

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, July 14, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Pro Tempore O'Brien called the meeting to order at 6:30 p.m., on Tuesday July 14, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya

Pledge of Allegiance by Councilman Landry

C. OPENING PROCEDURES

1. ROLL CALL

COUNCIL MEMBERS

Francis Nezianya – District 1

Laura O'Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

ABSENT

Mayor David Amrhein

Donald Morgan– District 2

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Pro Tempore O'Brien read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

ALTER AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the June 23, 2020 regular meeting, June 9, 2020 and June 23, 2020 millage meetings.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To approve Minutes of the June 23, 2020 regular meeting, June 9, 2020 and June 23, 2020 millage meetings.

YEAS: Nezianya, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: Morgan
ABSTAINED: None

Return to Regular Order

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Landry
To amend the agenda to add the addendum to the agenda

YEAS: Nezianya, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: Morgan
ABSTAINED: None

The motion was made by Councilman Montgomery
The motion was seconded by Councilman Landry
To amend the agenda to remove items G3A and I4D from the agenda.

YEAS: Nezianya, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: Morgan
ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

a. Request to Advertise for Bids Water Improvements Project (Contract 2 of the State Facility Planning Funding)

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Landry
To approve to return to this item later in the meeting.

YEAS: Nezianya, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: Morgan
ABSTAINED: None

5. Other Projects

- a. Zachary Fire Station 83 Pay Request No 8.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve Zachary Fire Station 83 Pay Request No 8. In the amount of \$196,229.854.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

ALTER AGENDA

- b. Carl Blackwell – 8040 Main Street – waiver request to add a second electrical meter to operate an entrance gate.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve Carl Blackwell – 8040 Main Street – waiver request to add a second electrical meter to operate an entrance gate

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

Return to Regular Order

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
- 2. Planning Matters REQUIRING a Public Hearing**

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

a. Conditional Use Permit - Home-Based Business - 21233 W. Grove Dr. Councilwoman O'Brien declared a PUBLIC HEARING to be in session at 6:40 p.m. Terrance Jackson, 21233 W. Grove Dr. was present to speak in favor of the Conditional Use Permit. There being no one else to speak in favor or against the Conditional use permit Councilwoman O'Brien declared the PUBLIC HEARING to be closed at 6:41 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To approve a Conditional Use Permit - Home-Based Business - 21233 W. Grove Dr.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

b. Conditional Use Permit - Home-Based Business - 2211 Zelmere St. Councilwoman O'Brien declared a PUBLIC HEARING to be in session at 6:42 p.m. Tarus Calligan, 2211 Zelmere St. was present to speak in favor of the Conditional Use Permit. There being no one else to speak in favor or against the Conditional use permit Councilwoman O'Brien declared the PUBLIC HEARING to be closed at 6:43 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve a Conditional Use Permit - Home-Based Business - 2211 Zelmere St.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

c. Conditional Use Permit - Home-Based Business - 8881 Graves Dr. Councilwoman O'Brien declared a PUBLIC HEARING to be in session at 6:44 p.m. Paige Smith-Bryant, 8881 Graves Dr., Slaughter, La was present to speak in favor of the Conditional Use Permit. There being no one else to speak in favor or against the Conditional use permit Councilwoman O'Brien declared the PUBLIC HEARING to be closed at 6:45 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Landry

To approve a Conditional Use Permit - Home-Based Business - 8881 Graves Dr.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

ALTER AGENDA

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. APPROVE PAYMENT OF BILLS

1. Approval of accounts payable for June 2020 and the natural gas bill when it is received.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To receive accounts payable for June 2020 and the natural gas bill when it is received.

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

1. **Public Hearing and Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH (Tabled at the April 28, 2020 meeting)

The motion was made by Councilman Montgomery

The motion was seconded by Councilwoman O'Brien

To table **Adoption of Ordinance 2020-06.**

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Adoption of Ordinance 2020-12** PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE AND IMMOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE (John Hopewell)

Councilwoman O'Brien declared a PUBLIC HEARING to be in session at 6:48 p.m.

There being no one to speak in favor or against the adoption Councilwoman O'Brien declared the PUBLIC HEARING to be closed at 6:50 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Landry

To approve the **Adoption of Ordinance 2020-12 PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE AND IMMOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE**

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

ALTER AGENDA

4. Water and Gas Projects

- a. Request to Advertise for Bids Water Improvements Project (Contract 2 of the State Facility Planning Funding)

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve to Advertise for Bids Water Improvements Project (Contract 2 of the State Facility Planning Funding)

YEAS: Nezianya, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Morgan

ABSTAINED: None

Return to regular Order

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

Councilman Landry spoke to Mr. Masterson regarding the house on 39th Street. Mr. Hopewell Spoke and said that research is still be done to find out who owns the house. Mr. Masterson spoke to the council members regarding two homes that are on the condemnation list that have buyers interested in purchasing them.

P. REPORTS FROM DEPARTMENT HEADS

1. Receive permit report for June 2020.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Landry

To Receive permit report for June 2020.

YEAS: Nezianya, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: Morgan
ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

ALTER AGENDA

Addendum to the Agenda

Planning and Zoning Commissioner Appointment (Councilman Nezianya)

Councilman Nezianya spoke and introduced that Chris Hilton will be his new appointment for the Planning and Zoning Commission board.

R. ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

Councilwoman O'Brien, Mayor Pro Temp

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Temp and Council of the City of Zachary, Louisiana, held on Tuesday, July 14, 2020 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council