to end of February 2018 to allow the continued placement of FEMA trailer on site.
The motion was made by Councilman Womack
The motion was second by Councilwoman O'Brien

To approve Floyd Lee at 4150 Little Farms, Zachary for an extension to the end of February 2018 to allow the continued placement of FEMA trailer on site.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

3. Discussion and Approval of board secretary salary increase of the Zachary Municipal Fire and Police Civil Service.

The motion was made by Councilman Womack

The motion was second by Councilman Noel

To approve the recommendation of board secretary salary increase for the Zachary Municipal Fire and Police Civil Service.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

a. Notice of Condemnation Hearing – 3510 Rollins Road, Zachary, LA; Lot A-2-D A.E. Kirby Tract Subdivision – City of Zachary, State of Louisiana

The motion was made by Councilman Cavin

The motion was second by Councilwoman O'Brien

To table the Hearing for the Condemnation located at 3510 Rollins Road, Zachary until August 22, 2017.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

Mr. Sevilla was told by the Mayor and Council to provide written approval by a structural engineer or he must show substantial progress in removing the structure by August 22, 2017. The Mayor and Council also explained to him the process of permits that he needs to begin the demolition and to rebuild.

P. REPORTS FROM DEPARTMENT HEADS

Police Chief David McDavid presented the Mayor and Council a report that showed the percentages of robberies for the first 6 months of 2017.

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

The meeting adjourned at 7:34 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, July 11, 2017, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council