

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, July 24, 2018, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday July 24, 2018 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilman Womack

Pledge of Allegiance by Councilwoman O'Brien

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Brandon Noel – District 2

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the July 10, 2018 regular meeting.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Womack

To approve the Minutes of the July 10, 2018 regular meeting and approve them as written.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

**2. Sewer**

**3. Subdivision Inspections**

**4. Water and Gas Projects**

- a. FY 2016 LCDBG Water Distribution System Improvements Project Pay Request #4

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve FY 2016 LCDBG Water Distribution System Improvements Project Pay Request #4 in the amount of \$92,758.27.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**5. Other Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

John Leblanc, 1420 Eagle Drive, Zachary, was present to speak to the Mayor and Council about the speeding issues on Eagle Drive. Mr. Leblanc explained that there is a continuous problem with speeding and he talked about an incident that recently happened. Nick Johnson, 1136 Eagle Drive, Zachary was also present to express his concerns about the speeding issues. The Mayor and Council asked Mr. Hopewell to research speed humps and place the item on the next agenda for August 14, 2018.

**2. Hardship Waivers**

**3. Other Variances**

- a. Variance Request – Jodie Haney – 4625 Main Street, Zachary, LA-  
Requesting a variance for a gravel parking lot.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve a Variance Request to Jodie Haney located at 4625 Main Street, Zachary, LA-for a gravel parking lot with continuous use by the City of Zachary and the extension of a gravel parking lot behind the building and to allow Mayor Amrhein to enter into a contract with Ms. Haney to allow for said usage of the parking lot.

YEAS: Cavin, Nezianya, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: O'Brien

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

- 1. Receive Minutes of the Regular meeting of July 09, 2018 of the Planning Commission and the Minutes of the Regular meeting of July 09, 2018 of the Zoning Commission.**

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

**To Receive Minutes of the Regular meeting of July 09, 2018 of the Planning Commission and the Minutes of the Regular meeting of July 09, 2018 of the Zoning Commission.**

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- 2. Planning Matters REQUIRING a Public Hearing**

- a. **Site Plan**– Days Inn – Hwy 19 @ St. Louis St. Owner/Applicant: Pino Patel/Patel Construction

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Cavin

To remove **Site Plan**– Days Inn – Hwy 19 @ St. Louis St. Owner/Applicant: Pino Patel/Patel Construction

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- b. **Resubdivision** – Copper Mill, 8<sup>th</sup> Filing, Part 2 Owner: Level Construction Applicant: MR Engineering/TWRE Model Homes Revision 1 (Tallie Langston)  
**No action taken at this time. This item was placed on the agenda twice.**
- c. **Site Plan** – Cajun Catch Owner/Applicant: Paul Mier

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:17 p.m. Tallie Langston was present to speak and said that this item was recommended for approval by the Planning and Zoning Commission. Mr. Mier was present to speak in favor of the item and to answer any questions. There being no one to speak in against the site plan Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:18 p.m.

The motion was made by Councilman Neziانيا

The motion was seconded by Councilman Cavin

To approve **Site Plan**- Cajun Catch Owner/Applicant: Paul Mier.

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

### 3. **Planning Matters NOT requiring a Public Meeting**

### 4. **Zoning Matters REQUIRING a Public Hearing**

- a. **Rezone:** Lot 58 of Little Farms; 9366 Main Street, From RE to CS  
Owner/Applicant: City of Zachary

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:18 p.m. Chief Danny Kimble spoke to the Mayor and Council about the proposed building that will be built on this tract. There being no one to speak in favor or against the rezone Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:22 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve a **Rezone:** Lot 58 of Little Farms; 9366 Main Street, From RE to CS  
Owner/Applicant: City of Zachary.

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

### 5. **Zoning Matters NOT Requiring Public Hearing**

- a. **EBR**– Templeton Ridge – Preliminary Plat

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To send a letter of no objection regarding **EBR**– Templeton Ridge – Preliminary Plat

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

b. **EBR** – Lake Haven – Proposed subdivision

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To send a letter of no objection regarding **EBR** – Lake Haven – Proposed subdivision

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**6. Other Matters**

**J. APPROVE PAYMENT OF BILLS**

**K. BUDGET AND FINANCIAL MATTERS**

1. Receive Balance Sheet and Income Statement for the month of June 2018.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To Receive Balance Sheet and Income Statement for the month of June 2018.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. **Resolution Request** - 2018-05 LCDBG Flood Related Reimbursement Authority to Mayor.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve a **Resolution Request** - 2018-05 LCDBG Flood Related Reimbursement Authority to Mayor.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

2. SRO/Crossing Guard CEA agreement between the City of Zachary and the Zachary Community School System.

The motion was made by Councilman Noel

The motion was seconded by Councilman Cavin

To approve SRO/Crossing Guard CEA agreement between the City of Zachary and the Zachary Community School System.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

3. **Public Hearing and Request for Variance** on the front yard building setback lines for Lots 428-437(inclusive), of the Copper Mill 8<sup>th</sup> Filing, Part II - from 20' to 17'.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:36 p.m.

Chad Stevens was present to speak in favor of the variance and to answer any questions if needed. There being no one to speak against the variance Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:38 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve a **Request for Variance** on the front yard building setback lines for Lots 428-437(inclusive), of the Copper Mill 8<sup>th</sup> Filing, Part II - from 20' to 17'.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

Mayor Amrhein announced that the Mid-Size City Conference would be held in Zachary on September 26-27, 2018.

Councilman Womack spoke and said that the process to go paperless has begun and a meeting with the IT company was being planned.

Councilman Noel thanked the other Council members for their service and wished them luck in the up-coming election.

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

The meeting was adjourned at 7:56 p.m.

**CERTIFICATION**

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**Dana LeJeune, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**

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**David Amrhein, Mayor**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, July 24, 2018, a proper quorum being there and then present.

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**Dana LeJeune, Clerk of the City Council**